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| **UNIVERSITY OF NOTTINGHAM**  **RECRUITMENT ROLE PROFILE FORM** |

**Job Title:** Assistant Professor in Counselling

**School:** Education

**Salary:** £34,576 - £46,414 per annum, pro rata depending on skills and experience. Salary progression beyond this scale is subject to performance

**Job family & level:** Research and Teaching Extended Level 5 (Teaching and Learning focused)

**Hours of Work:** Part-time 14.5 hours per week

**Contract Status:** Fixed term until 30 April 2018

**Location:** School of Education, Jubilee Campus

**Reporting to:** Head of School

**The Purpose of the Role:**

This post is to deliver the School’s Counselling for Depression courses for the NHS and will include: curriculum development; course leadership; teaching; assessment and quality assurance. The post holder may also contribute to teaching on other taught counselling courses within the School.

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|  | Main Responsibilities |
| 1. | Teach, and further develop, the Counselling for Depression programme and contribute as appropriate to other degrees within the School (e.g. MA Person-Centred Experiential Counselling and Psychotherapy). |
| 2. | Be responsible for the design of course modules and their quality. Provide oversight, leadership and academic administration for the Counselling for Depression programme. |
| 3. | Work cooperatively as a member of the School’s Taught Courses Directorate and the School’s Staff Committees. The role holder is expected to participate in, and contribute to, staff and programme development activities, the development and implementation of strategy within the directorate, School and in the wider University community where appropriate. |
| 4. | Develop and implement strategy for the continual improvement and evaluation of the Counselling for Depression programme, in particular in the area of experiential learning, teaching and assessment. |
| 5. | To engage in subject, professional and pedagogical research as required to support teaching and development activities, and disseminating knowledge to the wider academic community. |
| 6. | Be responsible for, and comply with, the University of Nottingham Teaching Quality Assurance standards and procedures. Ensuring teaching quality and assessment of progress is maintained and information supplied to the University as required. |
| 7. | To contribute to student recruitment and secure student placements and provide appropriate advice to others involved in this activity. |
| 8. | Be responsible for the safe conduct of work within allocated teaching responsibilities, ensuring the School’s arrangements for compliance with the University Safety Policy are implemented. |

**Knowledge, Skills, Qualifications & Experience**

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|  | **Essential** | **Desirable** |
| **Qualifications/ Education** | * Good honours degree, or equivalent. * Postgraduate qualification in Counselling or equivalent. | * PhD (completed or near to completion). * Qualification in counselling supervision. |
| **Skills/Training** | * Be BACP, UKCP or BPS accreditable. * Proven competence in teaching of Counselling; evidence of professional development; ICT literacy. | * Be BACP, UKCP or BAAT Accredited. * Experience of leading curriculum development; leadership in a higher setting. * Experience in supervised counselling practice. |
| **Experience** | * Substantive teaching experience in the HE or FE sector; of working with groups; of working with or belonging to professional organisations in the sector. * Experience in facilitating groups experientially. * Record of publications in the field of counselling and the helping professions; record of conference participation and presentation at a national level. * Familiarity with the Counselling for Depression training curriculum. | * Participation in delivering Counselling for Depression training. * Experience in securing funded/commissioned training courses in the statutory or private sectors. * Experience of counselling practice in an NHS setting. |
| **Other** | * Ability and willingness to travel, including overnight stays. |  |

##### Scope of the Role

The role holder will make a significant contribution to the work of the School’s Taught Courses Directorate via teaching and strategic development, research and publication.