



Role profile

Job title	Assistant Professor in Drama and Modern English Literature (Teaching and Curriculum Leadership focus)	Job family and level	Research and Teaching Level 5
School/ Department	English	Location	Trent Building, University Park Campus

Purpose of role

The purpose of this role is to provide a consistently excellent standard of teaching and support for student learning that is underpinned by scholarship related to the disciplines of Drama and Modern Literature, to contribute to curriculum development, quality assurance and enhancement; to undertake continuing professional development; to work in partnership with staff and students to maintain the highest standards in all areas of work.

You will be required to teach drama and literature, with a primary focus on drama, theatre and performance across the long twentieth and twenty-first centuries. You will be asked to contribute to a core first-year survey-type module, Drama, Theatre, Performance; to contribute and convene a second year-module, Twentieth-Century Plays; to contribute to a final-year module, Changing Stages: Theatre Industry and Theatre Art, and to Studying Literature, a first-year survey module.

You might also be asked to contribute to other teaching in these subject areas as appropriate within the workload allocation of the role, and to contribute more widely to our teaching, tutoring and research activities in the School of English.

	Main responsibilities (Primary accountabilities and responsibilities expected to fulfil the role)	% time per year
1.	Teaching and supervision You will develop and deliver high quality teaching and assessment on core, subsidiary, and optional modules in relevant areas, including our School team-taught modules;	75%

	• You will undertake convening, moderation, and assessment of both on-site and distance learning modules; • You will contribute to the teaching of drama and literature on team-taught modules; • You will develop efficient and effective delivery/assessment/feedback mechanisms; • You will contribute to the accreditation of courses and quality control processes; • You will undertake dissertation and project supervision at undergraduate and masters level, on both live and distance learning programmes; • You will coach and support student learning, developing knowledge and skills, and be responsible for the pastoral care of students, dealing with sensitive and confidential issues; • You will engage with teaching-related scholarship and dissemination, e.g. text books, articles, participation in conferences or exhibitions, national bodies as required to support teaching and development activities, and disseminating knowledge to the wider academic community; • You will comply with the University of Nottingham Teaching Quality assurance standards and procedures. Ensure teaching quality assessment and assessment of progress and other information is maintained and supplied to the University as required.	
2.	Scholarly Development • You will pursue high-quality teaching-related scholarship with the purpose of contributing to the research-led teaching in the School; • You will participate in and develop external networks, nationally and internationally including collaborating in the development of pedagogic research with colleagues.	15%
3.	Administration • You will carry out administration within the School (including involvement in committee work and working parties); • You will assist the School in achieving admissions targets by contributing to the School's programme of activities in relation to undergraduate and postgraduate recruitment, outreach and widening participation.	5%
4.	Other • You will be responsible for the safe conduct of work within the work area and teaching responsibilities ensuring that our arrangements for compliance with the University Safety Policy are implemented; • You will undertake any other duties commensurate with a teaching and curriculum leadership role in our School.	5%

Person specification

	Essential	Desirable
Skills	- You will have proven research skills such as will inform research-led teaching; - You will be able to teach and convene modules at undergraduate and postgraduate levels in required areas of delivery, and you will be able to design and deliver high quality and up-to-date course materials; - You will be willing to teach practical drama at first year undergraduate level; - You will be able to organise the delivery and assessment of taught courses within an agreed quality framework. - You will be able to teach/supervise at undergraduate and postgraduate levels, including dissertations; - You will be able to use a range of delivery techniques and technologies to inspire and engage students; - You will have a high-level analytical capability to facilitate conceptual thinking, innovation and creativity; - You will have excellent verbal and written communication skills; - You will have excellent presentation skills; - You will be able to contribute to broader management and administrative processes; - You will be able to work to deadlines and prioritise tasks.	
Knowledge and experience	- You will have teaching experience in relevant subjects at HE level; - You will have experience of participating in academic and associated professional networks; - You will have experience in pastoral work and motivating students.	
Qualifications, certification and training (relevant to role)	- You will have a PhD (or equivalent) in a relevant area of Drama or Modern Literature; - You will demonstrate a willingness to complete 30 credits of a Postgraduate	

	Certificate in Higher Education (PGCHE) or Education-related Masters, or equivalent. Or, you will have been awarded these qualifications, or equivalent; You will demonstrate a willingness to achieve Higher Education Academy Fellow status, or equivalent. Or, you will already have this status, or equivalent;	
Special requirements	You will be able to work flexibly to collaborate with colleagues and work well in a team.	



Expectations and behaviours

The University has developed a clear set of core expectations and behaviours that our people should be demonstrating in their work, and as ambassadors of the University's strategy, vision and values. The following are essential to the role:

Valuing people	Is always equitable and fair and works with integrity. Proactively looks for ways to develop the team and is comfortable providing clarity by explaining the rationale behind decisions.
Taking ownership	Is highly self-aware, looking for ways to improve, both taking on board and offering constructive feedback. Inspires others to take accountability for their own areas.
Forward thinking	Driven to question the status quo and explore new ideas, supporting the team to "lead the way" in terms of know-how and learning.
Professional pride	Sets the bar high with quality systems and control measures in place. Demands high standards of others identifying and addressing any gaps to enhance the overall performance.
Always inclusive	Ensures accessibility to the wider community, actively encouraging inclusion and seeking to involve others. Ensures others always consider the wider context when sharing information making full use of networks and connections.

Key relationships with others

