



Job title	Assistant Professor (fixed-term) Teaching & Curriculum Leadership (T&CL)	Job family and level	Research and Teaching Level 5 (extended) - Teaching & Curriculum Leadership
School/ Department	School of Law	Location	University Park Campus

Purpose of role

As a member of the School of Law staff, you will become part of our community of scholars, researchers and teachers and you will be expected to contribute to that community through your scholarship and research, curriculum leadership, commitment to students, and excellent teaching.

In this role, you will be expected to contribute to one or more of the following core undergraduate modules:

- Introduction to Law and Legal Theory
- Foundations of Tort
- Contract Law
- Criminal Law
- Land Law
- Law of Trusts
- Public Law
- Law of the European Union

You may also be involved in teaching other core or optional modules to our diverse cohorts of undergraduate and taught postgraduate students.

This role will include involvement with colleagues in the design of courses/ programmes to maintain the School's high teaching standards and contributing generally to the development of teaching, teaching methods and assessments in the School of Law.

You will also contribute to the School via leadership and/ or administrative management and/ or co-ordination of specific initiatives. Colleagues in teaching and curriculum leadership roles are encouraged to take a lead in key ESE areas such as student recruitment, assessment, curriculum design and management, academic guidance and pastoral care, etc. Colleagues are also encouraged to take part in the School's Teaching & Learning Discussion Group.

This is a permanent appointment.

	Main responsibilities (Primary accountabilities and responsibilities expected to fulfil the role)	% time per year
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1	Teaching ▪ To deliver excellent teaching in one or more undergraduate core modules. ▪ To contribute to teaching on other modules where required and following discussion with Head of School and Director of ESE. (This may include teaching of legal skills, teaching during induction week, etc.) • To be responsible for the design of course modules and/ or programmes of study and for their quality; and, where appropriate, identify the need for developing the content or structure of existing modules and make proposals on how this should be achieved. • To be responsible for the academic guidance and/or pastoral care of students as appropriate, being prepared to deal with sensitive issues. • To be responsible for and comply with The University of Nottingham Teaching Quality assurance standards and procedures. Ensure teaching quality assessment and assessment of progress and other information is maintained and supplied to the University as required. • To contribute to pedagogical understanding in the School and broader community in order to influence the practice of teaching or improve the student experience. • Where appropriate, to supervise and examine postgraduate taught and PhD students.	60%
2	Administration • To be responsible for a range of administrative duties, particularly student-facing administrative or leadership roles within the School. • To contribute to the engagement with the legal profession within the School of Law, and for employability within the School. • To form part of the School's Teaching & Learning Discussion Group • To be willing to represent the School on various committees and working groups in the Faculty, wider University and outside of the University. • To manage or monitor assets and budgets allocated as part of the role. • To contribute to student recruitment initiatives. • To be responsible for the safe conduct of work within work area and teaching responsibilities in line with the School's arrangements for compliance with the University Safety Policy. • Other administrative duties agreed with the Head of School.	20%
3	Scholarship and Professional Development • Engage in scholarship of teaching and learning in relation to own discipline and/or establish a national reputation in discipline. • Seek and secure grant income for teaching or pedagogical activities. • Contribute fully to School administration and leadership, as specified by the Head of School. • Work in a professional manner with other staff in the School and University. • Undertake further training consistent with continuous professional development, including pursuing formal higher education teaching qualifications. • Fulfil other duties as requested by the Head of School appropriate to the role and level.	20%

	• Participate in professional networks across the university and nationally within the subject area.	
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Person specification

	Essential	Desirable
Skills	▪ Excellent written and verbal communication and presentation skills, including the ability to communicate complex issues and ideas with clarity to those with limited knowledge and understanding. ▪ Ability to build relationships and collaborate with others, internally and externally. ▪ Ability to creatively apply relevant approaches to teaching and learning support. ▪ Ability to meet deadlines and prioritise tasks. ▪ Ability to work in a team and flexibility to collaborate with colleagues. ▪ Ability to design and deliver excellent teaching in one or more core undergraduate modules ▪ Ability to engage in and disseminate pedagogical or practice-based research.	▪ Ability to design and deliver teaching and skill development materials
Knowledge and experience	▪ Experience and demonstrated success in delivering teaching within an agreed quality framework. ▪ Ability to contribute towards pedagogical development, design and delivery of legal skills. ▪ An excellent understanding of working with students from a wide range of cultural and ethnic backgrounds and with students with diverse needs. ▪ Knowledge of the core legal concepts contained in one or more of the School's core undergraduate modules	▪ Knowledge of pedagogic research relevant to the delivery of skills within an academic curriculum. ▪ Experience of working with/alongside University or institutional support systems ▪ Experience engaging in and disseminating pedagogical or practice-based research findings through leading peer-reviewed national/ international publications, conferences, and other appropriate media.
Qualifications, certification and training (relevant to role)	▪ 2.1 or 1st class undergraduate degree in law or legal/law-related area. OR ▪ Equivalent extensive professional experience.	▪ PhD (or close to completion of PhD) or equivalent in relevant subject area ▪ 40 credits of a Postgraduate Teaching Certification or Education-related Master or Higher Education Academy Fellow status or equivalent

		▪ Legal professional qualification
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Expectations and behaviours

The University has developed a clear set of core expectations and behaviours that our people should be demonstrating in their work, and as ambassadors of the University's strategy, vision and values. The following are essential to the role:

Valuing people	Is friendly, engaging and receptive, putting others at ease. Actively listens to others and goes out of way to ensure people feel valued, developed and supported.
Taking ownership	Is clear on what needs to be done encouraging others to take ownership. Takes action when required, being mindful of important aspects such as Health & Safety, Equality, Diversity & Inclusion, and other considerations.
Forward thinking	Drives the development, sharing and implementation of new ideas and improvements to support strategic objectives. Engages others in the improvement process.
Professional pride	Is professional in approach and style, setting an example to others; strives to demonstrate excellence through development of self, others and effective working practices.
Always inclusive	Builds effective working relationships, recognising and including the contribution of others; promotes inclusion and inclusive practices within own work area.

Key relationships with others



