



Job title	Associate Professor	Job family and level	Research and Teaching Level 6
School/ Department	School of Law	Location	University Park Campus

Purpose of role

As a member of the School of Law staff, you will be expected to make a significant leadership impact within the School in both research and teaching.

You will be a specialist in the field of Private, Property, *or* Commercial Law and bring your expertise to join colleagues in research and teaching within the School.

You will participate in the School's organisation, management and strategic planning as well as in Faculty and University strategic planning where appropriate.

You will act as principal investigator on major research projects and will develop and conduct innovative, original research of national and/ or international standing in your field. You will have a track record of securing external funding and producing research outputs and/or impact of outstanding originality, significance and rigour.

In addition to research, you will contribute to the School of Law's excellent teaching of undergraduate and postgraduate students. This will include taking responsibility for the design and delivery of courses/ programmes in your field of expertise to maintain the School's high teaching standards and contributing generally to the development of teaching, teaching methods and assessments in the School of Law.

You will also make a significant contribution to the School via leadership and administrative management, as well as co-ordination of specific initiatives.

	Main responsibilities (Primary accountabilities and responsibilities expected to fulfil the role)	% time per year
1	Research - To provide academic and organisational leadership on individual and/or collaborative research and proposals in your specialist area by, for example, co-ordinating resources and the work of others to ensure effective delivery. - To establish and maintain a national/international reputation and regularly disseminate research findings of at least a 3* REF level through leading peer-reviewed	33%

	national/ international publications (on a sustained basis), conferences and other appropriate media. ▪ To undertake consultancy projects where there is a demonstrable benefit to the University, Faculty and School. ▪ To lead major funding bids and develop research initiatives which generate income and sustain research support. ▪ To develop proposals for research projects which will make a significant impact by leading to an increase in knowledge and understanding and the discovery or development of new explanations, insights, concepts or processes. ▪ To lead and develop relationships and collaborate actively with internal and external contacts, nationally/ internationally to complete research projects and to advance the discipline. ▪ To develop pathways to impact to enable research to have impact with reach and significance. ▪ To mentor peers and colleagues, where appropriate, providing expert advice and coaching.	
2	Teaching ▪ To lead/support the development/delivery of teaching (lectures, seminars and tutorials), providing curriculum leadership within own area of expertise. ▪ To deliver consistently excellent teaching and support for student learning, influencing others via own practice; develop and apply high quality and appropriate teaching techniques and materials. ▪ To lead on the design of course modules and/ or programmes of study in your area of expertise and to be responsible for their quality; and to lead on the development of the content or structure of existing modules. ▪ To resolve problems affecting the quality of course delivery and student progress, referring more serious matters to others, as appropriate. ▪ To support students, developing their knowledge and their learning skills, and be responsible for the pastoral care of allocated students, being prepared to deal with sensitive issues. ▪ To be responsible for and comply with the University of Nottingham Teaching Quality assurance standards and procedures. Ensure teaching quality assessment and assessment of progress and other information is maintained and supplied to the University as required. ▪ To supervise and examine undergraduate, postgraduate taught and PhD student research projects.	34%
3	Administration and Other ▪ To provide administrative leadership and be responsible for a range of administrative duties. ▪ To be willing to represent the School on various committees and working groups in the Faculty, wider University and outside of the University. ▪ To manage or monitor assets and budgets allocated as part of the role. ▪ To contribute to student recruitment activities. ▪ To be responsible for the safe conduct of work within work area and teaching responsibilities in line with the School's arrangements for compliance with the University Safety Policy. ▪ Other administrative duties agreed with the Head of School ▪ To coach and support colleagues in developing their research and teaching techniques.	33%

	▪ To act as a mentor to colleagues with less experience and provide advice on personal development. ▪ To co-ordinate the work of colleagues to ensure modules are delivered to the required quality standards and that there is equitable access to resources and facilities.	
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Person specification

	Essential	Desirable
Skills	▪ Excellent written and verbal communication and presentation skills, including the ability to communicate with clarity on complex issues and ideas to those with limited knowledge and understanding. ▪ Proven ability to provide effective leadership and management of groups and teaching activities. ▪ Ability to build relationships and collaborate with others, internally and externally. ▪ Proven research skills, such as will inform research-led teaching. ▪ Proven ability with demonstrated success in obtaining external funding, providing effective leadership, planning, and building, resourcing a team and delivering research results. ▪ Ability to meet deadlines and prioritise tasks. ▪ A level of analytical ability to facilitate conceptual thinking, innovation and creativity. ▪ Ability to work in a team and flexibility to collaborate with colleagues. ▪ Ability to design, deliver and lead on teaching in the areas specified in the job advertisement ▪ Excellent IT skills to enable teaching and research.	
Knowledge and experience	▪ Extensive experience, achievement and reputation in your specialist field including a track record of excellent published research, and presentation of your work at conferences, seminars, workshops or invited talks. ▪ Experience leading on, planning, developing and conducting individual and/or collaborative	▪ An understanding of University management systems and the wider higher education environment. ▪

	Essential	Desirable
	research proposals and projects, either as an individual or as part of a broader programme in your research specialism. ▪ Experience in developing pathways to impact and/or knowledge transfer and/or public engagement. ▪ Experience of generating income by developing and winning support for innovative research proposals and funding bids. ▪ Experience in using appropriate research methodologies and techniques. ▪ Extensive teaching experience, including advising on and managing learning. ▪ Experience in devising and advising on research programmes. ▪ An excellent understanding of working with students from a wide range of cultural and ethnic backgrounds and with students with different needs. ▪ Experience of counselling, pastoral care and motivating students. ▪ Experience delivering teaching in large and small group settings at Undergraduate and/or Postgraduate level and demonstrated success in delivering teaching within an agreed quality framework. ▪ Experience of using digital resources to support student learning. ▪ Experience of successful supervision of research students	
Qualifications, certification and training (relevant to role)	▪ PhD or equivalent in relevant subject area. OR ▪ Equivalent extensive professional/ research experience	▪ 30 credits of a Postgraduate Teaching Certification or Education-related Masters or Higher Education Academy Fellow status or equivalent.



The School of Law holds a Silver Athena SWAN award in recognition of our achievements in promoting and advancing these principles.

Expectations and behaviours

The University has developed a clear set of core expectations and behaviours that our people should be demonstrating in their work, and as ambassadors of the University's strategy, vision and values. The following are essential to the role:

Valuing people

Understands that it is essential to provide a structure that people can thrive in. Knows how to communicate with people to create a healthy working environment and get the best out of people.

Taking ownership

Communicates vision clearly, providing direction and focus. Knows how to create a productive environment where people are inspired and can work cross-departmentally in partnership.

Forward thinking

Has the ambition to be a pioneer in own area, anticipating the future change, needs and challenges. Knows how to innovate within their work context and champions others to be inspired to be part of this ambition

Professional pride

Keeps up to date on latest thinking, trends and work practices. Supports team to be thought leaders; willing to challenge if obstacles get in the way.

Always inclusive

Establishes far reaching partnerships, well beyond own area across a broad range of networks. Understand role to pay due regard to the needs of the whole community.

Key relationships with others

