



<b>Job title</b>	Research Associate/Fellow (Title will be 'Research Associate' where an appointment is made before PhD is completed)	<b>Job family and level</b>	Research and Teaching Level 4 (Appointment will be Level 4 Career Training Grade where an appointment is made before PhD has been completed)
<b>School/ Department</b>	School of Health Sciences	<b>Location</b>	Remote and Queens Medical Centre, Nottingham, UK

### Purpose of role

The purpose of this role is to support a research team in operationalising a qualitative research and educational development project funded by the Burdett Trust for Nursing, as part of their Women's Health Grant Programme.

As part of wider NHS digital transformation plans, all NHS maternity units are in the process of implementing a digital record and patient portal system. There is a lack of evidence on how these systems may be influencing women's access to, experiences of, and engagement with, maternity care. In particular, there is a need to better understand, and to prevent, digitally-mediated inequalities in maternity care. This small-scale, but highly policy-relevant, project seeks to provide initial evidence and an educational resource to support the implementation of patient-facing electronic records (patient portal systems) in UK maternity care.

The project is led by Professor Catrin Evans but will involve working closely with a multi-disciplinary and multi-professional team, including our community partners – the Essential Baby Company and their community-led public involvement research group.

With support, you will be responsible for day-to-day management of the project. The project will involve undertaking qualitative research (mainly using focus groups) with women and midwives. Working with the team, you will organise and facilitate data collection and data analysis. You will also contribute to a scoping review and support dissemination activities, including the development of the online educational resource.

You will be part of the Faculty of Medicine and Health Sciences' Centre for Evidence Based Healthcare and the School of Health Sciences' Children and Families Research Group. Thus, the post offers the opportunity for outstanding capacity building and career development.

	<b>Main responsibilities</b> (Primary accountabilities and responsibilities expected to fulfil the role)	<b>% time per year</b>
1	Working collaboratively with our community partners, to plan and facilitate focus group discussions with diverse groups of women and midwives, either online or face to face (as appropriate).	30%
2	To organise and manage the qualitative data using an appropriate software package (e.g. NVivo) and to undertake data analysis using a recognised approach (e.g. reflexive thematic analysis).	30%
3	To support the implementation of an ongoing scoping review.	5%

3	To support day to day project management and administration (e.g. organising meetings, workshops, keeping appropriate records).	5%
4	To contribute to writing up the research findings for funder reports and publication.	15%
5	To utilise a range of platforms and strategies to support communication about the project and to support ongoing stakeholder engagement and involvement (e.g. meetings, webinars, use of social media).	5%
6	To support activities associated with the development of a co-produced open access online educational resource (Reusable Learning Object) based on the project findings.	10%
7	To plan and manage own research activity and resolve problems, if required, in meeting own/team research objectives and deadlines in collaboration with others.	n/a

## Person specification

	Essential	Desirable
<b>Skills</b>	<ul style="list-style-type: none"> <li>▪ Ability to work to a study protocol</li> <li>▪ Ability to set own objectives, prioritise and plan own workload within a planned timescale</li> <li>▪ Ability to organize and manage significant amounts of data</li> <li>▪ High analytical ability to analyse and illuminate data, and to bring new insights</li> <li>▪ Meticulous and systematic record keeping</li> <li>▪ Ability to build high quality relationships and to collaborate effectively with others, both internally and externally</li> <li>▪ Cultural humility and an understanding of equity, diversity and inclusion in research and healthcare practice</li> <li>▪ Excellent oral and written communication skills, including the ability to communicate with clarity on complex information</li> <li>▪ Ability to utilize and communicate via remote technology (e.g. Teams/Zoom) as well as in-person</li> </ul>	<ul style="list-style-type: none"> <li>▪ Ability to communicate via a range of social media platforms</li> <li>▪ Ability to plan and organise meetings</li> <li>▪ Record of publications in peer reviewed journals</li> </ul>
<b>Knowledge and experience</b>	<ul style="list-style-type: none"> <li>▪ Knowledge and experience of the principles and processes of planning, undertaking and reporting a rigorous qualitative research study</li> </ul>	<ul style="list-style-type: none"> <li>▪ Experience of undertaking focus groups and analyzing focus group data</li> <li>▪ Experience of undertaking a scoping (or other form of systematic) review</li> </ul>

	<ul style="list-style-type: none"> <li>▪ Good working knowledge of EndNote or similar reference management system</li> <li>▪ Good working knowledge of NVivo (or similar computer assisted qualitative data analysis software)</li> <li>▪ Good working knowledge of Excel</li> <li>▪ Good understanding of healthcare related research</li> </ul>	<ul style="list-style-type: none"> <li>▪ Knowledge of the literature and theories related to implementation of new technologies (especially communication technologies) in healthcare and their intersection with health inequalities</li> <li>▪ Experience of working within a multidisciplinary and multi-professional research team</li> <li>▪ Experience of working with members of the public and community organisations</li> <li>▪ Experience and/or understanding of the contemporary UK maternity care context</li> <li>▪ Experience of NHS Digital</li> </ul>
<b>Qualifications, certification and training (relevant to role)</b>	<ul style="list-style-type: none"> <li>▪ PhD (or near completion) or equivalent in a relevant subject area</li> </ul>	<ul style="list-style-type: none"> <li>▪ Master's Degree, or equivalent in relevant subject area</li> </ul>



## Expectations and behaviours

The University has developed a clear set of core expectations and behaviours that our people should be demonstrating in their work, and as ambassadors of the University's strategy, vision and values. The following are essential to the role:

### Valuing people

Is friendly, engaging and receptive, putting others at ease. Actively listens to others and goes out of way to ensure people feel valued, developed and supported.

### Taking ownership

Is clear on what needs to be done encouraging others to take ownership. Takes action when required, being mindful of important aspects such as Health & Safety, Equality, Diversity & Inclusion, and other considerations.

### Forward thinking

Drives the development, sharing and implementation of new ideas and improvements to support strategic objectives. Engages others in the improvement process.

### Professional pride

Is professional in approach and style, setting an example to others; strives to demonstrate excellence through development of self, others and effective working practices.

### Always inclusive

Builds effective working relationships, recognising and including the contribution of others; promotes inclusion and inclusive practices within own work area.

Key relationships with others

Line manager

Prof. Catrin Evans  
(Principal Investigator)

Role holder

Research Associate/  
Fellow

Key stakeholder relationships

UoN Project Team

External Project Team Members

Professional & Community Stakeholder Groups

