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| Job title | Assistant Professor in Roman History | Job family and level | Research and Teaching Extended Level 5 |
| School/ Department | Department of Classics and Archaeology | Location | Humanities Building, University Park Campus |

Purpose of role

The role holder will lead and deliver individual and collaborative research and teaching in the Department of Classics and Archaeology, and take on appropriate administrative duties. We are looking to appoint someone with demonstrable research and teaching excellence in Roman History and the ability to teach Latin language to advanced level. We particularly seek applicants whose work speaks to current issues, for example, UN Sustainable Development Goals (SDGs), law, politics, slavery or public history. We wish to appoint a collaborative researcher with the ability to forge synergies both within the Department and across the University.

You will have a PhD in Roman History or another relevant subject area, and research expertise in Roman History. You will deliver teaching across our ancient history and classical civilisation curriculum and within your subject specialism. You will be expected to develop and win support for innovative research proposals and funding bids, and produce outputs that are likely to be 3* or 4* for REF purposes. You will be keen to pursue opportunities for impact, public engagement, and interdisciplinarity. Administrative and pastoral duties, such as Departmental Admin roles and Personal Tutoring also form part of the role.

| | Main responsibilities (Primary accountabilities and responsibilities expected to fulfil the role) | % time per year |
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| 1 | Research To take the lead on, plan, develop and conduct individual and/or collaborative research projects and proposals. To establish a national / international reputation and regularly disseminate and explain research findings through peer-reviewed publications, conferences, and other appropriate media. To generate income by developing and winning support for innovative research proposals and funding bids. Where appropriate, to undertake consultancy projects where there is a demonstrable benefit to the University and academic unit. To build relationships and collaborate actively with internal and external contacts, nationally and if appropriate internationally to complete research projects and to advance the discipline. | 20% |

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| | <p>To help grow the Department's impact and public engagement work.</p> <p>To contribute appropriately to the Department's REF submission.</p> | |
| 2 | <p>Teaching</p> <p>To deliver teaching across a range of modules within the subject area, and provide curriculum leadership within own area of expertise.</p> <p>Be responsible for the design of quality modules and/or programmes of study in specialist area. Where appropriate, to identify the need for developing the content or structure of existing modules and make proposals on how this should be achieved.</p> <p>Be responsible for and comply with The University of Nottingham Teaching Quality assurance standards and procedures. Ensure teaching quality assessment and assessment of progress and other information is maintained and supplied to the University as required.</p> <p>Be responsible for the safe conduct of work within the work area and teaching responsibilities, ensuring that the School's arrangements for compliance with the University Safety Policy are implemented.</p> | 50% |
| 3 | <p>Supervision</p> <p>To supervise and examine Postgraduate, Masters and PhD students.</p> <p>To coach and support tutorial groups, developing their knowledge and their learning skills, and be responsible for the pastoral care of students, dealing with sensitive issues.</p> <p>Be responsible for and supervise projects, field trips or placements, where it is part of the course.</p> | 15% |
| 4 | <p>Administration</p> <p>Be responsible for administrative duties in areas such as admissions, timetabling, examinations, student attendance, and where necessary represent the school on various committees and working groups in the wider University and outside of the University and manage or monitor assets and budgets allocated as part of the role.</p> <p>To contribute to student recruitment and secure student placements and provide appropriate advice to others involved in this activity.</p> <p>Contribute to and champion Equality, Diversity, and Inclusion initiatives in the Department and School of Humanities.</p> | 15% |

Person specification

| | Essential | Desirable |
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| Skills | <ul style="list-style-type: none"> ▪ Excellent oral and written communication skills in English, including the ability to communicate complex ideas with clarity to those with limited knowledge and understanding as well as to peers, using high-level skills and a range of media. ▪ Ability to teach Latin to advanced level. ▪ Ability to build relationships and collaborate with others, internally and externally. ▪ Ability to be reflective in teaching practice, and to use a range of teaching techniques and technologies to inspire, engage, and retain the interest and enthusiasm of students. ▪ Ability to undertake departmental administrative duties. | <ul style="list-style-type: none"> ▪ Ability to devise, advise on and manage learning and research programmes. |
| Knowledge and experience | <ul style="list-style-type: none"> ▪ Ability to effectively teach broadly across classical subjects at undergraduate level as well as your specialist topic. ▪ Experience of developing research methodologies and devising models, approaches, techniques, critiques and methods. ▪ Experience and expertise in producing high-quality peer-reviewed research in Roman History. ▪ Research experience within Roman History, and work that speaks to current issues, such as UN Strategic Development Goals (SDGs), law, politics, slavery, public history, or similar. ▪ Experience and achievement in Roman History, reflected in growing national reputation. | <ul style="list-style-type: none"> ▪ Experience, achievement and growing national and/or international reputation in the discipline, reflected for example in relevant national committee memberships, and/or involvement in national research events. ▪ Experience and demonstrated success in delivering teaching within an agreed quality framework. ▪ Extensive experience and demonstrated success in delivering research results. ▪ A consistent track record of peer-reviewed publications. ▪ Experience of departmental administrative duties. |

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| | <ul style="list-style-type: none"> Ability to contribute to high-quality impact and KE work (e.g., by contributing to Research Excellent Framework impact case studies). | <ul style="list-style-type: none"> Experience of devising, advising on and managing research programmes. Experience of counselling, pastoral care and motivating students. |
| Qualifications, certification and training (relevant to role) | <ul style="list-style-type: none"> PhD in Roman History or other relevant subject area. | <ul style="list-style-type: none"> Higher Education teaching qualification or equivalent. Membership of a professional body where appropriate. |



Expectations and behaviours

The University has developed a clear set of core expectations and behaviours that our people should be demonstrating in their work, and as ambassadors of the University's strategy, vision and values. The following are essential to the role:

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| Valuing people | Is always equitable and fair and works with integrity. Proactively looks for ways to develop the team and is comfortable providing clarity by explaining the rationale behind decisions. |
| Taking ownership | Is highly self-aware, looking for ways to improve, both taking on board and offering constructive feedback. Inspires others to take accountability for their own areas. |
| Forward thinking | Driven to question the status quo and explore new ideas, supporting the team to "lead the way" in terms of know-how and learning. |
| Professional pride | Sets the bar high with quality systems and control measures in place. Demands high standards of others identifying and addressing any gaps to enhance the overall performance. |
| Always inclusive | Ensures accessibility to the wider community, actively encouraging inclusion and seeking to involve others. Ensures others always consider the wider context when sharing information making full use of networks and connections. |

Key relationships with others

