



Job title	Assistant Professor, Social Work	Job family and level	Research and Teaching Level 5
School/ Department	School of Sociology and Social Policy - Centre for Social Work	Location	Law and Social Sciences Building, University Park

Purpose of role

The primary purpose of the role will be to undertake teaching and assessment duties in the Centre for Social Work which is part of the wider School of Sociology and Social Policy. You will work as a member of a team that delivers teaching to students in social work at both undergraduate and postgraduate levels and will contribute to the planning, design and development of innovative degree programmes. You will supervise postgraduate dissertations and provide academic, pastoral and placement support to personal tutees. You will contribute to the effective management and administration of the School and the Centre for Social Work team by performing administrative duties allocated by the Head of School.

Main responsibilities: R&T contract (Primary accountabilities and responsibilities expected to fulfil the role)	% time per year
<p>Teaching</p> <ul style="list-style-type: none"> To design, develop, deliver and assess programmes of study and individual modules in Social Work, including modules on core aspects of the undergraduate and postgraduate curriculum, as well as in areas in which they have special expertise To take responsibility for the quality of programme delivery, ensuring compliance with the quality standards and regulations of the University and the School of Sociology and Social Policy To contribute to the recruitment and retention of students To provide high-quality academic, pastoral and placement support to students at all levels, for example as a dissertation/thesis supervisor and/or personal tutor To maintain the currency of teaching material and content through engagement with practitioners and CPD in relevant subject areas. 	37
<p>Research</p> <ul style="list-style-type: none"> To develop and sustain a national reputation for research in Social Work by undertaking original research, and to present and publish the results of research in leading peer-reviewed national and international outlets, and at national/ international conferences and similar events To develop proposals, and submit applications, for internal and external funding for research in Social Work either independently or in collaboration with colleagues 	33

<ul style="list-style-type: none"> To contribute actively to the maintenance and development of the research environment in the School of Sociology and Social Policy To act as a principal and/or co-investigator on research projects in Social Work To participate in knowledge exchange and other activities designed to maximise the impact of research To gain funding for, supervise and examine postgraduate research students 	
Administration <ul style="list-style-type: none"> To contribute to the effective management and administration of the School and the Centre for Social Work team by performing duties allocated by the Director of Centre for Social Work and/or Head of School. To contribute to the recruitment of students through participating, for example, in interviews and university open days To be responsible for the safe conduct of work in the School in compliance with the University Safety Policy 	20
Other <ul style="list-style-type: none"> To undertake any other tasks that are reasonably requested by your line manager. 	10

Main responsibilities: T&CL contract (Primary accountabilities and responsibilities expected to fulfil the role)	% time per year
Teaching <ul style="list-style-type: none"> To design, develop, deliver and assess programmes of study and individual modules in Social Work, including modules on core aspects of the undergraduate and postgraduate curriculum, as well as in areas in which they have special expertise To take responsibility for the quality of programme delivery, ensuring compliance with the quality standards and regulations of the University and the School of Sociology and Social Policy To contribute to the recruitment and retention of students To provide high-quality academic, pastoral and placement support to students at all levels, for example as a dissertation/thesis supervisor and/or personal tutor To maintain the currency of teaching material and content through engagement with practitioners and CPD in relevant subject areas. 	48
Scholarly activity <ul style="list-style-type: none"> Keeping up to date with social work policy, practice and research Research and publish on issues related to social work education/pedagogy 	17
Administration <ul style="list-style-type: none"> To contribute to the effective management and administration of the School and the Centre for Social Work team by performing duties allocated by the Director of Centre for Social Work and/or Head of School. To contribute to the recruitment of students through participating, for example, in interviews and university open days To be responsible for the safe conduct of work in the School in compliance with the University Safety Policy 	25

Other <ul style="list-style-type: none">• To undertake any other tasks that are reasonably requested by your line manager.	10
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Person specification

	Essential	Desirable
Skills	<ul style="list-style-type: none"> • Demonstrable ability to plan, design and deliver teaching to social work students • Evidence of the interpersonal skills needed to work effectively as a member of a team in an interdisciplinary environment, and with students at all levels • Ability to build relationships and collaborate with others, internally and externally • Time management and organisational skills necessary to complete administrative and other tasks effectively and on time. 	<ul style="list-style-type: none"> • Proven ability to use novel and cutting-edge technology to enhance the classroom experience • Proven ability to design and carry out research, both independently and/or collaboratively as a member of a team • Proven ability to generate funding for research, particularly from external sources
Knowledge and experience	<ul style="list-style-type: none"> • Experience of developing and delivering teaching to social work students. • Experience of providing academic, pastoral and placement support to social work students. • Experience of marking student assessments using a relevant quality framework. • Experience of professional social work practice in a context of relevance to students on qualifying programmes • Knowledge of Social Work England's <i>Education & Training Standards</i> and <i>Professional Standards</i>, and how these are applicable in an educational setting 	<ul style="list-style-type: none"> • Experience of including people with lived experience in teaching and assessment • Experience of writing for publication in peer-reviewed outlets and presenting work at national or international conferences • Experience supervising student research at postgraduate level
Qualifications, certification and training (relevant to role)	<ul style="list-style-type: none"> • Masters level qualification or higher • Qualified social worker registered with Social Work England 	<ul style="list-style-type: none"> • Qualified Practice Educator • Higher education teaching qualification (e.g. PGCHE) • PhD or equivalent in a relevant subject area



The University of Nottingham is focused on embedding equality, diversity and inclusion in all that we do. As part of this, we welcome a diverse population to join our work force and therefore encourage applicants from all communities, particularly those with protected characteristics under the Equality Act 2010.

Expectations and behaviours

The University has developed a clear set of core expectations and behaviours that our people should be demonstrating in their work, and as ambassadors of the University's strategy, vision and values. The following are essential to the role:

- Valuing people** Is friendly, engaging and receptive, putting others at ease. Actively listens to others and goes out of way to ensure people feel valued, developed and supported.
- Taking ownership** Is clear on what needs to be done encouraging others to take ownership. Takes action when required, being mindful of important aspects such as Health & Safety, Equality, Diversity & Inclusion, and other considerations.
- Forward thinking** Drives the development, sharing and implementation of new ideas and improvements to support strategic objectives. Engages others in the improvement process.
- Professional pride** Is professional in approach and style, setting an example to others; strives to demonstrate excellence through development of self, others and effective working practices.
- Always inclusive** Builds effective working relationships, recognising and including the contribution of others; promotes inclusion and inclusive practices within own work area.

Key relationships with others

