| Job title | Assistant Professor in Media and Cultural Studies | Job family and level | Research and Teaching Level 5 |
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| School/ Department | School of Cultures, Languages and Area Studies, Department of Cultural, Media and Visual Studies | Location | Trent Building, University Park campus |

## Purpose of role

The purpose of this role will be to lead and deliver individual and collaborative research and teaching in the area of media and cultural studies and make a contribution to the direction of research programmes in the Department of Media, Cultural and Visual Studies.

The role will be responsible for generating new intellectual understanding/knowledge through the application of knowledge and for developing ideas for application of research and teaching outcomes.

The post-holder will develop new concepts and ideas and will be expected, where appropriate, to develop and win support for innovative research and/or teaching development proposals and funding bids.

The post holder will make a significant contribution to their academic unit via leadership and/or administrative management and/or co-ordination of specific initiatives.

| | Main responsibilities<br>(Primary accountabilities and responsibilities expected to fulfil the role) | % time per year |
|---|---|---|
| 1 | **Teaching**<br>• To deliver teaching across a range of modules or within a subject area, providing curriculum leadership within area of designated expertise (see below).<br>• To be responsible for the design of course modules and/or programmes of study in specialist area and for their quality. Where appropriate identify the need for developing the content or structure of existing modules and make proposals on how this should be achieved<br>• To coach and support tutorial groups, developing their knowledge and their learning skills, and be responsible for the pastoral support of students within a specified area, dealing with sensitive issues | 50% |

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| | • Be responsible for and supervise practical work, including projects, field trips or placements, where it is part of the course, and advise students on techniques.<br>• To supervise and examine Postgraduate, Masters and PhD students<br>• Be responsible for and comply with The University of Nottingham Teaching Quality assurance standards and procedures. Ensure teaching quality assessment and assessment of progress and other information is maintained and supplied to the University as required. | |
| 2 | **Research**<br>• To take the lead on, plan, develop and conduct individual and/or collaborative research objectives, projects and proposals either as an individual or as part of a broader programme.<br>• To generate income by developing and winning support for innovative research proposals and funding bids. Where appropriate undertake consultancy projects where there is a demonstrable benefit to the University and academic unit.<br>• To establish a national reputation and regularly disseminate and explain research findings through peer-reviewed publications, conferences and other appropriate media<br>• To build relationships and collaborate actively with internal and external contacts, nationally and if appropriate internationally to complete research projects and to advance the disciplines of screen/media industries. | 30% |
| 3 | **Administration**<br>• To be responsible for administrative duties in areas such as admissions, timetabling, examinations, student attendance, and represent the school on various committees and working groups in the wider University and outside of the University and managing or monitoring assets and budgets allocated as part of the role.<br>• To contribute to student recruitment and secure student placements and provide appropriate advice to others involved in this activity.<br>• To be responsible for the safe conduct of work within work area and teaching responsibilities ensuring that the School's arrangements for compliance with the University Safety Policy are implemented. | 20% |

## Person specification

| | **Essential** | **Desirable** |
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| **Skills** | ▪ Excellent oral and written communication skills, including the ability to communicate with clarity on complex and conceptual ideas to those with limited knowledge and understanding as well as to peers, using high level skills and a range of media.<br>▪ Ability to devise, advise on and manage learning and research programmes.<br>▪ Ability to manage resources and an understanding of management processes.<br>▪ High level analytical capability to facilitate conceptual thinking, innovation and creativity.<br>▪ Emerging skills in pastoral support and motivating students.<br>▪ Ability to build relationships and collaborate with others, internally and externally. | ▪ Innovative pedagogic practices (e.g. video essays, podcasting, live briefs, project or problem-based/practice-based learning)<br>▪ Innovative research methods (e.g., collaborations with industry)<br>▪ Willingness to engage with collaborative and/or interdisciplinary research |
| **Knowledge and experience** | ▪ Teaching and research expertise in at least one of the following areas:<br>- Platform Studies<br>- Digital Cultures<br>- Screen Studies<br>- Memory Studies<br>- Material Culture<br>- Sound Studies<br>- Heritage and Museum Studies<br>- Creative Labour<br>- Sustainability<br>▪ Research experience with media and cultural studies<br>▪ Experience of or a willingness to engage in decolonizing curricula and pedagogic practices | ▪ International reputation in specialist field which continues to grow.<br>▪ Experience, achievement and growing reputation in the discipline, involvement in national research events.<br>▪ A track record of published research in peer reviewed journals commensurate with career stage<br>▪ Extensive experience and demonstrated success in delivering research results.<br>▪ Experience of devising, advising on and managing learning and research programmes.<br>▪ Experience of pastoral support and motivating students. |

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| | ▪ Sufficient breadth or depth of knowledge of media and cultural studies to develop research programmes and methodologies.<br>▪ Experience of developing research methodologies and devising models, approaches, techniques, critiques and methods.<br>▪ Experience and achievement in research in media/cultural studies reflected in a growing national reputation.<br>▪ Evidence of publication record.<br>▪ Experience and demonstrated success in delivering teaching within an agreed quality framework. | |
| **Qualifications, certification and training (relevant to role)** | ▪ PhD or equivalent in relevant subject area. | ▪ Higher Education teaching qualification or equivalent. |

The University of Nottingham is focused on embedding equality, diversity and inclusion in all that we do. As part of this, we welcome a diverse population to join our work force and therefore encourage applicants from all communities, particularly those with protected characteristics under the Equality Act 2010.

The University is a signatory of the Declaration on Research Assessment (DORA). As such we commit to focus on the scientific content of publications (where requested or provided as part of the recruitment and selection process) as a basis for review of quality, and consideration of value and impact of research conducted, rather than any proxy measures such as Journal Impact Factor.

# Expectations and behaviours

The University has developed a clear set of core expectations and behaviours that our people should be demonstrating in their work, and as ambassadors of the University's strategy, vision and values. The following are essential to the role:

**Valuing people**      Is always equitable and fair and works with integrity. Proactively looks for ways to develop the team and is comfortable providing clarity by explaining the rationale behind decisions.

**Taking ownership**      Is highly self-aware, looking for ways to improve, both taking on board and offering constructive feedback. Inspires others to take accountability for their own areas.

**Forward thinking**      Driven to question the status quo and explore new ideas, supporting the team to "lead the way" in terms of know-how and learning.

**Professional pride**      Sets the bar high with quality systems and control measures in place. Demands high standards of others identifying and addressing any gaps to enhance the overall performance.

**Always inclusive**      Ensures accessibility to the wider community, actively encouraging inclusion and seeking to involve others. Ensures others always consider the wider context when sharing information making full use of networks and connections.

# Key relationships with others

**Line manager** — Head of Department

**Role holder** — **Assistant Professor**

**Key stakeholder relationships** — Students | Academic colleagues | School Administration & Professional Services teams