



Job title	Assistant Professor, Social Work	Job family and level	Research and Teaching Level 5 (Teaching Focus)
School/ Department	School of Sociology and Social Policy - Centre for Social Work	Location	Law and Social Sciences Building, University Park

Purpose of role

The primary purpose of the role will be to undertake teaching and assessment duties in the Centre for Social Work which is part of the wider School of Sociology and Social Policy. The role holder will work as a member of a team that delivers teaching to students in social work at both undergraduate and postgraduate levels and will contribute to the planning, design and development of innovative degree programmes. They will be required to supervise postgraduate dissertations and provide academic, pastoral and placement support to personal tutees. They will also be required to contribute to the effective management and administration of the School and the Centre for Social Work team by performing administrative duties allocated by the Head of School.

	Main responsibilities (Primary accountabilities and responsibilities expected to fulfil the role)	% time per year
1	<p>Teaching</p> <ul style="list-style-type: none"> ▪ To plan, deliver and assess high-quality teaching across undergraduate and postgraduate qualifying social work programmes, including both taught modules and skills days ▪ To maintain the currency of teaching material and content through engagement with practitioners and CPD in relevant subject areas. ▪ To identify students' learning needs and ensure that the content, methods of delivery and learning materials enable them to achieve the learning outcomes of the relevant modules and programmes. ▪ To provide academic, placement and pastoral support to students as a personal tutor in accordance with relevant University standards. ▪ To address student issues of professional development and competency ▪ To supervise and assess postgraduate student dissertations. ▪ To maintain appropriate records relating to teaching, learning, assessment and any academic and pastoral support provided to students. ▪ To seek ways of improving own performance by reflecting on feedback from students and colleagues 	60
2	<p>Administration</p> <ul style="list-style-type: none"> ▪ To contribute to the effective management and administration of the School and the Centre for Social Work team by performing duties allocated by the Director of Centre for Social Work and/or Head of School. 	30

	<ul style="list-style-type: none"> ▪ To contribute to the recruitment of students through participating, for example, in interviews and university open days 	
3	<p>Collegiality</p> <ul style="list-style-type: none"> ▪ To collaborate with academic colleagues on areas of shared interest and need e.g. in course development, curriculum changes, student skills assessment and collaborative or joint projects. ▪ To undertake any other tasks that are reasonably requested by colleagues or managers 	10

The Centre for Social Work (CSW)

Social work education has been delivered in the Centre for Social Work at the University of Nottingham for over 60 years. We promote relational social work practice and an ethos of problem-solving in human relationships and communities, our teaching and research activities support this philosophy. We are a dynamic, influential centre with involvement nationally and internationally in the development of social work education and research. We have excellent working partnerships with local employers, and our teaching is highly rated by our students. Our research covers a range of social work themes including adult and child protection, prevention and early intervention, disability and innovative practice models. We support a growing student PhD community, and we have a strong track record of research grant capture. We offer a supportive, collegiate environment with numerous opportunities for joint working with staff in the Centre and in the School.

We deliver a three-year, qualifying undergraduate BA (Hons) Social Work programme and a two-year postgraduate MA Social Work programme. Our approach includes social work practitioners and people with lived experience in teaching and assessing students and in the planning of the programmes. As part of the D2N2 Teaching Partnership we work closely with our local partner agencies to ensure students get the best possible learning experience on placement as well as in the classroom.

Person specification

	Essential	Desirable
Skills	<ul style="list-style-type: none"> ▪ Demonstrable ability to contribute to the planning, design and teaching on UG and PG social work programmes ▪ Demonstrable ability to supervise social work students through individual and group tutorials and visiting their practice placements. ▪ Excellent interpersonal skills and the ability to collaborate with others, both internally and externally. ▪ Time management and organisational skills necessary to complete administrative and other tasks effectively and on time. 	<ul style="list-style-type: none"> ▪ Ability to use novel and cutting-edge technology to enhance the classroom experience
Knowledge and experience	<ul style="list-style-type: none"> ▪ Experience of developing and delivering teaching to UG and PG social work students ▪ Experience of providing academic and pastoral support to social work students. ▪ Experience of marking undergraduate and postgraduate student assignments ▪ Knowledge of Social Work England Education and Training Standards and Professional Standards 	<ul style="list-style-type: none"> ▪ Relevant experience in social work practice ▪ Experience of teaching social work law to students ▪ Experience of designing and delivering Skills Days ▪ Experience of including people with lived experience in teaching and assessment ▪ Experience of assessing social work students' Readiness for Direct Practice
Qualifications, certification and training (relevant to role)	<ul style="list-style-type: none"> ▪ Masters level qualification or higher ▪ Registered with Social Work England 	<ul style="list-style-type: none"> ▪ Qualified and experienced Practice Educator ▪ Higher education teaching qualification (or working towards)



The University of Nottingham is focused on embedding equality, diversity and inclusion in all that we do. As part of this, we welcome a diverse population to join our work force and therefore encourage applicants from all communities, particularly those with protected characteristics under the Equality Act 2010.

Expectations and behaviours

The University has developed a clear set of core expectations and behaviours that our people should be demonstrating in their work, and as ambassadors of the University's strategy, vision and values. The following are essential to the role:

- Valuing people** Is friendly, engaging and receptive, putting others at ease. Actively listens to others and goes out of way to ensure people feel valued, developed and supported.
- Taking ownership** Is clear on what needs to be done encouraging others to take ownership. Takes action when required, being mindful of important aspects such as Health & Safety, Equality, Diversity & Inclusion, and other considerations.
- Forward thinking** Drives the development, sharing and implementation of new ideas and improvements to support strategic objectives. Engages others in the improvement process.
- Professional pride** Is professional in approach and style, setting an example to others; strives to demonstrate excellence through development of self, others and effective working practices.
- Always inclusive** Builds effective working relationships, recognising and including the contribution of others; promotes inclusion and inclusive practices within own work area.

Key relationships with others

