



Job title	Industry Engagement Manager: Mental Health Technology	Job family and level	Administrative, Professional and Managerial Level 5
School/ Department	School of Medicine/ Mental Health & Clinical Neurosciences	Location	University of Nottingham, Jubilee Campus

Purpose of role

To manage industry engagement for the new Mental Health Mission (MHM), which is a £42.7 million investment in mental health research which aims to develop new treatments, improve diagnosis, increase the use of innovative technology, and make the UK the place of choice for research with the Health Technology industry. You will be based within the MindTech research group at the University of Nottingham and will be a key member of the MHM Management Team which will be located across the Mission sites including Oxford, Manchester, Birmingham and Liverpool.

You will work closely with the MindTech and MHM leadership teams to contribute to the strategic, budgetary, resource and operational planning of all industry engagement activities. You will have lead responsibility for linking the MHM with the MindTech research group, the Mental Health Technology industry as well as the wider Mental health innovation landscape. You will be responsible for identifying industry engagement opportunities and building strategic relationships with companies, industry bodies and other organisations across the Mental Health Innovation pathway. You will also take a lead role in publicising the MHM and identifying opportunities to contribute to national and international innovation and policy initiatives relating to Mental Health Technology.

You will be a dynamic and effective individual, with the ability to risk assess and prioritise competing demands in order to present informed recommendations to Senior Management and Programme Sponsors together with ability to implement recommendations.

The duties and percentage time allocation provides an indication and framework for the role and should not be regarded as a definitive list or allocation. Other reasonable duties commensurate with the grade, spirit and purpose of the post may be requested.

	Main responsibilities (Primary accountabilities and responsibilities expected to fulfil the role)	% time per year
1	Industry Engagement To contribute to the successful strategic and operational delivery of industry engagement for the Mental Health Mission. This will include acting as a key member of the MHM and MindTech Management Teams and working with the leadership teams to develop, operationalise, implement, and monitor all aspects of the engagement programme. ▪ Work with the MHM management team and partner organisations to develop and manage project plans with milestones and deliverables for MHM industry engagement, using effective and structured methodologies. ▪ Conduct industry scoping exercise across the MHM to identify current partners, needs and opportunities.	50%

	- Conduct industry engagement activities to identify needs and priorities of industry. - Design and deliver collaborative meetings, workshops and dissemination events. - Lead the development of new and innovative partnerships between MHM, industry, NHS, third sector and academic organisations in the UK and abroad to foster collaboration, new projects and generate income. - Identify and manage risks, informing the Leadership team of problems where appropriate. - Initiate management interventions wherever gaps are identified, or issues arise. - Produce project reports and other deliverables for the MHM and other relevant organisations, including funders. - Organise and manage the delivery of documents for oversight committees, as well as other advisory and governance meetings as necessary.	
2	Stakeholder Engagement - Being the visible, accessible and proactive first point of contact to industry, work package leads and collaborators and to promote our activities and outputs both nationally and internationally. - Maintain effective working relationships with MHM partners and stakeholders. - Represent and promote the work of the MHM across the Mental HealthTech landscape, both nationally and internationally. - Contribute to the national Mental HealthTech landscape by participating in conferences, advisory groups, and meetings, deputising for the MHM and MindTech leadership where appropriate. - Keep abreast of national and international developments in Mental HealthTech across the academic, NHS and business sectors.	25%
3	Governance and Performance - Represent UoN at MHM Leadership and Operational Group meetings, ensuring information is reported to relevant organisations and actions progressed through appropriate channels. - Manage the MindTech industrial research pipeline, working with MindTech colleagues and external partners to monitor research activity and success rates. - Monitor activity against project deliverables and report data to senior staff and committees to ensure awareness of current activity and progress towards strategic aims.	25%
4	Other - Any other duties appropriate to the grade and level of the role - We recognise the importance of continuous professional development and therefore the importance of providing opportunities, structured support and encouragement to engage in professional development each year.	N/A

Person specification

	Essential	Desirable
Skills	▪ Excellent communication and interpersonal skills, including the ability to establish and maintain effective working relationships with a wide range of academic, industry, healthcare, patient and governmental stakeholders. ▪ Strong facilitation skills, with attention to power dynamics and inclusivity. ▪ Ability to make difficult and challenging decisions that support strategic aims and long-term vision. ▪ Excellent IT skills. ▪ Autonomously manage self and team. ▪ Willingness to learn new skills and procedures. ▪ Flexible team player willing to do what it takes to get the job done; adaptable and enjoys a challenge.	▪ Proficiency in using social media, for networking, engagement, and dissemination. ▪ Website development and maintenance.
Knowledge and experience	▪ Knowledge of both theoretical and practical aspects and challenges of project management and implementation. ▪ Experience of drafting strategic business cases, writing reports, reviews and implementing recommendations ▪ Successfully managing and monitoring medium to large scale healthcare projects, through all stages of the project life cycle. ▪ Significant successful experience of managing and working with complex cross-functional projects and project teams. ▪ Extensive knowledge of the Mental Health Technology ecosystem, principles of commercialisation and pipeline to adoption. ▪ Experience of working with commercial partners ▪ Understanding of intellectual property (IP) management and when to seek specialist advice. ▪ Experience and knowledge of current NHS system, reform	▪ People management and/or supervising team members ▪ Broad knowledge of national and international mental health research and policy. ▪ Experience and knowledge of current NHS system, reform policies and priorities and ability to translate into a local context. ▪ Experience of organising conferences, workshops, and symposia. ▪ Experience of academic writing for reports, lay summaries, project websites and research funding applications. ▪ Knowledge of the higher education environment.

	policies and priorities and ability to translate into a local context. ▪ Experience of working with commercial partners ▪ Understanding of the UK research and development sector including funding structures and reporting processes. ▪ Proven success in engaging, communicating with, influencing and negotiating with senior management and stakeholders. ▪ Experience or knowledge of developing business cases for Health Technology products or projects.	
Qualifications, certification and training (relevant to role)	▪ Degree (or equivalent) or substantial relevant work experience commensurate with the level of post. ▪ Qualification in project management (e.g. PRINCE2) or substantial equivalent experience.	▪ Relevant postgraduate qualification, i.e., Masters or PhD in mental health or health research or MBA.
Statutory, legal or special requirements	▪ Willingness to travel as required for networking, monitoring and engagement activities. ▪ Adopting and delivering to the School of Medicine's Professional Services Service Excellence Standards. ▪ Willingness to adopt the vision and values of the School of Medicine.	



Expectations and behaviours

The University has developed a clear set of core expectations and behaviours that our people should be demonstrating in their work, and as ambassadors of the University's strategy, vision and values. The following are essential to the role:

Valuing people	Is always equitable and fair and works with integrity. Proactively looks for ways to develop the team and is comfortable providing clarity by explaining the rationale behind decisions.
Taking ownership	Is highly self-aware, looking for ways to improve, both taking on board and offering constructive feedback. Inspires others to take accountability for their own areas..
Forward thinking	Driven to question the status quo and explore new ideas, supporting the team to “lead the way” in terms of know-how and learning.
Professional pride	Sets the bar high with quality systems and control measures in place. Demands high standards of others identifying and addressing any gaps to enhance the overall performance.
Always inclusive	Ensures accessibility to the wider community, actively encouraging inclusion and seeking to involve others. Ensures others always consider the wider context when sharing information making full use of networks and connections..

Key relationships with others

