



Job title	Associate Faculty Pro Vice Chancellor (Education and Student Experience)	Job family and level	Research and Teaching or Teaching and Curriculum Leadership Level 7
School/ Department	Faculty of Medicine and Health Sciences	Location	Flexible

Purpose of role

You will lead the development and implementation of the Faculty strategy for education and student experience, ensuring that it is in line with the University's vision, mission and strategy and enables delivery of key performance indicators. This will include major projects and initiatives undertaken in collaboration with the Faculty's schools, other faculties and professional services departments. You will have responsibility for budgets and may also be called upon to deputise for the FPVC.

	Main responsibilities (Primary accountabilities and responsibilities expected to fulfil the role)	% time per year
1	<p>Strategic Leadership</p> <ul style="list-style-type: none"> ▪ Work with the FPVC, taking an active role in developing the education and student experience strategy and having responsibility for enhancing the Faculty's educational offer and improving the student experience. ▪ Provide leadership and direction to the education and student experience community to develop the educational capacity and talent within the faculty to achieve the strategic objectives. ▪ Have oversight of the work of the Faculty Digital Learning Director and Deputy Associate Faculty PVC for ESE, including supporting their development. ▪ Liaise with staff at the University of Nottingham Ningbo China and University of Nottingham Malaysia Campus to ensure alignment of relevant strategies across the University's Campuses. ▪ Play a leadership role in knowledge exchange by supporting business engagement, liaising with stakeholders where education is undertaken in partnership with industry and driving public and policy engagement. ▪ Work with UEB colleagues (in particular the PVC for Education and Student Experience) and other senior academic staff in the University to ensure efficient and effective development of the portfolio area of responsibility. ▪ Support the development of Faculty Strategy, business planning, financial management, risk management and other appropriate control mechanisms to ensure the sound running of the Faculty and the delivery of strategic aims. 	40%
2	<p>Education and Student Experience Strategy Delivery</p> <ul style="list-style-type: none"> ▪ Provide expertise and leadership in the delivery and monitoring of the University Education and Student Experience Strategic Delivery Plan to deliver transformational change in education culture and performance. ▪ Monitor, and with others deliver, relevant key performance indicators for the Faculty and for its Schools. 	20%

	<ul style="list-style-type: none"> ▪ Lead (Chair) appropriate committees to develop and monitor the delivery of the Education and Student Experience Strategic Delivery Plan including the Faculty Education and Student Experience Board. Attend and contribute to other boards, committees and groups within the Faculty and University as required. ▪ Provide a high level of leadership and co-ordination, in partnership with the School Directors of Education and Student Experience, to bring the academic community and the professional services teams together to deliver the Education and Student Experience Strategic Delivery Plan. ▪ Lead the development and delivery of educational strategy including in relation to: clinical skills teaching, simulation, interprofessional education, and optimisation, integration and rationalisation of PGT across the Faculty. ▪ Support major infrastructure projects related to education, as agreed with the Faculty PVC. ▪ Have oversight of the implementation of the digital learning strategic delivery plan, to include a significant focus upon staff and student digital capability. 	
3	<p>Partnership Working</p> <ul style="list-style-type: none"> ▪ Provide leadership to School Directors of Education and Student Experience to ensure the efficient and effective implementation of activity aligned to the Education and Student Experience Strategic Delivery Plan and the regular monitoring of progress against key performance indicators and metrics. ▪ Support the Faculty, and the Schools, to develop policy and practice in response to key performance indicators and metrics relevant to the Education and Student Experience Strategic Delivery Plan, National Student Survey and Teaching Excellence Framework. ▪ Build strong relationships with School Directors of Education and Student Experience, the APVCs and PVC (Education and Student Experience) to enable development of effective strategies and policies for the undergraduate and taught postgraduate community. ▪ Support the Faculty in building strategic and significant international partnerships including with and through the University's overseas campuses. 	30%
4	<p>Inclusive Education Culture Development</p> <ul style="list-style-type: none"> ▪ Drive and develop a culture that promotes inclusion as well as excellence to ensure the vision and values in the University strategy are achieved. ▪ Work to maximise the potential and develop the talents of all staff. ▪ Lead initiatives promoting equality, diversity and inclusion in all aspects of the strategy implementation. 	5%
5	<p>Financial Management</p> <ul style="list-style-type: none"> ▪ Manage budgets relevant to the portfolio to maximise activity in line with University priorities and strategy, as specified. 	5%
6	<p>Other duties commensurate with level of the role</p> <ul style="list-style-type: none"> ▪ Represent the University as required with external partners and at external events. 	

Person specification

	Essential	Desirable
Skills	<ul style="list-style-type: none"> ▪ Ability to demonstrate effective leadership and a proven track record of successful management, both strategically and operationally, of a faculty, school, department or other academic unit, or successful leadership of a key initiative. ▪ Innovative and creative thinking with the ability to identify opportunities for growth and quality enhancement. ▪ Proven interpersonal skills, demonstrating the ability to negotiate, influence, and motivate. ▪ Excellent presentation, communication, analytical and problem-solving skills, with the confidence to utilize these in a range of formal and informal settings. ▪ The ability to create a culture of self-challenge and challenge of others based on openness and respect. ▪ Ability to work with a wide range of people from different backgrounds and a demonstrable commitment to equality of opportunity for all. ▪ Emotionally intelligent, inclusive leadership demonstrating the value of all people, supporting and motivating them to excel. ▪ Ability to act as an effective ambassador for the Faculty and University. 	
Knowledge and experience	<ul style="list-style-type: none"> ▪ A successful track record of undertaking substantial leadership in education and student experience within the University. ▪ Good knowledge of the Faculty and University, its education and student experience activities and management structures. ▪ Knowledge and understanding of the broad context of higher education and the national and international trends that present current and forthcoming challenges and opportunities. ▪ A recognised profile of significant personal achievement in leading education and/or student experience-related projects. ▪ Demonstrable personal and professional commitment to the University's vision, strategy and values. ▪ Knowledge and understanding of the importance of equality, diversity and inclusion in education culture and practice. ▪ Knowledge and skills that give confidence of an ability to work effectively with educational partners to plan education strategy and operations. 	<ul style="list-style-type: none"> ▪ Experience as a member of an external strategic or advisory body, e.g. HEA. ▪ Experience of working with external educational partners such as the NHS. ▪ Experience of developing an inclusive education culture.

Qualifications, certification and training (relevant to role)	<ul style="list-style-type: none"> ▪ An appropriate higher degree, for example PhD, MD or professional doctorate, in a relevant academic area. ▪ HESA recognised teaching qualification e.g. PGCHE, Fellowship of Advance HE (formerly HEA) or other teaching accreditation/qualification in higher education. 	<ul style="list-style-type: none"> ▪ National recognition of teaching excellence
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The University of Nottingham is focused on embedding equality, diversity and inclusion in all that we do. As part of this, we welcome a diverse population to join our work force and therefore encourage applicants from all communities, particularly those with protected characteristics under the Equality Act 2010.



The University is a signatory of the Declaration on Research Assessment (DORA). As such we commit to focus on the scientific content of publications (where requested or provided as part of the recruitment and selection process) as a basis for review of quality, and consideration of value and impact of research conducted, rather than any proxy measures such as Journal Impact Factor.

Expectations and behaviours

The University has developed a clear set of core expectations and behaviours that our people should be demonstrating in their work, and as ambassadors of the University's strategy, vision and values. The following are essential to the role:

Valuing people

Role models the highest ethical standards to cultivate a collaborative workplace that develops talent and enhances wellbeing, whilst also balancing the needs of the various stakeholders.

Taking ownership

Translates the vision into a strategy for own area, enabling people to take the right action for the wider organisation. Can resolve complex problems, balancing the needs of varied stakeholders.

Forward thinking

Always has the overall strategic goal in mind, manages to stimulate agile and forward thinking in others, motivating them and giving them the confidence to drive for continuous improvement.

Professional pride

Goal is to be best in class; ensuring this can be achieved in line with long term strategy regardless of short term challenges. Supports people to do what is best for both the organisation and the department.

Always inclusive

Promotes how collaboration and positive partnerships are essential to success, constantly looking ahead to explore how to involve other potential stakeholders.

Key relationships with others

