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| THE UNIVERSITY OF NOTTINGHAM  RECRUITMENT ROLE PROFILE FORM |

**Job Title:** Associate Professor (non-clinical) in Anatomy

**School/Department:** School of Medicine, Division of Medical Sciences and Graduate Entry Medicine

**Salary:** £48,743 - £58,172 per annum, depending on skills

and experience. Salary progression beyond this scale is

subject to performance

**Job Family and Level:** Teaching & Learning, Level 6

**Contract Status:** Permanent

**Hours of Work:**  Full time

**Location:** Royal Derby Hospital Centre

**Reporting to:** Director of Undergraduate Studies

**Purpose of the New Role:** To provide academic leadership to the clinical anatomy program, which is also delivered by a part-time lecturer in anatomy, a full-time teaching prosector, and senior physiotherapists contracted through the NHS trust to provide sessional demonstrator support to workshops. This is an enthusiastic team delivering a popular component of the Graduate Entry Medicine Programme and the BSc in Medical Physiology and Therapeutics.

The person appointed will be encouraged to pursue their research interests, either in clinical anatomy education or in aspects of medical educational research, through close links with academic colleagues in pathology, life sciences and clinical academic divisions in Derby, as well as colleagues elsewhere in the School of Medicine and other Schools of the Faculty/University.

They will also be expected to take on one of a range of significant administrative roles in delivering education programmes in the Division for either the GEM or BSc course (such as admissions, examinations of senior tutor or quality assurance lead).

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|  | **Main Responsibilities** | **% time per year** |
| 1. | Leadership in all aspects of the educational development & delivery of clinically oriented anatomy within the Division including   * Day-to-day and line management of the team of staff involved in anatomy teaching (currently a part-time Lecturer and a Teaching Prosector) * Administration of taught modules and curriculum development. * Assessment of anatomy content across both programs. * Delivery of formal lectures and tutorials to GEM students and BSc students, organisation and supervision of workshops and teaching in workshops, principally anatomy | 50% |
| 2. | Contribution to the effective delivery of programs of study in the Division including participation in open days and in interviewing of applicants to any of the courses offered, participation in PBL facilitation and membership of relevant medical school committees. | 5% |
| 3. | Act as Academic lead for an aspect of administration pertaining to the GEM or BSc course (such as admissions, examinations of senior tutor or quality assurance lead). | 15% |
| 4. | Take local responsibility for operational matters and administration pertaining to the Human Tissue Act (2004) and any other legislation governing anatomical specimens based in Derby. | 5% |
| 5. | Pursue research interests, in clinical anatomy education and/or in medical educational research. | 20% |
| 6. | Act as personal tutor to students on GEM and the BSc in Medical Physiology and Therapeutics. | 5% |

**Knowledge, Skills, Qualifications & Experience**

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|  | **Essential** | **Desirable** |
| **Qualifications/ Education** | * PhD (or equivalent qualification or an appropriate amount of academic/professional experience) in anatomy or a closely-related discipline. | * PG qualification in higher education. |
| **Skills/Training** | * In-depth knowledge of clinical anatomy and ability to teach undergraduate medical, health and science students. * Proven leadership skills to develop and co-ordinate a team of teachers. * Excellent communication skills. | * IT skills for the development of e-learning materials. |
| **Experience** | * Experience in teaching and examining in clinical anatomy to medical students. * Experience of teaching anatomy in a clinically-oriented manner. * Experience of course or curriculum management, QA requirements and standard setting. * Evidence of postgraduate scholarship and research in clinical anatomy and/or educational research. | * Experience of clinical anatomy teaching to other healthcare professionals and science students. * Postgraduate teaching of anatomy, e.g. MRCS. * Experience of problem-based learning. * Experience in raising independent funding for research and conducting research projects in clinical anatomy education and/or educational research. |
| **Other attributes** | * Flexible approach to work. * Works well as part of a team. * Well organised. * Excellent time management skills |  |
| **Statutory/Legal** | * Experience of the Human Tissue Act (2004) and its operation. |  |

**Decision Making**

i) taken independently by the role holder

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| * Working pattern of other anatomy teaching staff within the bounds of their contracts * Decisions on specific details of anatomy teaching to all students * Decision on personal research interests * Personal development needs |

ii) taken in collaboration with others

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| * Strategy for clinically related anatomy content and delivery. Suitability of format of anatomy taught sessions within individual modules, in collaboration with academic colleagues and the Director of Undergraduate Studies * Timetabling of anatomy taught sessions, in collaboration with academic and administrative colleagues * Setting and marking of exams/assessments * Decisions on purchase of equipment/reagents/consumables for anatomy teaching * Ensuring compliance with the Human Tissue Act (2004) * Direction of research where collaborative working is required |

iii) referred to the appropriate line manager (Dr Susan Anderson) by the role holder

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| * Personal development activities, requests for leave * Oversight of course content, delivery and assessment to ensure workload management across both educational programmes |

**Appendix 1**

**The University of Nottingham**

The University of Nottingham is a global-leading, research-intensive university with campuses in the UK, Malaysia and China. Our reputation for world-class research has yielded major scientific breakthroughs such as Nobel-winning MRI techniques, drug discovery, food technologies and engineering solutions for future economic, social and cultural progress.

Already ranked among the UK’s elite universities and global polls for research excellence, our reputation for world-class research has been further enhanced with the 2014 results of the Research Excellence Framework (REF).

In addition to scoring highly in quality rankings covering major disciplines in science, engineering, the social sciences, medicine, business and the arts, it is Nottingham’s research power rankings which demonstrate the impressive volume of excellent research which is carried out. We are now ranked 8th in the UK on a measure of ‘research power’ which takes into account both the quality of research and the number of research-active staff who made REF returns, confirming Nottingham’s place in the top tier of the world’s elite higher education institutions.

The main University campus is set beside a lake, in an extensive belt of woodland, parks and playing fields. The 330 acre University Park Campus is the focus of life for more than 32,000 students and houses the majority of the University’s academic schools and many of the central Services. The Jubilee campus is situated 2 miles away from the University Park, and provides extra capacity. The University Medical School is situated next to the University Park. Together with the University Hospital, it forms the Queen’s Medical Centre (QMC).

**University of Nottingham Medical School**

Nottingham has a strong reputation for both clinical medicine and teaching. As one of the most popular medical schools in the country, it is able to select excellent students and produce and attract good junior doctors.

**The School of Medicine** comprises the Divisions of Cancer and Stem Cell Sciences, Child Health, Obstetrics and Gynaecology; Clinical Neuroscience; Epidemiology and Public Health; Primary Care; Psychiatry and Applied Psychology; Rehabilitation and Ageing; Medical Sciences and Graduate Entry Medicine; Respiratory Medicine; Rheumatology, Orthopaedics and Dermatology and the Nottingham Digestive Diseases Centre. The School also hosts the School of Medicine Education Centre, the Centre for Interprofessional Education and Learning, the Clinical Research Facility, the Clinical Skills Centre, NIHR design Service East Midlands, Nottingham Clinical Trials Unit, PRIMIS and Medical Imaging Unit.

The School of Medicine brings together in one School staff undertaking research for the benefit of the health of patients. It includes all primary care and hospital-based medical and surgical disciplines, principally in the Queen’s Medical Centre and City Hospital Nottingham Campuses, Royal Derby Hospitals NHS Foundation Trust and also at the University’s main campus and at the King’s Meadow and Jubilee Campuses. Most of our School’s Senior Researchers and Teachers are also clinicians who dedicate 50% of their time to patient care within the Nottingham University Hospitals NHS Trust & Royal Derby Hospitals NHS Trust. This close juxtaposition brings cutting-edge clinical care to our patients and clinical relevance to our research and teaching. We are closely integrated with our full time NHS clinical colleagues, many of whom are themselves leaders in research and teaching and who work closely with the University and this increases the mutual benefit from integration between the University and NHS.

Mission:

Our mission is to improve human health and quality of life locally, nationally and internationally through outstanding education, research and patient care.

Priorities:

1. **Teaching and learning**, particularly training tomorrow’s doctors and teaching specialised postgraduates
2. **Research and research training:** We will perform and support the highest quality “big” research which impacts on human health and disease
3. **Partnership with the NHS** and other healthcare providers
4. **Visibility and profile of the School of Medicine:** We will do what we do better, and we will tell others about it

Ethos and principles:

1. **Having people and patients at the heart of all we do**: our teaching and learning, our research and our patient care
2. **Contribution within the School of** **Medicine and to society** beyond our immediate roles; helpfulness and service
3. **Openness and fairness**, with particular emphasis on communication (both internal and external) and on equality and diversity among students and staff
4. **Personal and group responsibility** for all aspects of our work, within a culture of opportunity and reward

Our research spans 11 major themes, ranging from cancer to vascular medicine. We work closely with industry and the NHS. Our world-leading research ranges from basic and translational science through to clinical trials, epidemiology, and health services research. Our clear theme is improving human health, underpinning a vibrant postgraduate research training programme leading to PhD or DM. Many of our academics are clinicians, using their expertise to provide cutting edge specialised treatment to NHS patients; reflecting our ethos that patients are at the heart of all we do.

In the 2014 Research Excellence Framework the four Units of Assessment included in the School of Medicine were among the six most improved in the whole University since RAE 2008: 82% of our research in 2014 was graded as world-leading or internationally excellent. Our research spans 11 major themes and ranges from basic and translational science through to clinical trials, epidemiology, and health services research. We work closely with industry and the NHS. Our research is underpinned by a strong postgraduate research training programme leading to PhD or DM. Our major research themes are in Cancer and Stem Cells; Child Health, Obstetrics & Gynaecology; Clinical Neurosciences; Dermatology; Digestive Diseases; Epidemiology and Public Health; Mental Health; Musculoskeletal physiology and disease; Primary Care; Rehabilitation and Ageing; Respiratory Medicine; and Renal MedicineThe School of Medicine trains tomorrow’s doctors on a vibrant undergraduate medical course with a unique intercalated BMedSci, as well in a specialised graduate-entry programme built around clinical problem solving. We teach medicine and related disciplines at both undergraduate and postgraduate level. We have a dedicated clinical academic training programme and are committed to training PhD and doctoral research students and to supporting postdoctoral clinicians and scientists in their research.

The School of Medicine holds a Bronze Athena SWAN award in recognition of our commitment to advance the representation of women in science, technology, engineering, medicine and mathematics (STEMM). The award reflects our commitment to promoting equality and diversity. Please see <http://www.nottingham.ac.uk/medicine/about/athena-swan.aspx>.

Professor John Atherton is Dean of the School of Medicine.

For further information, please see our website <http://www.nottingham.ac.uk/medicine>

**Nottingham**

Central within the East Midlands, Nottingham is a vibrant and prosperous city with something to offer everyone. It is one of the UK’s leading retail centres and has a huge variety of restaurants, bars and nightclubs which attract people from all over the UK. Culturally, it has good theatres, an arena which attracts both national and international performers and a range of historical interests relating to subjects such as the lace industry, Lord Byron and DH Lawrence. Nottingham is also known for sport, being the home of Trent Bridge Cricket Ground, Nottingham Forest and Notts County Football Clubs, the National Water Sports Centre and the Nottingham Tennis Centre. There is a good network of roads with easy access to the M1 and the A1, a fast frequent rail service to London and other major cities. Nottingham East Midlands Airport is only eighteen miles away.

The city is set within a county of outstanding natural beauty which includes Sherwood Forest, Wollaton Park, lively market towns and wonderful historic buildings. Housing is relatively inexpensive and, in addition to the two Universities, there are excellent schools and colleges available.

**To find out more about Nottingham, use the following links:**

Nottingham County Council – Tourism <http://www.experiencenottinghamshire.com/>

University of Nottingham <http://www.nottingham.ac.uk>

Zoopla (Guide to local properties) <http://www.zoopla.co.uk/>

**My Nottingham** (information on schools, term dates, school transport etc.)

<http://www.nottinghamcity.gov.uk/index.aspx?articleid=8524>

**General Information about the city of Derby**

Derby is an historic city, which lies at the heart of some of England’s most magnificent countryside. The Derbyshire Dales & Peak District National Parks are only a short drive away, with the spa towns of Ashbourne, Matlock & Buxton within easy reach. Southern Derbyshire has a population of approximately 570,000 & is well served by rail & road within easy travelling distance of the M1, M5, M6 & M42. The Nottingham East Midlands Airport is close by.

The city offers a wide range of recreational amenities. The Assembly Rooms & Playhouse offer a wide variety of shows, concerts & productions to suit all tastes. Other nightlife centres around two multi-screen cinemas, various nightclubs, several traditional public houses & excellent restaurants in the city centre & throughout the county. There are various social & cultural facilities, museums, stately homes, castles, gardens & numerous places of historical & archaeological interest. There are first class facilities for sport enthusiasts within Southern Derbyshire including Derbyshire County Cricket Club & Derby County Football Club.

Housing is both plentiful & reasonably priced, with a choice of country village settings & modern hustle & bustle of city life, with the larger cities of Nottingham & Leicester within easy access. There are many good schools, primary & secondary, both state & private.

To find out more about Derby, visit [www.derby.gov.uk](http://www.derby.gov.uk)