



Job title	Teaching Associate in Veterinary Anatomy	Job family and level	Teaching and Curriculum Leadership Level 4
School/ Department	School of Veterinary Medicine and Science	Location	Sutton Bonington campus

Purpose of role

The Nottingham Veterinary School requires a Teaching Assistant to teach anatomy and clinical skills within the integrated 5-year BVM BVS programme. The clinically integrated curriculum provides students with underpinning biological science applied within a veterinary context in order to prepare them for their future careers. Candidates should possess the skills to deliver practical anatomy classes across the species, and to contribute to teaching and assessment more broadly within the applied veterinary curriculum.

	Main responsibilities (Primary accountabilities and responsibilities expected to fulfil the role)	% time per year
1	<p>Teaching, learning and assessment</p> <ul style="list-style-type: none"> ▪ To contribute to the delivery of anatomy within the clinically integrated BVM BVS programme, primarily through the provision of practical teaching. ▪ To facilitate small group, case-based teaching within the undergraduate curriculum ▪ Teaching clinical and professional skills (including communications skills) ▪ Supervision of students within the clinical skills centre ▪ Contribute to the organisation of system-based modules within a module convening team ▪ Preparation and development of online and practical examinations to assess knowledge and skills delivered within modules. ▪ Liaise with External Examiners where appropriate. ▪ Administration required for teaching and assessment ▪ Attendance at relevant School meetings including Teaching, Learning and Assessment Committee meetings and Examination Board meetings. ▪ To act as a personal tutor to veterinary students ▪ To undertake training consistent with continuous professional development. ▪ To undertake any other duties commensurate with the grade, as directed by the Dean of School. 	75%
2	Administrative/general	15%

	<ul style="list-style-type: none"> ▪ Any administrative duties appropriate to the grade and role in support of the administration of the School ▪ Contribute to School marketing and recruitment activities (including outreach, open days and admissions) 	
3	<p>Other</p> <ul style="list-style-type: none"> ▪ Undertake appropriate training and continuous professional development ▪ To forge appropriate clinical and educational collaborations within and outside the University ▪ To assist with the efficient and effective completion of the work of the School. 	10%

Person specification

	Essential	Desirable
Skills	<ul style="list-style-type: none"> ▪ Use of IT for teaching and administration. ▪ Excellent communication and teamworking skills ▪ Time management skills and ability to manage own workload ▪ Ability to adopt a flexible approach to teaching, using a range of innovative methods 	<ul style="list-style-type: none"> ▪ Experience with eLearning tools such as Moodle
Knowledge and experience	<ul style="list-style-type: none"> ▪ Experience of teaching or mentoring either in clinical practice or in an educational setting ▪ Knowledge of anatomy in relation to clinical veterinary practice 	<ul style="list-style-type: none"> ▪ Experience in clinical service delivery in veterinary practice, either as a veterinary surgeon or registered veterinary nurse ▪ Experience of teaching and assessing veterinary anatomy within higher education. ▪ Administrative experience in an academic environment (e.g. Module convening).
Qualifications, certification and training (relevant to role)	<ul style="list-style-type: none"> ▪ Minimum of a 2.1 Degree (or equivalent) in veterinary medicine/science or related subject 	<ul style="list-style-type: none"> ▪ Veterinary or veterinary nurse qualification suitable for clinical practice in the UK. ▪ Teaching qualification



The University of Nottingham is focused on embedding equality, diversity and inclusion in all that we do. As part of this, we welcome a diverse population to join our work force and therefore encourage applicants from all communities, particularly those with protected characteristics under the Equality Act 2010.

Expectations and behaviours

The University has developed a clear set of core expectations and behaviours that our people should be demonstrating in their work, and as ambassadors of the University's strategy, vision and values. The following are essential to the role

- Valuing people** Is friendly, engaging and receptive, putting others at ease. Actively listens to others and goes out of way to ensure people feel valued, developed and supported.
- Taking ownership** Is clear on what needs to be done encouraging others to take ownership. Takes action when required, being mindful of important aspects such as Health & Safety, Equality, Diversity & Inclusion, and other considerations.
- Forward thinking** Drives the development, sharing and implementation of new ideas and improvements to support strategic objectives. Engages others in the improvement process.
- Professional pride** Is professional in approach and style, setting an example to others; strives to demonstrate excellence through development of self, others and effective working practices.
- Always inclusive** Builds effective working relationships, recognising and including the contribution of others; promotes inclusion and inclusive practices within own work area.

Key relationships with others

