



<b>Job title</b>	Research Fellow	<b>Job family and level</b>	Research & Teaching Level 4
<b>School/ Department</b>	School of Medicine, Lifespan and Population Health, Centre for Academic Primary Care	<b>Location</b>	University Park Campus, Nottingham

## Purpose of role

The purpose of the role is to undertake qualitative research for two National Institute for Health Research (NIHR) studies, and to help recruit and support general practices involved in one of the studies.

Study 1 is the NIHR funded PROMPPT Research Programme (Proactive clinical review of patients taking opioid medicines long-term for persistent pain led by clinical Pharmacists in primary care teams), which is investigating the effectiveness of a pharmacist-led intervention in general practice aimed at helping avoid overuse of prescribed opiates (strong pain medicines). A significant part of the role will involve interviewing participants and undertaking qualitative analysis as part of the team led by Keele University. You will also be required to work across sites in the East Midlands for Workstream 3 (WS3) of this study helping to recruit general practices (aided by the East Midlands Clinical Research Network) and support participating general practices. Professor Anthony Avery is the University of Nottingham lead for this Research Programme, and the Chief Investigator is Dr Julie Ashworth (Keele University).

Study 2 is the NIHR funded Avoidable Harm in Prisons project, which is investigating the frequency, nature and causes of harm to prisoners associated with problems with the provision of healthcare. You will contribute to phase 3 of the study, it will involve undertaking semi-structured interviews with staff (both residential and healthcare) and people in prison (and their family members, carers and friends where appropriate) to understand the nature and experiences of harm in prison healthcare. The work is taking place across 5 of our 18 prison sites (based in Greater Manchester, Yorkshire, Cheshire, Lancashire) with University of Manchester taking the lead. Interviews with staff will be conducted remotely but willingness to travel for some of the prisoner interviews would be helpful. You will contribute to the qualitative analysis using a framework approach. Professor Anthony Avery and Dr Mel Jordan of the University of Nottingham lead for this research, and the Chief investigator is Dr Jenny Shaw from the University of Manchester.

The School of Medicine recognises the importance of continuous professional development and therefore the importance of providing opportunities, structured support and encouragement to engage in professional development each year.

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	<b>Main responsibilities</b> (Primary accountabilities and responsibilities expected to fulfil the role)	<b>% time per year</b>
1	<p><b>PROMPPT Study Research Management Responsibilities:</b></p> <ul style="list-style-type: none"> <li>▪ Work with the NIHR East Midland Clinical Research Networks to facilitate recruitment of investigators and site set up to the study.</li> <li>▪ Work with sites to arrange searches to identify eligible patients and support recruitment of patients to the main trial.</li> <li>▪ Provide support to research team as required.</li> <li>▪ Work with sites to arrange clinical pharmacist PROMPPT reviews.</li> <li>▪ Work with Clinical Pharmacists at sites to ensure completion of case report forms (CRFs).</li> <li>▪ Resolve problems in meeting research objectives and deadlines in collaboration with the PROMPPT study team.</li> <li>▪ Develop and maintain risk assessment for the duration of the project, ensuring risks are identified and minimised, and escalated to the appropriate member of the research team when necessary</li> <li>▪ Monitor recruitment against targets to identify problems and their potential solutions, and work with sites to implement corrective actions if required</li> <li>▪ Develop and maintain excellent communication with the sites, co-investigators, Trial Management Group, trial oversight committees (Trial Steering Committee and Data Monitoring Committee), R&amp;D offices, sponsors, funders and regulatory bodies</li> <li>▪ Ensure accurate and timely trial records and reports are prepared to a high standard and submitted in a timely manner to regulatory and funding bodies, and others as required</li> <li>▪ Ensure high quality organisation of trial meetings, including those for Investigators, Trial Steering Committees, Data Monitoring Committees, and Trial Management Groups</li> <li>▪ Work with Keele University PROMPPT Trial Management team and site staff to ensure timely and accurate data collection, monitoring data quality and completeness. Ensuring secure handling, storage and transfer of study documentation and data.</li> <li>▪ Contribute to interpreting of data, reporting, and dissemination of results.</li> </ul>	70 %

	<ul style="list-style-type: none"> <li>▪ Develop and implement a trial monitoring plan to ensure high quality trial conduct, using a mixture of central monitoring and site visits, appropriate to the trial</li> </ul> <p><b>PROMPPT Study Qualitative Research Responsibilities:</b></p> <ul style="list-style-type: none"> <li>▪ Undertake qualitative research by arranging and conducting audio-recording of consultations and interviews with patients, clinical pharmacists and GPs</li> <li>▪ Undertaken qualitative research analysis in collaboration with other members of the research team</li> </ul> <p><b>Avoidable Harm in Prisons project Qualitative Research Responsibilities</b></p> <ul style="list-style-type: none"> <li>▪ Conduct semi-structured interviews with staff (both residential and healthcare) and people in prison (and their family members, carers and friends where appropriate) to understand the nature and experiences of harm in prison healthcare</li> <li>▪ Undertake qualitative research analysis in collaboration with other members of the research team using a framework approach</li> </ul>	
2	<p><b>Engagement, Communication and Continuation Responsibilities:</b></p> <ul style="list-style-type: none"> <li>▪ To write up research work for publication and/or contribute to the dissemination at national/international conferences, resulting in successful research outputs.</li> <li>▪ To collaborate with academic colleagues on areas of shared interest for example, course development, collaborative or joint research projects</li> </ul>	20%
3	<p><b>Teaching</b></p> <ul style="list-style-type: none"> <li>▪ You are expected to make a contribution to teaching that is in balance with wider contributions to research and other activities.</li> </ul>	10%
4	<p><b>Other:</b></p> <ul style="list-style-type: none"> <li>▪ Any other duties appropriate to the grade and role of the post holder.</li> <li>▪ The School of Medicine recognises the importance of continuous professional development and therefore the importance of providing opportunities, structured support and encouragement to engage in professional development each year</li> <li>▪ Keeping up to date with relevant clinical trial regulations and research governance</li> </ul>	N/A

## Person specification

	<b>Essential</b>	<b>Desirable</b>
<b>Skills</b>	<ul style="list-style-type: none"> <li>▪ Excellent oral and written communication skills, including the ability to communicate with clarity on complex information.</li> <li>▪ Self-motivated and able to motivate and influence others within a multi-disciplinary team from a range of professional backgrounds and levels of seniority</li> <li>▪ Confident in prioritising and managing own workload and work with minimal supervision</li> <li>▪ Ability to understand complex problems and challenges and apply knowledge to address them</li> <li>▪ Excellent organisational skills with a flexible approach to working and the ability to multi-task</li> <li>▪ Demonstrable understanding of statutory Clinical Trial regulations, GCP and research governance requirements</li> <li>▪ Excellent computer skills, especially Microsoft Office software (Word, Excel, PowerPoint and Project)</li> <li>▪ Ability to build relationships and collaborate with others, both internally and externally</li> <li>▪ High analytical ability to analyse and illuminate data, interpret reports, evaluate and criticise texts and bring new insights</li> <li>▪ Qualitative research skills</li> </ul>	
<b>Knowledge and experience</b>	<ul style="list-style-type: none"> <li>▪ Experience of research project management</li> <li>▪ Experience of preparing reports and study-related</li> </ul>	<ul style="list-style-type: none"> <li>▪ Experience of scientific writing</li> <li>▪ Experience of work as a research fellow</li> </ul>

	<p>documentation</p> <ul style="list-style-type: none"> <li>▪ Experience of working within a multi-disciplinary team</li> <li>▪ Experience of undertaking qualitative research</li> </ul>	<ul style="list-style-type: none"> <li>▪ Experience of disseminating research findings</li> <li>▪ Previous success in gaining support for externally funded research projects</li> <li>▪ Experience of developing new approaches, models, techniques or methods in research area.</li> </ul>
<b>Qualifications, certification and training (relevant to role)</b>	<ul style="list-style-type: none"> <li>▪ PhD or equivalent in relevant subject area</li> </ul>	
<b>Other</b>	<ul style="list-style-type: none"> <li>▪ Able and willing to travel nationally, for trial meetings or site visits as required</li> <li>▪ Ability to work flexibly to meet the requirements of the role</li> <li>▪ Willingness to adopt the <a href="#">vision and values</a> of the School of Medicine</li> </ul>	



## Expectations and behaviours

The University has developed a clear set of core expectations and behaviours that our people should be demonstrating in their work, and as ambassadors of the University's strategy, vision and values. The following are essential to the role:

- Valuing people** Is always equitable and fair and works with integrity. Proactively looks for ways to develop the team and is comfortable providing clarity by explaining the rationale behind decisions.
- Taking ownership** Is highly self-aware, looking for ways to improve, both taking on board and offering constructive feedback. Inspires others to take accountability for their own areas.
- Forward thinking** Driven to question the status quo and explore new ideas, supporting the team to "lead the way" in terms of know-how and learning.
- Professional pride** Sets the bar high with quality systems and control measures in place. Demands high standards of others identifying and addressing any gaps to enhance the overall performance.
- Always inclusive** Ensures accessibility to the wider community, actively encouraging inclusion and seeking to involve others. Ensures others always consider the wider context when sharing information making full use of networks and connections.

## Key relationships with others

