University of Nottingham
UK | CHINA | MALAYSIA

Job Title	Research Nurse	Job family and level	Research & Teaching level 4
School/ Department	School of Medicine/ Precision Imaging Beacon	Location	Medical School, Queens Medical Centre

Purpose of role

This is an exciting opportunity to join the Precision Imaging Beacon as Research Nurse. The Precision Imaging Beacon is driving the discovery and translation of new imaging tools which will transform non-invasive diagnosis, improve the outcomes for patients, and better evaluate the success of medical interventions. Our researchers have expertise across precision imaging – from mathematics and computer science, to physics and medicine.

You will be supporting Beacon Clinical Academics and participants in strategic clinical Beacon projects. You will be undertaking standardised clinical assessments and collection of bio samples using standard operational procedures.

	Main Responsibilities (Primary accountabilities and responsibilities expected to fulfil the role)	% time per year
1	**Recruitment into studies and working with Clinical Academics and participants.** • Liaise with the Beacon Clinical Academics to plan, prepare for, and recruit participants to strategic clinical Beacon projects, such as the Beacon Clinical Connectome Cohort studies. • Undertake standardised clinical assessments and collect bio samples including blood samples using standard operational procedures. • Facilitating the informed consent process ensuring that the participant fully understands the nature of the study; and ensuring that the consent form is completed accurately and filled as required. • Carrying out the study specific procedures as required by the protocol, including clinical assessments, measurements and sample collection • Efficient coordination of follow up study visits. • Assisting in study tasks as to ensure the success of the study. • Liaising and coordinating with the members of the research team to establish procedures for the safe and smooth running of the study • Liaise with Patient and Public Involvement (PPI) coordinator, and PPI groups to plan, organise, coordinate and run public and study specific days to present study specific information to them and collect qualitative data from them. • Undertake clinical study team induction • Coordinate and supervise complex study visits combining MRI visits with deep phenotyping offered by a range of Beacon academics, interventions (e.g.	50%

	TMS), ensuring participant safety, sign-posting and arranging transport and interpreters as appropriate.	
2	**Administration** • Work closely with Clinical Academics of the Beacon to carry out administrative and research related tasks associated with the clinical aspects of project management, including Ethics applications, research reports, including risk assessment of research activities, organisation of project meetings and documentation as appropriate, and implementation of procedures required to ensure accurate and timely formal reporting and financial control.	20%
3	**Governance** • Work to Good Clinical Practice. • Produce and work within Standard operating procedures and Risk assessments for each area. • NMC professional requirements and developments. • Ensure each study is ready for internal and external inspections. • Human Tissue Act. • Medicines for Human Use (Clinical Trials) regulations. • Infection control. • Manage and oversee the clinical research governance induction of early career researchers, monitor trial protocol compliance.	20%
4	**Development** • To continue to develop skills in and knowledge of research methods and techniques and contribute to the development of/or choice of techniques, models, methods, critiques and approaches.	10%

Person Specification

	Essential	Desirable
Skills	• Excellent project, time management & organisational skills with a proven ability to prioritise tasks and organise work effectively to meet deadlines. • Ability to work independently with a self-motivated approach and as part of a team. • Able to work effectively in a team, understanding the strengths and weaknesses of others and oneself to help teamwork development. • Able to develop understanding of complex problems and apply in-depth knowledge to address them. Evidence of excellent attention to detail. • Able to think quickly and respond appropriately to difficult situations. • Able to communicate information succinctly, verbally and in writing. • Able to draft research progress reports according to instructions. • Able to report progress at group meetings. • Able to communicate confidently and empathetically with families and patients. • Excellent listening skills. • Knowledge of GDPR regulations for storing and handling patient information. • Work proactively with colleagues in other work areas/institutions, contributing specialist knowledge to achieve outcomes. • Fully competent in standard Microsoft Office software packages (Word, Excel and PowerPoint) and IT skills. Willingness to extend MS skills if necessary. • Positive attitude to research team members and other colleagues. Committed, enthusiastic and motivated.	• Able to contribute to grant applications. • Able to undertake clinical research assessment of major brain disorders (e.g. Parkinson's, Dementia) or willing to learn.
Knowledge and Experience	• Experience of supporting clinical research. • Understanding of Research Governance processes and relevant Health & Safety requirements.	• Understanding and knowledge of undertaking research in an NHS hospital based setting. • Experience in qualitative research, in particular

	• Experience of working within a multidisciplinary team. • Current certified Good Clinical Practice training.	interviewing and/or facilitating focus groups. • Extensive experience and proven track record in a relevant work environment. • Experience of drafting Standard Operating Procedures (SOP) relevant to research activity.
Qualifications, certification and training (relevant to role)	• Degree in Nursing or equivalent nursing qualification. • Current professional registration with the Nursing and Midwifery Council.	• Higher degree (e.g. MSc)
Statutory, legal or special requirements	• Satisfactory enhanced disclosure from the Disclosure and barring service (once in post). • Honorary contract will be required once appointed. • When required, supervise, examine and act as the personal tutor to undergraduate and postgraduate taught and research students within area of expertise.	• Flexibility with days/hours worked to enable the efficient conduct of the study. Ability and willingness to take on some evening work (to ensure that appointments might take place outside office hours).

Expectations and behaviours

The University has developed a clear set of core expectations and behaviours that our people should be demonstrating in their work, and as ambassadors of the University's strategy, vision and values. The following are essential to the role:

Valuing people

Is friendly, engaging and receptive, putting others at ease. Actively listens to others and goes out of way to ensure people feel valued, developed and supported.

Taking ownership

Is clear on what needs to be done encouraging others to take ownership. Takes action when required, being mindful of important aspects such as Health & Safety, Equality, Diversity & Inclusion, and other considerations.

Forward thinking

Drives the development, sharing and implementation of new ideas and improvements to support strategic objectives. Engages others in the improvement process.

Professional pride

Is professional in approach and style, setting an example to others; strives to demonstrate excellence through development of self, others and effective working practices.

Always inclusive

Builds effective working relationships, recognising and including the contribution of others; promotes inclusion and inclusive practices within own work area.

Key relationships with others

Line manager — Head of Operations

Role holder — Research Nurse

Key stakeholder relationships — Beacon Clinical Academics | Clinical Colleagues | Early Career Researchers