



<b>Job title</b>	Research Fellow	<b>Job family and level</b>	Research and Teaching Level 4
<b>School/ Department</b>	School of Medicine – Mental Health & Clinical Neurosciences	<b>Location</b>	Jubilee Campus

## Purpose of role

To have specific responsibility for delivering the research objectives for a research programme funded by the National Institute for Health Research (NIHR), titled 'Neuropsychological Evaluation and Rehabilitation in Multiple Sclerosis (NEuRoMS)'. You will assist and support the Chief Investigator, Programme Manager, and the research team to deliver studies as part of the NEuRoMS project.

This is a large multi-centre study that develops and evaluates cognitive screening and management pathway for people with multiple sclerosis (MS), and a brief neuropsychological rehabilitation programme for people with MS with mild cognitive problems. You will be expected to plan and conduct work using approaches or methodologies and techniques appropriate to the type of research and will be responsible for writing up work for publication. You will also be required to prepare and submit new research grant applications that are related to MS and/or the main project they are working on.

	<b>Main responsibilities</b> (Primary accountabilities and responsibilities expected to fulfil the role)	<b>% time per year</b>
1	<p><b>Research Responsibilities</b></p> <ul style="list-style-type: none"> <li>▪ To manage, plan and conduct research activity using recognised approaches, methodologies and techniques within the research area.</li> <li>▪ To resolve problems, in meeting research objectives and deadlines in collaboration with others.</li> <li>▪ To conduct literature and database searches and conduct analyses and/or tests and/or critical evaluations using specified and agreed techniques, approaches and/or models and document findings.</li> <li>▪ To work in conjunction with others in the research team to achieve the research project objectives within the required timeline.</li> <li>▪ Ensure that delivery of the study complies with the relevant regulations and the specific trial standard operation procedures.</li> <li>▪ To support the Programme Manager to coordinate and manage the running of the studies.</li> <li>▪ To identify opportunities and assist in writing bids for research grant applications. Prepare proposals and applications to both external and/or internal bodies for funding, contractual or accreditation purposes, and for ethical review.</li> </ul>	70%

	<ul style="list-style-type: none"> <li>▪ To carry out any other project-related duties as are within the scope, spirit and purpose of the job as requested by the Chief Investigator or Programme Manager.</li> </ul>	
2	<p><b>Engagement, Communication and Continuation Responsibilities</b></p> <ul style="list-style-type: none"> <li>▪ To write up research work for publication and/or contribute to the dissemination at conferences/meetings, resulting in successful research outputs.</li> <li>▪ To collaborate with academic colleagues on areas of shared interest for example, course development, collaborative or joint research projects.</li> <li>▪ To coordinate the operational aspect of research networks, for example, arranging and attending meetings, preparing reports, updating websites, etc. and contribute to collaborative decision making with colleagues in area of research.</li> <li>▪ To build relationships with internal and external contacts to develop knowledge and understanding and form relationships for future collaborations.</li> </ul>	20%
3	<p><b>Teaching</b></p> <ul style="list-style-type: none"> <li>▪ To supervise undergraduate and/or postgraduate students projects as appropriate.</li> <li>▪ You are expected to make a contribution to teaching that is in balance with wider contributions to research and other activities.</li> </ul>	10%
3	<p><b>Other:</b></p> <ul style="list-style-type: none"> <li>▪ Any duties as required in accordance with the nature and grade of the post.</li> <li>▪ We recognise the importance of continuous professional development and therefore the importance of providing opportunities, structured support and encouragement to engage in professional development each year</li> </ul>	N/A

## Person specification

	<b>Essential</b>	<b>Desirable</b>
<b>Skills</b>	<ul style="list-style-type: none"> <li>▪ Excellent oral and written communication skills, including the ability to communicate with clarity on complex information.</li> <li>▪ Ability to creatively apply relevant research approaches, models, techniques and methods.</li> <li>▪ Excellent interpersonal and communication skills necessary to build and maintain effective working relationships and collaborate with colleagues within the University and externally, with researchers, clinicians and members of the public involved in the study</li> <li>▪ High analytical ability to analyse and illuminate data, interpret reports, evaluate and criticise texts and bring new insights.</li> <li>▪ Ability to assess and organise resource requirements and deploy them effectively</li> <li>▪ Ability to work effectively within a team including with colleagues based at other institutions</li> <li>▪ Excellent organisation skills, data management and database skills, and an attentiveness to detail.</li> <li>▪ Excellent IT skills including Microsoft Office, email and use of the Internet.</li> <li>▪ Ability to set own objectives, prioritise and plan own workload and meet set objectives within a planned timescale.</li> <li>▪ Ability to work proactively, independently and to project timescales.</li> <li>▪ Willingness and ability to work collaboratively with colleagues.</li> <li>▪ To display a professional attitude towards colleagues and participants.</li> </ul>	<ul style="list-style-type: none"> <li>▪ Demonstrates a desire to further develop skills and knowledge of research methods and techniques</li> <li>▪ Ability to foster a research culture and commitment to learn in others.</li> </ul>
<b>Knowledge and experience</b>	<ul style="list-style-type: none"> <li>▪ Practical experience of applying the specialist skills and approaches and techniques required for the role.</li> <li>▪ Experience in use of research methods and techniques to work within area.</li> </ul>	<ul style="list-style-type: none"> <li>▪ Previous success in gaining support for externally funded research projects</li> <li>▪ Experience of developing new approaches, models, techniques or methods in research area.</li> </ul>

	<ul style="list-style-type: none"> <li>▪ Experience in applying for ethical approval for research projects</li> <li>▪ Experience of working with people with multiple sclerosis or other neurological conditions</li> <li>▪ Awareness of ethics and governance requirements for health research.</li> <li>▪ Respect for confidentiality and knowledge of the Data Protection Act.</li> <li>▪ Evidence of personal enthusiasm and commitment to the subject area.</li> </ul>	<ul style="list-style-type: none"> <li>▪ Experience of supervising MSc students or research assistants</li> <li>▪ Experience of managing research projects</li> <li>▪ Demonstrable track-record of publishing high-quality research</li> <li>▪ Completed postdoctoral work on a healthcare related research project</li> <li>▪ Knowledge of Good Clinical Practice.</li> </ul>
<b>Qualifications, certification and training (relevant to role)</b>	<ul style="list-style-type: none"> <li>▪ PhD or equivalent in Psychology, Nursing or other Allied Health Professional subjects, or the equivalent in professional qualifications (e.g., DClinPsy) and experience in research area</li> </ul>	
<b>Statutory, legal or special requirements</b>	<ul style="list-style-type: none"> <li>▪ Willingness to travel to the different UK research sites (depending on government advice during pandemic).</li> <li>▪ Willingness to adopt the <a href="#">vision and values</a> of the School of Medicine</li> <li>▪ Enhanced DBS (Disclosure and Barring Service) clearance to work with vulnerable adults</li> </ul>	



The University of Nottingham is focused on embedding equality, diversity and inclusion in all that we do. As part of this, we welcome a diverse population to join our work force and therefore encourage applicants from all communities, particularly those with protected characteristics under the Equality Act 2010.

The School of Medicine holds a Silver Athena SWAN award in recognition of our achievements in promoting and advancing these principles. Please see <http://www.nottingham.ac.uk/medicine/about/athena-swan.aspx>



The University is a signatory of the Declaration on Research Assessment (DORA). As such we commit to focus on the scientific content of publications (where requested or provided as part of the recruitment and selection process) as a basis for review of quality, and consideration of value and impact of research conducted, rather than any proxy measures such as Journal Impact Factor.

## Expectations and behaviours

The University has developed a clear set of core expectations and behaviours that our people should be demonstrating in their work, and as ambassadors of the University's strategy, vision and values. The following are essential to the role:

- Valuing people** Is friendly, engaging and receptive, putting others at ease. Actively listens to others and goes out of way to ensure people feel valued, developed and supported.
- Taking ownership** Is clear on what needs to be done encouraging others to take ownership. Takes action when required, being mindful of important aspects such as Health & Safety, Equality, Diversity & Inclusion, and other considerations.
- Forward thinking** Drives the development, sharing and implementation of new ideas and improvements to support strategic objectives. Engages others in the improvement process.
- Professional pride** Is professional in approach and style, setting an example to others; strives to demonstrate excellence through development of self, others and effective working practices.
- Always inclusive** Builds effective working relationships, recognising and including the contribution of others; promotes inclusion and inclusive practices within own work area.

## Key relationships with others

