



<b>Job title</b>	Assistant Professor of Work Psychology	<b>Job family and level</b>	Research and Teaching, Level 5 (Teaching Focus)
<b>School/ Department</b>	School of Medicine, AU1: Mental Health and Clinical Neurosciences	<b>Location</b>	Jubilee Campus

## Purpose of role

The purpose of this role is to provide a consistently excellent standard of teaching and support for student learning on a suite of four work psychology MSc courses (Workplace Health and Wellbeing, Occupational Psychology, Work and Organizational Psychology, Management Psychology). The post-holder will be Deputy Course Director for the MSc in Occupational Psychology and convene a module on the management of workplace health and wellbeing (MSc Workplace Health and Wellbeing). They will supervise work psychology MSc research projects, review MSc research ethics applications, and provide pastoral support to students. The post-holder will also provide additional teaching in their own area of expertise and contribute to assessments across taught modules on the suite of courses.

	<b>Main responsibilities</b> (Primary accountabilities and responsibilities expected to fulfil the role)	<b>% time per year</b>
1	<p><b>Teaching, Planning, and Delivery</b></p> <ul style="list-style-type: none"> <li>▪ Deputy Course Director, MSc Occupational Psychology</li> <li>▪ Responsible for the design and delivery of a module on the Management of Workplace Health and Wellbeing (MSc Workplace Health and Wellbeing)</li> <li>▪ Contribute to a range of modules within own area of expertise</li> <li>▪ Be responsible for and comply with The University of Nottingham Teaching Quality assurance standards and procedures</li> </ul>	40%
	<p><b>Assessment, Supervision, Engagement and Communication</b></p> <ul style="list-style-type: none"> <li>▪ Supervise work psychology MSc student research projects</li> <li>▪ Review MSc student research ethics applications</li> <li>▪ Participate in the assessments for initial and higher degrees and diplomas of The University of Nottingham and act as invigilator for examinations as required.</li> </ul>	50%

	<ul style="list-style-type: none"> <li>▪ Ensure teaching quality assessment and assessment of progress and other information is maintained and supplied to the University as required.</li> <li>▪ Be responsible for the pastoral care of students within a specified area, dealing with sensitive issues</li> <li>▪ To contribute to student recruitment and secure student placements and provide appropriate advice to others involved in this activity</li> </ul>	
4	<p><b>Research &amp; Citizenship</b></p> <ul style="list-style-type: none"> <li>• Make a contribution to research that is in balance with wider contributions to teaching and other activities</li> <li>• Make a contribution to Citizenship that is in balance with wider contributions to teaching and other activities</li> </ul>	10%
5	<p><b>Other:</b></p> <ul style="list-style-type: none"> <li>▪ Any duties as required in accordance with the nature and grade of the post.</li> <li>▪ We recognise the importance of continuous professional development and therefore the importance of providing opportunities, structured support and encouragement to engage in professional development each year</li> </ul>	N/A

## Person specification

	Essential	Desirable
<b>Skills</b>	<ul style="list-style-type: none"> <li>▪ Excellent oral and written communication skills, including the ability to communicate with clarity on complex and conceptual ideas to those with limited knowledge and understanding as well as to peers, using high level skills and a range of media.</li> <li>▪ Ability to design and deliver high quality and up-to-date course materials.</li> <li>▪ Ability to provide effective leadership and management of groups and teaching activities.</li> </ul>	

	<ul style="list-style-type: none"> <li>▪ Proven ability to plan and lead the delivery of teaching programmes.</li> <li>▪ Ability to build relationships and collaborate with others, internally and externally.</li> <li>▪ Ability to manage projects relating to own area of work.</li> </ul>	
<b>Knowledge and experience</b>	<ul style="list-style-type: none"> <li>• Extensive experience within subject/discipline.</li> <li>• Teaching experience with an established national and growing international reputation in the field of work psychology.</li> <li>• Record of excellence in postgraduate teaching; evidence of innovation in curriculum development, course design and course delivery; commitment of delivery of quality services to students.</li> <li>▪ Experience in developing and devising new teaching programmes, models, techniques, and methods.</li> <li>▪ Competence in application of statistical techniques in work psychology</li> <li>▪ Familiarity with workplace health and wellbeing challenges and opportunities and approaches to their management.</li> </ul>	<ul style="list-style-type: none"> <li>• International reputation in specialist field which continues to grow.</li> <li>• Track record in development and delivery of teaching units.</li> <li>• Experience of counselling, pastoral care, and motivating students.</li> </ul>
<b>Qualifications, certification and training (relevant to role)</b>	<ul style="list-style-type: none"> <li>▪ The post holder needs to be eligible for CPsychol status and full membership of the DOP. This means you must have achieved at least a 2:2 on an undergraduate honours degree (recognised as</li> </ul>	<ul style="list-style-type: none"> <li>• Higher education teaching qualification or equivalent.</li> <li>• Membership of an appropriate professional teaching body, where appropriate.</li> </ul>

	meeting Graduate Basis for Chartered Membership) or completed a society-accredited conversion qualification along with one of the following: have undertaken society-accredited postgraduate qualifications and training; have appropriate postgraduate training and experience of teaching psychology; have completed psychology research to doctoral level.	
Other	<ul style="list-style-type: none"> <li>Willingness to adopt the <a href="#">vision and values</a> of the School of Medicine</li> </ul>	



The University of Nottingham is focused on embedding equality, diversity and inclusion in all that we do. As part of this, we welcome a diverse population to join our work force and therefore encourage applicants from all communities, particularly those with protected characteristics under the Equality Act 2010.

The School of Medicine holds a Silver Athena SWAN award in recognition of our achievements in promoting and advancing these principles. Please see <http://www.nottingham.ac.uk/medicine/about/athena-swan.aspx>



The University is a signatory of the Declaration on Research Assessment (DORA). As such we commit to focus on the scientific content of publications (where requested or provided as part of the recruitment and selection process) as a basis for review of quality, and consideration of value and impact of research conducted, rather than any proxy measures such as Journal Impact Factor.

## Expectations and behaviours

The University has developed a clear set of core expectations and behaviours that our people should be demonstrating in their work, and as ambassadors of the University's strategy, vision and values. The following are essential to the role:

- Valuing people** Understands that it is essential to provide a structure that people can thrive in. Knows how to communicate with people to create a healthy working environment and get the best out of people.
- Taking ownership** Communicates vision clearly, providing direction and focus. Knows how to create a productive environment where people are inspired and can work cross-departmentally in partnership.
- Forward thinking** Has the ambition to be a pioneer in own area, anticipating the future change, needs and challenges. Knows how to innovate within their work context and champions others to be inspired to be part of this ambition
- Professional pride** Keeps up to date on latest thinking, trends and work practices. Supports team to be thought leaders; willing to challenge if obstacles get in the way.
- Always inclusive** Establishes far reaching partnerships, well beyond own area across a broad range of networks. Understand role to pay due regard to the needs of the whole community.

## Key relationships with others

