Role profile

<table>
<thead>
<tr>
<th>Job title</th>
<th>Research Associate/Fellow (Title will be ‘Research Associate’ where an appointment is made before PhD is completed)</th>
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<tbody>
<tr>
<td>Job family and level</td>
<td>Research &amp; Teaching Level 4 (Appointment will be Level 4 Career Training Grade where an appointment is made before PhD has been completed)</td>
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<tr>
<td>School/Department</td>
<td>School of Health Sciences</td>
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<tr>
<td>Location</td>
<td>Remote and Queens Medical Centre</td>
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**Purpose of role**

To support a research team in operationalising a realist review funded by the National Institute of Health Research (NIHR). This exciting and highly policy-relevant project seeks to explore and explain how digital/remote consultations can work to support safe, personalised, and appropriate maternity care and to clarify when they might be most appropriately used, for whom, when, and in what contexts. The project is led by Dr Catrin Evans but will involve working closely with a multi-disciplinary and multi-professional team, together with a range of community and professional stakeholders. The project is underpinned by a philosophy of authentic public and patient involvement and engagement. With support, you will be responsible for day-to-day management of the project, conduct of the review and supporting dissemination activities.

You will be part of the Faculty of Medicine and Health Sciences’ Centre for Evidence Based Healthcare and Maternal Health and Wellbeing Research Group. Thus, the post offers the opportunity for outstanding capacity building and career development.

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<tr>
<th>Main responsibilities (Primary accountabilities and responsibilities expected to fulfil the role)</th>
<th>% time per year</th>
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<tr>
<td>To work with the team to plan, organise and implement all stages of the realist review process in an iterative fashion and based on authentic stakeholder engagement:</td>
<td>60%</td>
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<tr>
<td>▪ Consultation and question refinement/prioritisation</td>
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<td>▪ Development of initial programme theories</td>
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<tr>
<td>▪ Evidence retrieval, review, and synthesis</td>
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<td>▪ Testing and refinement of programme theories (including undertaking limited key informant interviews)</td>
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<td>▪ Development of actionable recommendations</td>
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<tr>
<td>To utilise a range of platforms and strategies to support communication about the project and to support ongoing stakeholder engagement and involvement (e.g., project website, meetings, webinars, use of social media)</td>
<td>5%</td>
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<tr>
<td>To contribute to writing reports to meet requirements of the funding body</td>
<td>15%</td>
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<tr>
<td>To contribute to the dissemination of the project via different approaches: (i) writing papers for publication, (ii) national/international conferences, (iii) policy/practice briefs, (iv) infographics, (v) educational resources</td>
<td>15%</td>
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<tr>
<td>To be an active member of the Maternal Health and Wellbeing Research Group, and to undertake other project-related duties appropriate to the grade and role as required</td>
<td>5%</td>
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## Person specification

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<tr>
<th>Skills</th>
<th>Essential</th>
<th>Desirable</th>
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|        | - Ability to work to a study protocol  
         - Ability to set own objectives, prioritise and plan own workload within a planned timescale  
         - Ability to organise and manage large amounts of data  
         - High analytical ability to analyse, synthesise and illuminate data, to interpret reports, to evaluate and critique studies and to bring new insights  
         - Ability to utilise databases for literature searching  
         - Meticulous and systematic record keeping  
         - Ability to build relationships and to collaborate with others, both internally and externally  
         - Excellent oral and written communication skills, including the ability to communicate with clarity on complex information  
         - Ability to utilise and communicate via remote technology (e.g., Teams/Soom) as well as in-person | - Ability to communicate via a range of social media platforms  
         - Ability to organise meetings |
| Knowledge and experience | - Knowledge and experience of the principles and processes of planning, undertaking, and reporting a systematic review  
         - Experience of literature searching  
         - Good working knowledge of EndNote or similar reference management system  
         - Good working knowledge of NVivo (or similar)  
         - Good working knowledge of Excel  
         - Experience of undertaking interviews and analysing interview data  
         - Good understanding of qualitative and quantitative health research  
         - Understanding of the contemporary UK maternity care context | - Record of publications in peer reviewed journals  
         - Prior experience of undertaking a realist review  
         - Knowledge of realist theory and methodologies as applied to healthcare  
         - Knowledge of the literature and theories related to implementation of new technologies (especially communication technologies) in healthcare  
         - Experience of working within a multidisciplinary and multi-professional research team  
         - Experience of working with members of the public and community organisations  
         - Experience of UK maternity care  
         - Experience of NHS Digital |
| Qualifications, certification, and training (relevant to role) | - PhD (or near completion) or equivalent in a relevant subject area | |
The University of Nottingham is focused on embedding equality, diversity, and inclusion in all that we do. As part of this, we welcome a diverse population to join our work force and therefore encourage applicants from all communities, particularly those with protected characteristics under the Equality Act 2010.

The University is a signatory of the Declaration on Research Assessment (DORA). As such we commit to focus on the scientific content of publications (where requested or provided as part of the recruitment and selection process) as a basis for review of quality, and consideration of value and impact of research conducted, rather than any proxy measures such as Journal Impact Factor.

Expectations and behaviours

The University has developed a clear set of core expectations and behaviours that our people should be demonstrating in their work, and as ambassadors of the University’s strategy, vision, and values. The following are essential to the role:

**Valuing people**
Is friendly, engaging, and receptive, putting others at ease. Actively listens to others and goes out of way to ensure people feel valued, developed, and supported.

**Taking ownership**
Is clear on what needs to be done encouraging others to take ownership. Takes action when required, being mindful of important aspects such as Health & Safety, Equality, Diversity & Inclusion, and other considerations.

**Forward thinking**
Drives the development, sharing and implementation of new ideas and improvements to support strategic objectives. Engages others in the improvement process.

**Professional pride**
Is professional in approach and style, setting an example to others; strives to demonstrate excellence through development of self, others, and effective working practices.

**Always inclusive**
Builds effective working relationships, recognising and including the contribution of others; promotes inclusion and inclusive practices within own work area.
Key relationships with others

Key stakeholder relationships

Line Manager

Role holder

UoN Project Team

External Project Team Members

Professional & Community Stakeholder Groups

Associate Professor of Health Sciences (Principal Investigator)

Research Associate / Fellow