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| **Job Title** | Professor in Business Economics |
| **School/Department** | Nottingham University Business School China |
| **Job Level** | UNNC Scale B Level 7 |
| **Job Family** | Research and Teaching |
| **Contract Status/**  **Appointment Duration** | This post is available from February 2021 or as soon thereafter as possible and will initially be offered on a fixed-term contract with the University of Nottingham Ningbo China for a period of up to five years. This contract may be extended on an indefinite basis based on mutual agreement. |
| **Location** | University of Nottingham Ningbo China |
| **Hours of Work** | Irregular working hours |
| **Responsible to** | Dean of Faculty of Business |

## Purpose of role:

The role holder will be expected to undertake academic leadership and managerial responsibilities within the School. Roles at this level have a significant impact on the direction, strategy, objectives and results of the University by influencing and shaping the available resources as appropriate to meet the current and future needs of the University. The role holder will also be expected to deliver lectures and seminars across all years of the undergraduate and postgraduate programmes; to supervise undergraduate, master’s, and potentially doctoral dissertations.

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|  | Main responsibilities (Primary accountabilities and responsibilities expected to fulfil the role) | **% time**  **per year** |
| 1 | **Research**   * Through original, recent and published research of international excellence, maintain and further develop an international reputation as a research leader in a major subject area. Where appropriate lead research and collaborative partnerships with other educational institutions or other external bodies and promote and market the work of the academic unit. * To publish research in top level peer-reviewed journals such as FT 45 and ABS level 4/4\* journals. * To communicate research undertaken to practitioners through various mechanisms such as using outcomes from your research in teaching, writing some short practitioner-oriented articles, talking at managerially-oriented conferences, etc. * To seek external research funding as appropriate. * To produce research suitable for dissemination to conferences, workshops and meetings (both international and national). * To forge collaborative research links within and outside UNNC as appropriate. * To encourage and work with other members of NUBS China on joint research activities, including research seminars, grants, and papers. * To help create an atmosphere which is conducive to good research * To undertake student research supervision. * To play a research leadership position via working with and mentoring junior colleagues and doctoral students if called upon to do so. | 40% |
| 2 | **Teaching**   * To prepare and deliver lectures, seminars/tutorials at either undergraduate and/or postgraduate levels as assigned by head of department * To participate in the assessments for initial and higher degrees and diplomas at UNNC. * To contribute to course and curriculum development and design, including course management (where appropriate). * To support and comply with UNNC teaching quality assurance standards and procedures. * To try to find ways to use some interactive teaching methods when possible | 40% |
| 3 | **Administration**   * To undertake administrative work/management functions if required and to generally assist with the efficient and effective completion of the work of NUBS China and of UNNC. This may include membership of relevant committees and working groups or even taking on leadership roles such as director of undergraduate studies, exchange program co-coordinator, etc. * To liaise, as appropriate, with academic and administrative colleagues in Nottingham, UK, and the University of Nottingham, Malaysia. * To act as a personal tutor for both undergraduate and postgraduates. * To take part in and contribute to staff development activities consistent with continuous professional development. * To ensure compliance with health and safety requirements in all aspects of work. * Any other duties appropriate to the post. * Be responsible for the safe conduct of work within work area and teaching responsibilities ensuring that the School's arrangements for compliance with the University Safety Policy are implemented. | 20% |

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| Person specification | | |
|  | **Essential** | **Desirable** |
| **Skills** | * High level analytical capability to facilitate conceptual thinking, innovation and creativity; * In depth knowledge of international business to enable the development of new knowledge, innovation and understanding in the field; * Evidence of ability to produce high quality research; * Excellent communication and presentation skills in English; * A strong team player who works collaboratively in a multidisciplinary environment; * Ability to develop own research area and flexibility to collaborate with colleagues; * Ability to complete administrative duties effectively to required deadlines. | * Team leadership skills; * Evidence of previous administrative role/skills; * Empathy with students from many different cultures and a strong desire to work in a multi-cultural environment; |
| **Knowledge and experience** | * Experience of teaching/tutorial work in relevant subjects at degree level in an international institution; * Recent track record of publishing in top-tier (such as ABS 4 and 4\* ranked) journals in economics; * Experience of PhD supervision; * Established and widely recognised excellence and reputation in mainstream areas of economics amongst peers nationally and internationally; | * Leading journal editorships or associate editorships. * Proven record of attracting research funding and/or leading research projects. * Strong academic networks; * Relevant industrial experience; * Experience of pastoral support role; * Experience excelling at teaching; * Experience in different phases of doing executive education or the ability to likely be successful in doing this in the future; |
| **Qualifications, certification and training (relevant to role)** | * PhD in Economics; | * Membership of relevant professional bodies where appropriate; |
| **Statutory, legal or special requirements** |  |  |

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| Expectations and behaviours | |
| The University has developed a clear set of core expectations and behaviours that our people should be demonstrating in their work, and as ambassadors of the University’s strategy, vision and values. The following are essential to the role: | |
| **Valuing people** | Role models the highest ethical standards to cultivate a collaborative workplace that develops talent and enhances wellbeing, whilst also balancing the needs of the various stakeholders. |
| **Taking ownership** | Translates the vision into a strategy for own area, enabling people to take the right action for the wider organisation. Can resolve complex problems, balancing the needs of varied stakeholders. |
| **Forward thinking** | Always has the overall strategic goal in mind, manages to stimulate agile and forward thinking in others, motivating them and giving them the confidence to drive for continuous improvement. |
| **Professional pride** | Goal is to be best in class; ensuring this can be achieved in line with long term strategy regardless of short term challenges. Supports people to do what is best for both the organisation and the department. |
| **Always inclusive** | Promotes how collaboration and positive partnerships are essential to success, constantly looking ahead to explore how to involve other potential stakeholders. |

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| Key relationships with others |