University of Nottingham
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Role profile

Job title	Clinical Trials Researcher	Job family and level	Research & Teaching Level 4a
School/ Department	School of Medicine, Division of Clinical Neuroscience	Location	Clinical Sciences Building, Nottingham City Hospital

Purpose of role

The successful candidate will assist in the recruitment of stroke patients to clinical trials and studies; most of these assessing pharmaceutical or rehabilitation interventions. This post requires the ability to work within a team, but also independently to manage a caseload of patients and trial documentation. For this position, candidates should have experience in clinical research.
Work will be in accordance with ICH-GCP guidelines for the conduct of clinical research trials.
The post holder will be required to wear a uniform.
The post will involve a mix of working hours, from as early as 8.00 am and as late as 8.00 pm, with weekend working on a rota with other colleagues
Main

	Main responsibilities (Primary accountabilities and responsibilities expected to fulfil the role)	**% time per year**
1	To manage a personal caseload of clinical trials and patients with minimal supervision from Principal Investigator. To work with lead Clinician to evaluate clinical trial proposals, identifying potential patient populations and evaluating cost implications of the trail.	30%
2	To undertake the screening and recruitment of patients to clinical trials according to agreed protocols and in accordance with ICH-CCP and Research Governance. Ensure relevant work complies with HTA guidelines.	20%
3	To undertake clinical assessments and telephone follow ups, including venepuncture and performing ECG's. Provide education and support for patients in research trials.	20%
4	To work with the Senior Trial Manager to ensure all clinical trial documentation has appropriate Ethical Committee and Trust approval providing feedback to the lead clinician and Senior Trail Manager. To be responsible for resolving data queries raised by sponsoring organisations	10%
5	To participate in set-up/initiation/monitoring visits, site audits and study close down meetings carried out by sponsoring organisations and regulatory authorities.	10%

	To provide ongoing audit reports as required by the trial protocols and Research & Development department/ethics committee.	
6	The post holder may be required to carry out other duties appropriate to the scope of the post.	10%

Person specification

	Essential	Desirable
Skills	▪ Excellent interpersonal skills, including good verbal and written communication skills. ▪ ICH GCP training or knowledge. ▪ Proficiency in IT (Word, Excel, database use) and data entry. ▪ Good presentation skills. ▪ Ability to build relationships and collaborate with others, internally and externally. Ability to work autonomously and exhibit initiative. ▪ Able to manage own workload and work well in a team. ▪ Highly organised, able to work effectively on a complex project and prioritise tasks. ▪ Strong motivating and influencing skills. ▪ Ability to work on own initiative and as part of a team.	▪ Knowledge of ethics, R&D, IRAS applications. ▪ Venepuncture/ECG training
Knowledge and experience	▪ Experience and knowledge health research /healthcare. ▪ Experience of working in clinical trials environment. ▪ Experience of working with patients affected by stroke or other neurological conditions. ▪ Project management. ▪ Discretion in handling sensitive and confidential data. ▪ Self-motivation and ability to work independently.	▪ Experience in clinical stroke studies. ▪ Experience in recruiting participants from patient populations into clinical trials. ▪ Site monitoring/audit training or experience. ▪ knowledge of the human tissue act.
Qualifications, certification and	▪ Good first degree or equivalent in a relevant science or health related discipline (2:1 or	▪ Higher Degree or equivalent (e.g. MSc).

training (relevant to role)	higher).i.e. psychology, nursing, physiotherapy, speech and language therapy, occupational therapy; or relevant science degree.	
Statutory/legal	▪ Satisfactory enhanced disclosure from the Disclosure and Barring Service.	▪ Awareness of university procedures and relevant legislation
Other	▪ Willingness to adopt the Ethos and Principles of the School of Medicine.	

The University strongly endorses Athena SWAN principles, with commitment from all levels of the organisation in furthering women's careers. It is our mission to ensure equal opportunity, best working practices and fair policies for all.

Expectations and behaviours

The University has developed a clear set of core expectations and behaviours that our people should be demonstrating in their work, and as ambassadors of the University's strategy, vision and values. The following are essential to the role:

Valuing people	Is always equitable and fair and works with integrity. Proactively looks for ways to develop the team and is comfortable providing clarity by explaining the rationale behind decisions.
Taking ownership	Is highly self-aware, looking for ways to improve, both taking on board and offering constructive feedback. Inspires others to take accountability for their own areas.
Forward thinking	Driven to question the status quo and explore new ideas, supporting the team to "lead the way" in terms of know-how and learning.
Professional pride	Sets the bar high with quality systems and control measures in place. Demands high standards of others identifying and addressing any gaps to enhance the overall performance.
Always inclusive	Ensures accessibility to the wider community, actively encouraging inclusion and seeking to involve others. Ensures others always consider the wider context when sharing information making full use of networks and connections.

Key relationships with others