Purpose of role

The purpose of this role is to provide a consistently excellent standard of teaching and support for student learning on the MSc Mental Health: Research & Practice. The post-holder will convene the research dissertation module of the MSc, ensuring it is organised and delivered effectively, and that assessment is rigorous and meets the quality assurance standards of the University. This aspects of the role will include coordinating student projects that are delivered in collaboration with clinical partners in Nottinghamshire NHS Foundation Trust to ensure clinical colleagues are supported to offer student projects and that the student learning experience is effective and of a high quality. The role will include exploring the potential to increase the number of student projects that are offered in collaboration with NHS services.

The post-holder will also provide additional teaching in their own area of expertise and will contribute to assessments across taught modules of the MSc. This will include the planning and management of own teaching, delivered in a variety of settings including small-group tutorials/seminars and lectures. The post-holder will supervise and coordinate MSc research projects and will contribute to the provision of pastoral support for PGT students across the academic unit of Mental Health and Clinical Neurosciences.

The post-holder will also work with colleagues to explore the potential to develop an MSc Global Mental Health. This programme will be closely aligned with the curriculum of the MSc Mental Health: Research & Practice with additional content designed to enhance student learning of research and practice in mental health internationally. The post-holder will establish the potential market for the course.

The post-holder will be allocated time to conduct research at a level that is in balance with their contributions to teaching and other activities.

Main responsibilities

(Primary accountabilities and responsibilities expected to fulfil the role)

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<th>% time per year</th>
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| 1 | ▪ Deliver teaching across a range of modules on the MSc Mental Health: Research & Practice in the School of Medicine, within own subject area, keeping abreast of the subject matter and modern teaching methods  
▪ Convene the research dissertation module on the MSc Mental Health: Research & Practice  
▪ Provide academic and pastoral support to students. | 25% |
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| 2 | - Be responsible for developing an MSc programme in a specialist area, ensuring the curriculum is up to date and international in its scope  
   - Provide curriculum leadership in own area of expertise; design and undertake assessments, marking and feedback. | 20%        |
| 3 | Engage in research activity in own discipline and/or establish a national reputation in discipline.     | 20%        |
| 4 | Supervise and examine postgraduate taught and research students within area of expertise.              | 20%        |
| 5 | Contribute to the teaching and learning policy/strategy in the academic unit.                           | 10%        |
| 6 | Be responsible for and comply with the University’s quality assurance standards and procedures.        | 5%         |
## Person specification

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<th>Desirable</th>
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| **Skills**       | ▪ Excellent oral and written communication skills, including the ability to communicate with clarity on complex and conceptual ideas to those with limited knowledge and understanding as well as to peers, using high level skills and a range of media.  
▪ Ability to devise, advise on and manage learning and research programmes.  
▪ Ability to design and deliver high quality and up-to-date course materials.  
▪ Ability to use a range of delivery techniques and technologies to inspire and engage students.  
▪ High level analytical capability to facilitate conceptual thinking, innovation and creativity.  
▪ Skills in counselling, pastoral care and motivating students.  
▪ Ability to manage resources and an understanding of management processes.  
▪ Ability to build relationships and collaborate with others, internally and externally.  
▪ Ability to manage projects relating to own area of work.                                                                                                                                                                                                 |
|                  |                                                                                                                                                                                                           | ▪ International reputation in specialist field which continues to grow.  
▪ Track record in development and delivery of teaching units.  
▪ Experience on devising, advising on and managing learning and research programmes.  
▪ Experience of counselling, pastoral care and motivating students.                                                                                                                                                                                                 |
| **Knowledge and experience** | ▪ Extensive experience within subject/discipline.  
▪ Extensive experience and demonstrated success in developing methods and coaching colleagues.  
▪ Experience and achievement in chosen field, reflected in growing and consistent national reputation.  
▪ Experience and demonstrated success in delivering teaching within an agreed quality framework.                                                                                                                                                                                                 |
| **Qualifications, certification and training (relevant to role)** | ▪ PhD or equivalent in a relevant subject area.                                                                                                                                                               | ▪ Higher Education teaching qualification or equivalent.                                                                                                                                                     |
Membership of an appropriate professional teaching body, where appropriate.

The University of Nottingham is focused on embedding equality, diversity and inclusion in all that we do. As part of this, we welcome a diverse population to join our work force and therefore encourage applicants from all communities, particularly those with protected characteristics under the Equality Act 2010.

The University is a signatory of the Declaration on Research Assessment (DORA). As such we commit to focus on the scientific content of publications (where requested or provided as part of the recruitment and selection process) as a basis for review of quality, and consideration of value and impact of research conducted, rather than any proxy measures such as Journal Impact Factor.
Expectations and behaviours

The University has developed a clear set of core expectations and behaviours that our people should be demonstrating in their work, and as ambassadors of the University's strategy, vision and values. The following are essential to the role:

**Valuing people**  
Is always equitable and fair and works with integrity. Proactively looks for ways to develop the team and is comfortable providing clarity by explaining the rationale behind decisions.

**Taking ownership**  
Is highly self-aware, looking for ways to improve, both taking on board and offering constructive feedback. Inspires others to take accountability for their own areas.

**Forward thinking**  
Driven to question the status quo and explore new ideas, supporting the team to “lead the way” in terms of know-how and learning.

**Professional pride**  
Sets the bar high with quality systems and control measures in place. Demands high standards of others identifying and addressing any gaps to enhance the overall performance.

**Always inclusive**  
Ensures accessibility to the wider community, actively encouraging inclusion and seeking to involve others. Ensures others always consider the wider context when sharing information making full use of networks and connections.

Key relationships with others

- **Line manager**  
Line manager Dr Maddie Groom, Course Director of MSc Mental Health: Research & Practice

- **Role holder**  
Assistant Professor (T&L)

- **Key stakeholder relationships**  
PGT students in the Division  
Colleagues on PGT teaching committees  
PGR students