



<b>Job title</b>	Research Associate/Fellow	<b>Job family and level</b>	Research and Teaching Level 4 (Appointment will be Level 4 Career training grade where an appointment is made before PhD has been completed)
<b>School/ Department</b>	Department of Music	<b>Location</b>	University Park Campus

### Purpose of role

The purpose of this role will be to provide research assistance to Dr Joanne Cormac to help achieve the research objectives of her project 'The Symphony: Transnationalism, Networks, and Cultural Exchange'. The person appointed will be expected to plan and conduct work using approaches or methodologies and techniques appropriate to the type of research. Duties will include analysing secondary literature, using newspaper and periodical databases, data entry, and translation.

The role-holder will also help to build relationships with internal and external stakeholders. Applications are welcomed from candidates who have completed or are near to completing a PhD in Musicology, History, or French studies (preferably with a focus on the 19<sup>th</sup>-century). Experience in the digital humanities is desirable.

	<b>Main responsibilities</b> (Primary accountabilities and responsibilities expected to fulfil the role)	<b>% time per year</b>
1	<p>Area 1</p> <p>The main part of the role-holder's work will be to:</p> <ul style="list-style-type: none"> <li>• identify the network connections of symphonists identified by Dr Cormac, using biographies and correspondence, especially French-language sources;</li> <li>• to write short reports of their findings and provide translations of extracts from the literature and correspondence;</li> <li>• to enter their findings into social networking analysis software, with support from Dr Cormac;</li> <li>• to plan and manage own research activity and resolve problems, if required, in meeting own/team research objectives and deadlines in collaboration with others.</li> </ul>	40%
2	<p>Area 2</p> <p>The second part of the role-holder's work will be to:</p> <ul style="list-style-type: none"> <li>• use periodical and newspaper databases (especially French-language ones) to identify performances of symphonies and how these were received;</li> <li>• carry out critical evaluations using specified and agreed techniques and approaches, providing Dr Cormac with brief written reports of</li> </ul>	40%

	findings and translations where appropriate, and entering data into social networking analysis software.	
3	<p>Area 3</p> <p>The final part of the role-holder's work will be to:</p> <ul style="list-style-type: none"> <li>• build relationships with both internal and external contacts in order to exchange information, to form relationships for future collaborations;</li> <li>• to co-ordinate the operational aspect of research networks, for example, arranging meetings and updating web sites etc.</li> <li>• to help organise external-facing events, including conferences and public engagement events.</li> </ul>	20%

## Person specification

	Essential	Desirable
<b>Skills</b>	<ul style="list-style-type: none"> <li>▪ Excellent oral and written communication skills, including the ability to communicate with clarity on complex information.</li> <li>▪ High analytical ability to analyse and illuminate data, evaluate and criticise texts and bring new insights.</li> <li>▪ Ability to creatively apply relevant research approaches, models, techniques and methods.</li> <li>▪ Ability to assess and organise resource requirements and deploy effectively.</li> <li>▪ Ability to build relationships and collaborate with others, both internally and externally.</li> </ul>	<ul style="list-style-type: none"> <li>▪ Ability to use social networking analysis software</li> </ul>
<b>Knowledge and experience</b>	<ul style="list-style-type: none"> <li>▪ Ability to read and translate written French to a fluent level (e.g. CEFR C1-2).</li> <li>▪ Some practical experience of applying the specialist skills and approaches and techniques required for the role (e.g. newspaper archives/digital humanities).</li> <li>▪ Experience in use of research methodologies and techniques to work within the research area (19th-century French music/history/culture), particularly in using newspaper and periodical databases.</li> </ul>	<ul style="list-style-type: none"> <li>▪ Fluency in German or another modern European language.</li> <li>▪ Experience of developing new approaches, models, techniques or methods in research area.</li> <li>▪ Experience in working in the digital humanities, and of social networking analysis in particular.</li> <li>▪ Experience of working with external stakeholders.</li> <li>▪ Experience of managing and organizing complex networks and events.</li> </ul>
<b>Qualifications, certification and training (relevant to role)</b>	<ul style="list-style-type: none"> <li>▪ PhD or equivalent in relevant subject area or the equivalent in professional qualifications and experience in research area.</li> <li>▪ OR near to completion of a PhD</li> </ul>	



The University of Nottingham is focused on embedding equality, diversity and inclusion in all that we do. As part of this, we welcome a diverse population to join our work force and therefore encourage applicants from all communities, particularly those with protected characteristics under the Equality Act 2010.



The University is a signatory of the Declaration on Research Assessment (DORA). As such we commit to focus on the scientific content of publications (where requested or provided as part of the recruitment and selection process) as a basis for review of quality, and consideration of value and

impact of research conducted, rather than any proxy measures such as Journal Impact Factor.

## Expectations and behaviours

The University has developed a clear set of core expectations and behaviours that our people should be demonstrating in their work, and as ambassadors of the University's strategy, vision and values. The following are essential to the role:

- Valuing people** Is friendly, engaging and receptive, putting others at ease. Actively listens to others and goes out of way to ensure people feel valued, developed and supported.
- Taking ownership** Is clear on what needs to be done encouraging others to take ownership. Takes action when required, being mindful of important aspects such as Health & Safety, Equality, Diversity & Inclusion, and other considerations.
- Forward thinking** Drives the development, sharing and implementation of new ideas and improvements to support strategic objectives. Engages others in the improvement process.
- Professional pride** Is professional in approach and style, setting an example to others; strives to demonstrate excellence through development of self, others and effective working practices.
- Always inclusive** Builds effective working relationships, recognising and including the contribution of others; promotes inclusion and inclusive practices within own work area.

## Key relationships with others

