



<b>Job title</b>	Teaching Associate in Veterinary Basic Sciences	<b>Job family and level</b>	Teaching level 4 (T&L)
<b>School/ Department</b>	School of Veterinary Medicine and Science	<b>Location</b>	Sutton Bonington campus

## Purpose of role

The Nottingham Veterinary School requires a Teaching Assistant/Associate to teach biological sciences within the integrated 5-year BVM BVS programme. The clinically integrated curriculum provides students with underpinning biological science applied within a veterinary context in order to prepare them for their future careers. Candidates should possess the skills to deliver cell biology including the basic principles of immunology and principles of infectious disease within an applied veterinary curriculum.

	<b>Main responsibilities</b> (Primary accountabilities and responsibilities expected to fulfil the role)	<b>% time per year</b>
1	<p><b>Teaching, learning and assessment</b></p> <ul style="list-style-type: none"> <li>▪ To contribute to the development of teaching and assessment of all aspects of basic science, including cell biology, the basic principles of immunology and the basic principles of infectious disease within the first three years of the veterinary course</li> <li>▪ To participate in the delivery of teaching and assessment across the integrated, undergraduate curriculum</li> <li>▪ To participate in the supervision of undergraduate student research projects</li> <li>▪ Facilitation of small group problem-oriented learning sessions</li> <li>▪ Teaching of clinical and professional skills depending on skill set</li> <li>▪ Develop and produce written and practical examinations and mark schemes</li> <li>▪ Liaise with a range of stakeholders including external examiners, module conveners, technical and administrative staff to ensure an optimal student experience</li> <li>▪ Attendance at relevant School meetings including Teaching, Learning and Assessment Committee meetings and Examination Board meetings</li> <li>▪ To act as Personal Tutor</li> </ul>	75%
2	<p><b>Administrative/general</b></p> <ul style="list-style-type: none"> <li>▪ Any administrative duties appropriate to the grade and role in support of the administration of the School</li> <li>▪ Contribute to School marketing and recruitment activities (including outreach, open days and admissions)</li> </ul>	15%
3	<b>Other</b>	10%

	<ul style="list-style-type: none"> <li>▪ To undertake training consistent with continuous professional development, including a requirement to attain teaching qualifications if not already held</li> <li>▪ To undertake any other duties commensurate with the grade, as directed by the Dean of School</li> </ul>	
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## Person specification

	Essential	Desirable
<b>Skills</b>	<ul style="list-style-type: none"> <li>▪ Excellent communication and interpersonal skills</li> <li>▪ Ability to work effectively as part of a team</li> <li>▪ Good time management skills and ability to manage own workload</li> <li>▪ Good IT skills, including knowledge of Microsoft Office</li> </ul>	<ul style="list-style-type: none"> <li>▪ Experience with eLearning tools such as Moodle</li> </ul>
<b>Knowledge and experience</b>	<ul style="list-style-type: none"> <li>▪ Experience and demonstrated success of teaching either in higher education or in clinical practice</li> </ul>	<ul style="list-style-type: none"> <li>▪ Teaching veterinary undergraduate students</li> <li>▪ Undertaking and teaching practical skills</li> <li>▪ Working within the veterinary profession</li> </ul>
<b>Qualifications, certification and training (relevant to role)</b>	<ul style="list-style-type: none"> <li>▪ Minimum of a 2.1 Degree (equivalent) in Veterinary Science or relevant Biological Science</li> </ul>	<ul style="list-style-type: none"> <li>▪ Teaching qualification (e.g. PGCE or PGCHE)</li> <li>▪ Membership of the RCVS</li> </ul>
<b>Statutory, legal or special requirements</b>	<ul style="list-style-type: none"> <li>▪ Satisfactory basic disclosure is obtained</li> </ul>	



The University of Nottingham is focused on embedding equality, diversity and inclusion in all that we do. As part of this, we welcome a diverse population to join our work force and therefore encourage applicants from all communities, particularly those with protected characteristics under the Equality Act 2010.

## Expectations and behaviours

The University has developed a clear set of core expectations and behaviours that our people should be demonstrating in their work, and as ambassadors of the University's strategy, vision and values. The following are essential to the role:

- Valuing people** Is always equitable and fair and works with integrity. Proactively looks for ways to develop the team and is comfortable providing clarity by explaining the rationale behind decisions.
- Taking ownership** Is highly self-aware, looking for ways to improve, both taking on board and offering constructive feedback. Inspires others to take accountability for their own areas.
- Forward thinking** Driven to question the status quo and explore new ideas, supporting the team to "lead the way" in terms of know-how and learning.
- Professional pride** Sets the bar high with quality systems and control measures in place. Demands high standards of others identifying and addressing any gaps to enhance the overall performance.
- Always inclusive** Ensures accessibility to the wider community, actively encouraging inclusion and seeking to involve others. Ensures others always consider the wider context when sharing information making full use of networks and connections.

## Key relationships with others

