ROLE PROFILE

Job Title: Assistant Professor in Organisational Behaviour/Human Resource Management

School/Department: Nottingham University Business School

Job Family and Level: Research & Teaching Extended Level 5

Contract Status: One permanent post and one fixed term post available until 31/07/2023

Hours of Work: Full-time

Location: Jubilee Campus

Reporting to: Divisional Head, Organisational Behaviour and Human Resource Management

Purpose of the Role:

The person appointed will be expected to engage in high quality research in the area of Organisational Behaviour/Human Resource Management, and to contribute to teaching in this area on the range of programmes offered by the School at undergraduate, postgraduate and executive levels. The post holder will also be required to make an appropriate contribution to administration.

Main Duties and Responsibilities:

Research
- To undertake original research in any area compatible with activity within Organisational Behaviour/Human Resource Management.
- To publish research in peer-reviewed journals.
- To seek external research funding as appropriate.
- To produce research suitable for dissemination to conferences, workshops and meetings (both international and national).
- To forge collaborations within and outside the University as appropriate.
- To encourage and work with other members of the Division/School on joint research activities, including research seminars.
- To undertake research student supervision as required.
- To contribute fully to School research activities, including the provision of information required for the REF or similar activities.

Teaching
- To prepare and deliver lectures, seminars/tutorials at undergraduate, postgraduate and executive levels.
- To participate in the assessments for initial and higher degrees and diplomas of the University and to act as invigilator in such examinations as required.
- To contribute to course and curriculum development and design, including course management (where appropriate).
- To support and comply with the University and School teaching quality assurance standards and procedures, including the provision of such information as may be required.
Administration
- To undertake administrative work/management functions and generally to assist with efficient and effective completion of the work of the Centre/School and the University. This may include participation in relevant committees and working groups.
- To act as a personal tutor for both undergraduate and postgraduate students as required
- To take part in and contribute to staff development activities consistent with continuous professional development.
- To ensure compliance with health and safety requirements in all aspects of work.
- Any other duties appropriate to the grade and role of the person appointed.

This job description may be subject to revision following discussion with the person appointed and forms part of the contract of employment.

Knowledge, Skills, Qualifications & Experience

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<th>Essential</th>
<th>Desirable</th>
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<tr>
<td>Qualifications/ Education</td>
<td>• A PhD in a relevant area (or close to completion).</td>
<td>• Higher Education teaching qualification or equivalent.</td>
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<td>Skills/Training</td>
<td>• Excellent communication and presentation skills.</td>
<td>• Ability to teach quantitative research methods</td>
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<td>• Research interests and ability to publish in internationally excellent, peer-reviewed journals in a relevant area to Organisational Behaviour/Human Resource Management.</td>
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<td>• Ability to teach at both undergraduate and postgraduate levels in relevant subjects across Organisational Behaviour/Human Resource Management.</td>
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<td>• Potential to generate research funding.</td>
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<tr>
<td>Experience</td>
<td>• Teaching experience in relevant subjects at HE level.</td>
<td>• Evidence of publishing in internationally excellent, peer-reviewed journals in a relevant area to Organisational Behaviour/Human Resource Management.</td>
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<td>• Participation in academic networks.</td>
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<td>• Some experience in supervising research students for higher degrees.</td>
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<td>Personal Attributes</td>
<td>• Integrity.</td>
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<td>• Ability to develop own research area and work independently</td>
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<td>• Flexibility to collaborate with colleagues and ability to work well in a team.</td>
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The University of Nottingham strongly endorses Athena SWAN principles, with commitment from all levels of the organisation in furthering women’s careers. It is our mission to ensure equal opportunity, best working practices and fair policies for all.