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| RECRUITMENT ROLE PROFILE FORM |

**Job Title:** COMMUNITY SCIENTIST

**School/Department:** School of Life Sciences

**Salary:** £25,513 - £28,695 per annum, depending on skills and experience, minimum £28,132 per annum with relevant PhD, salary progression beyond this scale is subject to performance

**Job Family and Level:** Research and Teaching (Appointment will be Level 4 Career training grade where an appointment is made before PhD has been completed)

**Contract Status:** Fixed Term

**Hours of Work:** 21.75 hours per week

**Location:** University of Nottingham, School of Life Sciences

**The Purpose of the New Role:**

To deliver outreach and education concerning the Open Air Laboratories (OPAL) East Midlands region project.

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|  | **Main Responsibilities** | **% time per year** |
| 1 | Plan, organise and deliver (often in partnership with other organisations) environmental awareness-raising events for communities and schools.  e.g. Coordinate the delivery of the OPAL surveys and teaching packs to school and community groups. Work with and train these groups to carry out simple biodiversity surveys and assessment of environmental quality in local areas. | 50% |
| 2 | Provide training and share best practice in outdoor education, OPAL surveys, species ID and event organisation with regional groups (in East Midlands) and the new OPAL regions in Scotland, Wales and Northern Ireland. | 20% |
| 3 | Develop and maintain a network of partnerships with community groups, schools and appropriate environmental organisations and support the development and maintenance of a similar network for England in collaboration with partners across the East Midlands region. | 15% |
| 4 | To contribute to the management of the day to day operations of the OPAL outreach programme in the East Midlands including financial accounting, maintaining records of numbers of beneficiaries, attending project management meetings, and routine reporting to the OPAL National Steering Committee | 15% |

**Knowledge, Skills, Qualifications & Experience**

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|  | **Essential** | **Desirable** |
| **Qualifications/ Education** | BSc in Biology or related topic | PGCE or equivalent.  PhD or post-graduate qualification in plant science, plant ecology or environmental science. |
| **Skills/Training** | IT literate.  Familiar with common British flora and fauna. | First aid trained.  Experience leading outdoor environmental education sessions. |
| **Experience** | Experience teaching or communicating science in e.g. school, college, university or wildlife trust.  Experience organising and managing events (e.g. conferences, community events).  Good organisational skills.  Full, clean driving licence and willingness to travel across the East Midlands region and to meetings hosted by other OPAL partners when required.  Partnership working. | Previous experience working for similar community science projects would be an advantage.  Experience working with community groups, in particular socially and economically disadvantaged groups.  Experience of communicating science to non-specialists.  Knowledge of practical field-based survey techniques.  Knowledge of health and safety and writing risk assessments. |
| **Statutory/Legal** | Disclosure and Barring Service Check |  |

##### Decision Making

**i) taken independently by the role holder;**

Considerable opportunities for independent thinking in relation to style and methods of delivering outreach activities.

**ii) taken in collaboration with others;**

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| Decisions concerning (i) outreach and educational material content, (ii) community groups, schools, landowners, agencies and local authorities to contact, (iii) outreach events to attend/organise, and (iv) coordination of networks at regional and national scales. |

**iii) referred to the appropriate line manager (Dr Sara Goodacre) by the role holder.**

Time management and financial expenditure

**Scope of the Role**

OPAL is a multi-institution, UK-based project led by Imperial College London. More information about OPAL is available at [www.opalexplorenature.org](http://www.opalexplorenature.org/). OPAL is funded by the National Lottery through Big Lottery Fund.

The role of the University of Nottingham is to motivate communities, schools and young adults in the East Midlands region to discover more about their local outdoor environment and in doing so create a new generation of nature-lovers. The appointee will work in partnership with the other Community Scientists working for the OPAL project in other regions, including other regions in England and the new community scientists in Scotland, Wales and Northern Ireland. This will provide abundant opportunities to share experiences and consult within the network of regional projects.

**Additional Information**

Because of the nature of the work for which you are applying, this post is exempted from the provisions of Section 4 (2) of the Rehabilitation of Offenders Act 1974 by virtue of the Rehabilitation of Offenders Act 1974 (Exceptions) Order 1975.

Candidates are therefore, not entitled to withhold information about convictions, which for other purposes are “spent” under the provisions of the Act, and in the event of employment any failure to disclose such convictions could result in dismissal or disciplinary action by the University. Any information given will be strictly confidential and will be considered only in relation to an application for positions to which the Order applies.

Due to the requirements of the UK Border and Immigration Agency, applicants who are not UK or EEA nationals and whose immigration status entitles them to work without restriction in the UK will be considered on an equal basis with UK and EEA nationals.  Other non-UK or non-EEA nationals whose employment will require permission to work subject to a resident labour market test may only be considered if there are no suitable UK or EEA national candidates for the post.  Please visit <http://www.ukba.homeoffice.gov.uk/> for more information.

Informal enquiries may be addressed to Dr Sara Goodacre email: [sara.goodacre@nottingham.ac.uk](mailto:sara.goodacre@nottingham.ac.uk). Please note that applications sent directly to this email address will not be accepted.