ROLE PROFILE

Job Title: Impact Research Associate/Fellow (part-time, fixed-term)

School/Department: School of Cultures, Languages and Area Studies
Department of Modern Languages and Cultures

Job Family and Level: Research and Teaching level 4
(Where an appointment is made before completion of a PhD, this will be appointed on the Level 4 career training grade)

Contract Status: This post is available from 1 October 2019 to 31 July 2020 on a fixed-term basis

Hours of Work: 14.5 hours per week (0.4 full-time equivalent)

Location: Trent Building, University Park

Reporting to: Professor Antoni Kacpia, Dr Stephen Roberts, Dr Gareth Stockey.

Purpose of the role:

Ranked fifth for research power in the Research Excellence Framework (REF) 2014, the Department of Modern Languages and Cultures is a leading centre for research in French and Francophone Studies, German Studies, Russian and Slavonic Studies, and Spanish, Portuguese and Latin American Studies. Our internationally-rated research spans eight interlinked, cross-disciplinary areas, with six collaborative research centres and groups and a peer-reviewed journal.

The purpose of this role is to coordinate impact activities in support of two Impact Case Studies (ICS) for the Department of Modern Languages and Cultures. The first ICS is led by Dr Stephen Roberts and Dr Gareth Stockey and relates to the historical legacies and uses of memory from the Spanish Civil War. The second ICS is led by Professor Tony Kacpia, and relates to governmental, heritage and media engagement in Cuba. The successful applicant will devote half of their time to each ICS. The role-holder will be required to travel to and spend time in Spain for extended periods in support of the first impact case study.

Main Responsibilities

1. Managing impact evidence, organisation of events with stakeholders and for the purpose of planning next steps for impact delivery; securing testimonials from impact partners; finding evidence of secondary impact; support with organising and running events; sourcing potential policy involvement; data collection and tabulation and assisting with presentations to project partners.

2. Developing materials and supplementing existing contacts both within and without the University, establishing pathways to dissemination of findings and organisation of scoping groups to further explore ideas.
3. Working closely with the Faculty Impact Officer to scope out further opportunities for impact and gather a broad evidence collection.

4. Scoping out new funding and preparing bids to Research Councils and charities, as well as internal sources of research funding.

5. Any other duties appropriate to the grade and level of the role.

### Knowledge, Skills, Qualifications & Experience

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<tr>
<th>Qualifications/Education</th>
<th>Essential</th>
<th>Desirable</th>
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<tbody>
<tr>
<td><strong>Qualifications/ Education</strong></td>
<td>PhD (or be near completion) in modern languages, cultures or a related field by the time of commencement of the role.</td>
<td>Post-doctoral experience of involvement in funded research teams or impact case studies</td>
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<td><strong>Skills/Training</strong></td>
<td>Basic knowledge of REF processes, particularly with regard to impact; basic knowledge of UK funding environment particularly with regard to bid writing. Excellent oral and written communication skills. Excellent time-management and organisational abilities. Understanding of data management and storage procedures. Ability to build relationships and collaborate with others, both internally and externally. Native or near-native proficiency in Spanish.</td>
<td>Knowledge of various software packages; demonstrated aptitude for working with software packages. Knowledge of an additional non-English language</td>
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<td><strong>Experience</strong></td>
<td>Previous administrative or research/impact experience that indicates ability to perform the roles essential to the post.</td>
<td>Previous experience of serving as research associate for impact case studies or funding bids Interdisciplinary background in relevant research areas Previous post-doctoral research experience in a relevant area. Experience of collecting and analysing interview data. Experience of gathering and analysing other forms of qualitative and quantitative data</td>
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