ROLE PROFILE

Job Title: Teaching Associate in Media and Communication Studies

School/Department: School of Cultures, Languages and Area Studies
Department of Cultural, Media and Visual Studies

Job Family and Level: Research and Teaching Level 4

Contract Status: This post will be offered on a fixed-term contract until 30 June 2020

Hours of Work: Full-time (36.25 hours per week)

Location: Trent Building, University Campus

Reporting to: Dr Colin Wright (Head of Department)

Purpose of the New Role:
Teaching Associate in Media and Communication Studies with teaching and administrative duties, providing teaching relief for the Head of Department of Cultural, Media and Visual Studies and faculty seconded to non-teaching duties.

Main Responsibilities

1. Teaching
   To convene and teach Level 1 core module Communication and Culture.
   To co-teach Level 1 core module Media and Society.
   To co-teach Level 2 core module Researching Media and Culture.
   To supervise undergraduate dissertations.

2. Administration
   To undertake allotted administrative roles (in areas related to assessment, examinations, or attendance, for example).
   To undertake a two-day Introductory Course on effective teaching and the PGCHE (Postgraduate Certificate in Higher Education), if appropriate.
   To assist generally with the work of the Department.
   Any other duties appropriate to the grade and role of the post holder.

Knowledge, Skills, Qualifications & Experience

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<tr>
<th>Qualifications/ Education</th>
<th>Essential</th>
<th>Desirable</th>
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<tr>
<td><strong>Qualifications/ Education</strong></td>
<td>Candidates must have completed a PhD in media and communication studies or a related field.</td>
<td>30 credits of a UK Postgraduate Teaching Certificate or Education-related Masters, or equivalent. Higher Education Academy Fellow status or equivalent nationally recognised status for HE teaching from another country.</td>
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<td><strong>Skills/Training</strong></td>
<td>Broad knowledge of media and communications studies including research methods. Ability to teach two first year modules, Media and Society and Communication and Culture.</td>
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<th>Experience</th>
<th>Previous experience of teaching media studies at HE level.</th>
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**Additional Information**

Candidates will be expected to show flexibility in the kind of specialist modules they would be able to offer in the final year and in their contributions to courses in years one and two.

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