



**ROLE PROFILE**

- Job Title:** Teaching Associate in Applied English (teaching focus)  
Two posts: Applied Linguistics Modern literature in English
- School/Department:** School of English
- Job Family and Level:** Research & Teaching Level 4
- Contract Status:** Each job is a fixed term post from 1 September 2019 to 31 August 2020
- Hours of Work:** Full-time
- Location:** Trent Building, University Park, Nottingham
- Reporting to:** Professor Svenja Adolphs, Head of School

**The Purpose of the Role:**

These are new roles to deliver teaching and create teaching materials as part of a large investment by the University in augmenting web-based learning. The innovative project draws on the latest learning technologies to re-imagine university teaching for the mid-21<sup>st</sup> century. Courses will be designed to put the student’s individual experience and requirements at the core of the programme, with material and guidance customised around them. This will require thinking that is creative and adventurous, and academic expertise that is not narrowly constrained by any one discipline, literary period, culture, or approach. The appointee in Applied Linguistics would need a broad and flexible approach to the field, open, for example, to developing material in discourse analysis, sociolinguistics, corpus linguistics, as well as traditional applied linguistics of language learning and teaching, vocabulary, second language acquisition, and so on. Similarly, the appointee in modern literary studies will be expected to have a wide range of interests and expertise across historical periods, genres and critical approaches. Two posts are available, each for a fixed term of 12 months.

The people appointed will assist in the design of new courses and web-delivery for new programmes to be delivered by virtual and blended learning formats. The primary purpose of the posts is to create teaching materials for later web delivery. There will be some teaching involved to students currently on the distance masters courses, plus the possibility of a small amount of co-present teaching. The appointees will also work with School colleagues at our campuses in Ningbo and Malaysia, and will work alongside staff members in Nottingham during the project. Mentoring towards further career progression will be offered throughout the period of the post.

<b>Main Responsibilities</b>	
1.	Participate in the intellectual development of innovative university teaching for the Applied English project.
2.	Develop or apply new content, concepts and technology for innovative teaching. Co-ordinate with others to ensure student needs and expectations are met.
3.	Engage in distance learning and some co-present teaching of postgraduate students.
4.	Pursue or maintain high-quality teaching-related scholarship with the purpose of contributing to research-led teaching in the School.
5.	Coach and support pastoral learning and progression, developing knowledge and skills, and be responsible for the pastoral care of students within a specified area, dealing with sensitive and confidential issues.

6.	Contribute to the work of the School in relation to its international campuses in China (UNNC) and Malaysia (UNM) including possible occasional working visits to UNNC and UNM as well as development of strategies in relation to internationalisation in the School and University more generally.
7.	Comply with the University of Nottingham Teaching Quality assurance standards and procedures. Ensure teaching quality assessment and assessment of progress and other information is maintained and supplied to the University as required.
8.	Carry out administrative duties including pastoral tutoring of students and outreach and engagement activities as specified by the Head of School.
9.	Be responsible for the safe conduct of work within the School, ensuring that the School's arrangements for compliance with the University Safety Policy are implemented.
10.	Participate actively in marketing, recruitment and student admissions for the programme.

### Knowledge, Skills, Qualifications & Experience

	Essential	Desirable
<b>Qualifications/ Education</b>	<ul style="list-style-type: none"> <li>PhD in any interdisciplinary or broad aspect of English language, linguistics or literature</li> </ul>	<ul style="list-style-type: none"> <li>Postgraduate Teaching Certificate or Education-related Masters, or equivalent Higher Education Academy Fellow status or equivalent</li> </ul>
<b>Skills/Training</b>	<ul style="list-style-type: none"> <li>The capacity to teach across an broad range of topics within the scope of Applied Linguistics or modern literary studies (post 1600)</li> <li>Proven scholarship skills such as will inform research-led teaching.</li> <li>Ability to teach and convene modules at postgraduate levels in required areas of delivery</li> <li>Flexibility to collaborate with colleagues both at Nottingham, across the tri-campus, and with other academics worldwide</li> <li>Ability to teach/supervise up to postgraduate level</li> </ul>	<ul style="list-style-type: none"> <li>Evidence of administrative role/skills</li> </ul>
<b>Experience</b>	<ul style="list-style-type: none"> <li>Teaching experience in English studies at HE level</li> <li>Experience of showing innovation in teaching and new learning technology</li> <li>A proven record of teaching in multiple or interdisciplinary or comparative areas</li> </ul>	<ul style="list-style-type: none"> <li>Participation in academic and associated professional networks</li> <li>Experience of writing and teaching distance learning materials.</li> <li>Experience of pastoral support role</li> </ul>
<b>Personal Attributes</b>	<ul style="list-style-type: none"> <li>A positive, solutions-oriented attitude</li> <li>Creativity and a propensity towards innovation</li> <li>Excellent communication skills</li> <li>Excellent organisational skills</li> <li>Ability to deliver research-led teaching and flexibility to collaborate with colleagues</li> <li>Ability to work in a team</li> </ul>	
<b>Other</b>	<ul style="list-style-type: none"> <li>Agreement to undertake occasional working visits to overseas campuses as required by the School</li> </ul>	

Informal enquiries may be addressed to the head of the project, Prof Peter Stockwell, email: [peter.stockwell@nottingham.ac.uk](mailto:peter.stockwell@nottingham.ac.uk)

Note that applications must be made through the University's jobs portal (<https://www.nottingham.ac.uk/jobs>); please do not send applications directly to an email address where they will not be accepted.

Further information about the School is available at: [www.nottingham.ac.uk/english](http://www.nottingham.ac.uk/english)

### **Selection Process**

The interview process will include a brief presentation of teaching style and philosophy, and a formal interview.

The University of Nottingham strongly endorses Athena SWAN principles, with a commitment from all levels of the organisation in furthering the careers of all genders. It is our mission to ensure equal opportunity, best working practices and fair policies for all.

### **The Applied English Project**

The Nottingham School of English is uniquely positioned to deliver sector-changing and visionary innovative international education in Applied English for the mid-21st century. The School has been an international pioneer in web-based distance learning for two decades, with a highly successful suite of masters courses, extensive MOOC design experience, tri-campus integrated delivery, and influential scholarly research in pedagogy and applied linguistics. The School has a vision to build on these foundations in order to develop a new defining model for digital course delivery and global reach.

Traditional web-based courses have presented static work materials to a student population in flux geographically, and diverse in lifestyle, situation, experience, needs and personal objectives. The next generation of digitally augmented learning regards the inherent fluidity of the student experience as the fixed constant, around which the course content and mode of delivery can adapt and flex. The School proposes a major re-imagining of augmented education in the untapped market of high-level postgraduate study. The next generation of courses will be multimodal, permeable, personal, responsive, textured and contextually connected:-

- Online course material will be *multimodal*, with text and image, video clips, extended recorded talks, interactive webinars, hotseat tutorial sessions, and drawing on the full range of UoN learning technologies. Bi-hemisphere study events will be held physically at one of the three campuses.
- The programme will be *permeable*, in the sense that students will be afforded access from a range of different angles, and will be able to immerse themselves in the programme to the extent they feel best fits their needs: they will have an expert course tutor, a permanent personal course assistant and advisor, assigned study-buddies, and access to UoN facilities online.
- The scheme will be *personalised* both in the curriculum customised to the student's needs and in individual personal contact with the course team. The syllabus will be customisable and personalised.
- The curriculum will operate *responsively* to the student's interests, with wide syllabus parameters allowing individual, customised directions throughout the period of study. Assessments will retain fixed learning outcomes but will be bespoke for each individual student, with the option of a portfolio synoptic assessment across several modules.
- The course will be *textured* and multi-layered, with opportunities for recognising placements as an integral part of the programme. External partners in industry, commerce, government and the public sector will be invited to participate in learning and assessment, with the potential for usable outcomes, recognised as forms of assessment.
- The scheme will be *contextually connected*, with recognition of the student's own life, work and experience as a functional and effective aspect of their studies. Students' entrepreneurialism, employment, and intellectual life-experience will be incorporated into the scheme by a personal advisor who will design their personal syllabus and adapt it throughout the student's studies.

The natural pivot for a scheme of this nature is Applied English – the global term for the application of studying language, linguistics, culture, creative imagination and literature to the world. A new suite of masters-level courses will be designed on the augmented education model, with specific patterns of student choice allowing for named awards in, for example, World Englishes, English in a Global Context, Working English, English for Advancement, Critical Studies in Language and Literature, World English Literatures, and so on.

## **General Information**

### **The School of English**

The School is organised internally across four sections, covering Modern Literature, Medieval Language and Literature, Drama and Creative Writing, and English Language and Linguistics. Our undergraduate degrees are taught across these areas, ensuring that all Nottingham students have the opportunity for the widest possible education in English language, linguistics, literature and culture. This broad, rich coverage has been a hallmark of the School over the post-war period, and is a strong characteristic of the teaching ethos today.

The School of English was one of the first departments to be established when the University was formally opened in 1881 and is located on the ground floor of the Trent Building, University Park Campus. The Schools of English in Ningbo and in Malaysia are an integral part of the University's English provision, with many specific courses in common and a 2+2 degree between Nottingham and China.

We have a first-rate, international reputation for outstanding teaching and research, as demonstrated by our School's current UK and world rankings:

- 11th for English and 6th for Creative Writing in The Times and Sunday Times Good University Guide 2019
- 6th for English in The Telegraph's top 10 UK universities
- [13th for English and 8th for Creative Writing in The Complete University Guide 2020](#)
- 9th in the UK for 'research power' ([REF 2014](#))
- 48th for English Language and Literature in the [QS World University Rankings 2019](#)

At present, there are currently 57 academic staff in the School, 8 Teaching Associates and 7 members of research staff. We offer both Single and Joint Honours courses at BA level, a range of taught postgraduate Masters courses (many through web-based Distance Learning) and research supervision in all areas. We have approximately 950 undergraduate students, 70 undertaking on-site Masters programmes and 200 on distance learning Masters. There are approximately 90 full- and part-time research students working towards the higher degrees of PhD within a range of topics, with most full-time members of staff engaged in postgraduate supervision. These are students on our Nottingham campus. The School also has Schools of English at The University of Nottingham campus in Ningbo, China (UNNC) and at the University of Nottingham campus in Malaysia (UNMC).

### **Teaching in the School**

#### **Undergraduate teaching**

English Language and Applied Linguistics  
Medieval Studies (including the history of the language)  
Literature from 1500 to the present day (including literary theory)  
Drama and Performance  
Creative Writing

The curriculum emphasises a wide range of disciplines within the general areas of English, in which Year 1 operates as a foundation year introducing the students to these disciplines, while in Years 2 and 3 students progressively select a range of specialist modules.

#### **Masters Programmes**

The School offers a number of specialist taught Masters programmes including Applied Linguistics, Applied Linguistics and English Language Teaching; Literary Linguistics; Viking and Anglo-Saxon Studies; English Literature; and Creative Writing. In addition, the MA in English Studies allows students to combine modules from different areas, particularly language, literature and medieval studies. We also have a joint Masters programmes with the Nottingham University Business School, the MA in Communication and Entrepreneurship.

#### **Web-based distance-learning**

Over the last few years, the School has invested in the development of web-based e-learning materials, a pioneering move led by staff in the English Language and Applied Linguistics section and now involving all areas of the School. We currently offer several of our Masters courses as web materials (MAs in Applied Linguistics, Applied Linguistics and English Language Teaching, English Studies, Health Communication, Modern English Language, Literary Linguistics and Professional Communication), and we currently have over 200 distance students based in over 40 countries across the globe.

The School has recently received a significant investment by the University to re-imagine university teaching for the mid-21st century through an innovative distance-learning project to draw on the latest learning technologies and design courses that put the student's individual experience and requirements at the core of the programme, with material and guidance customised around them. This Applied English project will initially run alongside our current distance learning courses, but the aim is to integrate the two as the project develops.

### **Research in the School**

The following research groupings in the School form a focus for lectures, conferences, seminars, grant applications and other collaborative activities:

**Centre for Research in Applied Linguistics (CRAL)** is an interdepartmental research unit comprised of scholars from the School of English, Computer Science, Mathematics, Psychology, and Education. The School also houses two of the largest corpora of spoken English and spoken business English in the world, both funded in co-operation with Cambridge University. Academic and research staff from the School form part of a recently established professional communication research cluster and business unit, *Linguistic Profiling for Professionals* (LiPP), based in CRAL to provide bespoke consultancy and training.

**Centre for Regional Literature and Culture (CRLC)** involves a series of fresh initiatives relating to regional cultures at both local (i.e. East Midlands) and national levels. The Centre encompasses work on Byron, Southey, the interdisciplinary Landscape, Space, Place Research Group, and the D. H. Lawrence Research Centre.

**Centre for the Study of the Viking Age (CSVA)** fosters, develops and coordinates research into all aspects of the Viking Age, with special emphasis on Scandinavian contacts with the British Isles, and on literary and linguistic sources for the period.

**Institute for Name-Studies (INS)** was established in September 2002 as an umbrella for the various research activities of the *English Place-Name Survey* (founded 1923) and the *Centre for English Name-Studies* (established 1992). The Institute for Name-Studies houses the library and research resources of the *English Place-Name Society*.

The School has been successful in attracting substantial funding from The Leverhulme Trust, the AHRC, the British Academy, ESRC, EPSRC, the Wellcome Institute, JISC and other external bodies. The University has a number of internal research funding schemes and support for both internal and external funding applications is provided by the University's Centre for Advanced Studies (CAS).

### **Careers and Employability**

The School of English was awarded a prestigious Teaching Development Grant by the Higher Education Academy for our project, 'Embedding Employability in English: work related learning in the creative industries', to address two key challenges:

- How we can create opportunities for our students to develop vocational skills and experience work-related learning in the context of the particular skills and knowledges being developed through their subject-based study of English
- How we can ensure that such work-related activity is appropriately framed and supported to ensure 'learning' takes place, particularly as the numbers of students involved increases.

The School now had a dedicated Placements and Employability Administrator to support our work to develop placements, volunteering and employability opportunities for all students. The School's volunteering programme includes the Literacy Support Project and the Viking and Anglo Saxons for Schools projects working with local secondary and primary schools.

### **The City of Nottingham**

Nottingham is an attractive, vibrant and prosperous city, one of the UK's leading retail centres and has a huge variety of restaurants, bars and nightclubs which attract people from all over the UK. Culturally, it has good theatres, an arena which attracts both national and international performers and a range of historical interests relating to subjects such as the lace industry, Lord Byron and D.H. Lawrence. Nottingham is also known for sport, being the home of Trent Bridge Cricket Ground, Nottingham Forest and Notts County Football Clubs, the National Water Sports Centre and the Nottingham Tennis Centre. There is excellent public transport with

buses and a new tram service, a good network of roads with easy access to the M1 and the A1, a fast frequent rail service to London and other major cities. Nottingham East Midlands Airport is eighteen miles away.

The city is set within a county of outstanding natural beauty which includes Sherwood Forest, Wollaton Park, lively market towns and wonderful historic buildings, and is close to the southern Peak District. Housing is relatively inexpensive by UK standards and, in addition to the two Universities, there are excellent local schools and colleges.

To find out more about Nottingham, please use the following links:

Nottingham County Council – Tourism <http://www.experiencenottinghamshire.com/>

University of Nottingham <http://www.nottingham.ac.uk>

Zoopla (Guide to local properties) <http://www.zoopla.co.uk/>

My Nottingham (information on schools, term dates, school transport etc.):

<http://www.nottinghamcity.gov.uk>

### **The University and the Faculty**

The University of Nottingham has award-winning campuses in the United Kingdom, China and Malaysia and hosts a truly global academic community in all three countries. The University was placed 82nd in the world (2019 QS World University Rankings) and placed 8th in the UK for research power (REF2014). The University has also been recognised as delivering Gold standard in the Reaching and Excellence Framework (TEF).

The Faculty of Arts is a large and diverse Faculty encompassing the School of Cultures, Languages and Area Studies (CLAS), School of English, and School of Humanities. The Faculty is home to associated Centres and Institutes, and the lead member of the Midlands4Cities AHRC Doctoral Training Partnership. We are spread across both the University of Nottingham Ningbo China and the University of Nottingham Malaysia Campus.

The research carried out through the Faculty is of the highest standard: in REF2014 more than 97% of research was of international quality, with 72% graded as 'world-leading' or 'internationally excellent' and five of the 11 units submitted were in the top 10 by research power.

We place a high value on research-led teaching and are committed to excellence in education and student experience.

For further information about the University, see:

<http://www.nottingham.ac.uk>

For campus maps and other information, see:

<http://www.nottingham.ac.uk/about/campuses/maps.php>

**May 2019**