



ROLE PROFILE

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| Job Title: | Teaching Associate in Philosophy |
| School/Department: | School of Humanities, Department of Philosophy |
| Job Family and Level: | Research and Teaching Level 4 (Teaching Focus) |
| Contract Status: | Fixed-term until 30 June 2022, available from 1 September 2019 |
| Hours of Work: | Part-time (18.13 hours per week) |
| Location: | School of Humanities, University Park |
| Reporting to: | Head of School and Head of Department |

Purpose of the Role:

The primary duties of the appointee will be to teach, assess and administer modules in Philosophy, and to undertake a number of pastoral and administrative duties at the direction of the Head of Department. The duties are expected to include the convening of the undergraduate module: 'History of Philosophy: Ancient to Modern' (1st year).

Main Responsibilities

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| 1. | Convene and teach, via lectures and seminars, at undergraduate level. |
| 2. | Supervise the seminar teaching and marking of any postgraduate teaching assistants allocated by the Head of Department to assist with the teaching. |
| 3. | Contribute, if required, to the teaching of further modules (either undergraduate or taught postgraduate) either through team-teaching or by the provision of seminar and marking assistance, subject to considerations of overall workload. |
| 4. | Mark coursework and exams, and provide appropriate feedback to students in accordance with departmental and University policy. |
| 5. | Supervise a small number of undergraduate students for modules involving independent study. |
| 6. | Provide pastoral care and academic guidance to personal tutees allocated by the Department. |
| 7. | Undertake an appropriate share of departmental administrative duties at the direction of the Head of Department. |

Knowledge, Skills, Qualifications & Experience

| | Essential | Desirable |
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| Qualifications/ Education | <ul style="list-style-type: none"> PhD in Philosophy, successfully completed or near completion | <ul style="list-style-type: none"> Higher Education teaching qualification (or working towards) |
| Knowledge/ Skills/Training | <ul style="list-style-type: none"> Ability to teach effectively in Higher Education Adequate expertise in Philosophy to deliver or contribute to undergraduate modules in a variety of subjects in analytic Philosophy Office procedures and IT skills including Microsoft Word and email | |
| Experience | <ul style="list-style-type: none"> Previous experience of teaching at undergraduate level in the UK or abroad | <ul style="list-style-type: none"> Lecturing experience |

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| Personal Attributes | <ul style="list-style-type: none"> • Ability to communicate well with students in terms of both teaching and pastoral care • Ability to work as part of a team and independently | |
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