**ROLE PROFILE**

**Job Title:** Assistant Professor of Occupational Psychology  
**School/Department:** School of Medicine, Division of Psychiatry & Applied Psychology, Centre for Organisational Health and Development  
**Job Family and Level:** Research & Teaching Extended Level 5 (Teaching & Learning)  
**Contract Status:** Fixed-term for a period of 24 months  
**Hours of Work:** Full-time (36.25 hours per week) however applications are also welcome from candidates wishing to work part-time (minimum 29 hours per week). Please specify in your application if you wish to work part time and the number of preferred hours  
**Location:** Jubilee Campus, Nottingham  
**Reporting to:** Director of Centre for Organisational Health & Development  

**Purpose of the New Role:**  
The purpose of the role is to provide high quality teaching and to contribute to the planning, design and development of objectives and materials for innovative degree programmes in the area of occupational psychology.  
The post holder will develop new concepts and ideas and win support for teaching development proposals. This role may also include individual or collaborative teaching development projects.  
The post holder will make a significant contribution to their academic unit via administrative management and/or co-ordination of specific teaching-related initiatives.  
The post holder is encouraged to develop their research profile within an area of occupational psychology individually or collaboratively.

<table>
<thead>
<tr>
<th>Main Responsibilities</th>
<th>% time per year</th>
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<tbody>
<tr>
<td><strong>1. Teaching Planning and Delivery:</strong></td>
<td>40%</td>
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<tr>
<td>- To plan and deliver teaching, including coaching and supporting tutorial groups,</td>
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<tr>
<td>across a range of modules or within a subject area; providing curriculum leadership</td>
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<tr>
<td>within own area of expertise.</td>
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<tr>
<td>- Be responsible for the design of course modules and/or programmes of study in</td>
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<tr>
<td>occupational psychology and for the quality and the development of teaching and</td>
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<tr>
<td>teaching methods and assessments in the academic unit to ensure student needs</td>
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<tr>
<td>and expectations are met.</td>
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<tr>
<td>- Be responsible for and supervise practical work, including projects, where it is</td>
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<tr>
<td>part of the course, and advising students on techniques, ensuring that the School's</td>
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<tr>
<td>arrangements for compliance with the University Safety Policy are implemented.</td>
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<tr>
<td>- Be responsible for and comply with The University of Nottingham Teaching Quality</td>
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<tr>
<td>assurance standards and procedures. Ensure teaching quality assessment and</td>
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<tr>
<td>assessment of progress and other information is maintained and supplied to the</td>
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<tr>
<td>University as required.</td>
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</table>


- To coach and support tutorial groups, developing their knowledge and their learning skills, and be responsible for the pastoral care of students within a specified area, dealing with sensitive issues.
- Deliver teaching to British Psychological Society accreditation standard and contribute to the accreditation of courses and quality control processes.

2. **Assessment and Supervision:**
   - To participate in the assessments for initial and higher degrees and diplomas of The University of Nottingham and act as invigilator for examinations as required.
   - To supervise and examine Postgraduate and Masters students.
   - Ensure teaching quality assessment and assessment of progress and other information is maintained and supplied to the University as required.
   - Be responsible for the pastoral care of students within a specified area, dealing with sensitive issues.

3. **Engagement and Communication:**
   - To participate in the assessments for initial and higher degrees and diplomas of The University of Nottingham and act as invigilator for examinations as required.

4. **Research:**
   - You are expected to make a contribution to research that is in balance with wider contributions to teaching and other activities.

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### Knowledge, Skills, Qualifications & Experience

<table>
<thead>
<tr>
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<th>Essential</th>
<th>Desirable</th>
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<tbody>
<tr>
<td><strong>Qualifications/ Education</strong></td>
<td>PhD (or be near to completion) or equivalent in Occupational Psychology</td>
<td>Higher Education teaching qualification or equivalent.</td>
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<td></td>
<td></td>
<td>Membership of an appropriate professional teaching body.</td>
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<tr>
<td><strong>Skills/Training</strong></td>
<td>Excellent oral and written communication skills, including the ability to communicate with clarity on complex and conceptual ideas to those with limited knowledge and understanding as well as to peers, using high level skills and a range of media.</td>
<td>Familiarity with current debates about non-replicability in the field of quantitative research methodology.</td>
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<td></td>
<td>Ability to devise, advise on and manage learning and research programmes.</td>
<td>Expertise with an extended range of statistical software packages, e.g. plugins for SPSS, Stata.</td>
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<td></td>
<td>Ability to design and deliver high quality and up-to-date course materials</td>
<td>Expertise in a range of the advanced quantitative methodologies relevant to research in occupational psychology. This expertise must include demonstrated competence in at least five of the following advanced statistical methods: multilevel modelling; factor analysis (exploratory and confirmatory); power analysis; mediation; moderation; logistic regression; resampling methods.</td>
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<td></td>
<td>Ability to use a range of delivery techniques and technologies to inspire and engage students</td>
<td>Skills in counselling, pastoral care and motivating students.</td>
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<td></td>
<td>High level analytical capability to facilitate conceptual thinking, innovation and creativity.</td>
<td>Ability to manage resources and an understanding of management processes.</td>
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<td></td>
<td>Skills in counselling, pastoral care and motivating students.</td>
<td>Ability to build relationships and collaborate with others, internally and externally.</td>
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<td></td>
<td>Ability to manage projects relating to own area of work and the organisation of external activities</td>
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<tr>
<td></td>
<td>Expertise in at least two of the following areas: occupational selection and assessment, training and career development, advanced quantitative methodologies.</td>
<td>Expertise in web-based module administration and delivery platforms (e.g. Moodle).</td>
</tr>
</tbody>
</table>
| Experience | • Experience of teaching and research within the discipline of occupational psychology.  
• Experience of counselling, pastoral care and motivating students.  
• Experience and achievement in chosen field, reflected in growing reputation.  
• Experience and demonstrated success in delivering teaching within an agreed quality framework.  
• Experience in teaching at least one of the following areas at postgraduate level: quantitative research methods, occupational selection and assessment, training and career development  
• Experience in supervising MSc students dissertations/projects  
• International reputation in specialist field which continues to grow.  
• Track record in development and delivery of teaching units  
• Experience on devising, advising on and managing learning and research programmes.  
• Evidence of a developing track record of published research in occupational psychology in peer reviewed journals. |
| Other | • Willingness to adopt the Ethos and Principles of the School of Medicine. |

### Additional Information

**The University Division of Psychiatry and Applied Psychology (Head of Division: Prof Martin Orrell)**

The University Department of Psychiatry was founded in 1971 with Professor J E Cooper as the Foundation Professor of Psychiatry. Professor Cooper and his colleagues established a well-recognised line of research in social psychiatry as well as a modern and well-integrated undergraduate course. A strategic collaboration with NHS colleagues was initiated during this time which has evolved into an integrated community psychiatric service for Nottingham. Since its foundation, the department has also housed a Behavioural Sciences Section, comprising academic psychologists responsible for the teaching of behavioural sciences to medical students. As part of the Medical School reorganisation, the Division of Psychiatry has expanded to include clinical, forensic, occupational and occupational health psychologists from the former Institute of Work, Health and Organisations (I-WHO), becoming the Division of Psychiatry and Applied Psychology in August 2013. The Division is now one of the largest of 11 Divisions within the new School of Medicine. It also hosts the Centre for Organizational Health & Development, a World Health Organization collaborating centre for occupational health ([www.nottingham.ac.uk/cohd](http://www.nottingham.ac.uk/cohd)).

The results of the recent Research Excellence Framework confirmed the strength of research in the Division. Our submission to Unit of Assessment #4 (Psychiatry, Psychology and Neuroscience) was ranked 10th out of 82 Universities. Eighty percent of our research output was ranked world leading or internally excellent. Our research environment was also classified as world leading.

**Institute of Mental Health (Director: Prof Martin Orrell)**

The Division of Psychiatry and Applied Psychology is located within the Institute of Mental Health (IMH). The IMH is a partnership between Nottinghamshire Healthcare NHS Foundation Trust and the University of Nottingham. The IMH is the UK’s prime location for applied, inter-disciplinary mental health research and education to advance mental health care. Its high calibre research takes place within six centres of excellence and other major national research studies such as NIHR MindTech HTC and Cochrane. There are currently 78 active research grants linked to the Institute, totalling a value of £28m. The Institute prides itself on its 220 members of high achieving staff, 33 full and associate professors, 109 PhD students, over 500 peer reviewed papers per year, 370 members, 9 Managed Innovation Networks and over 1000 students per year accessing education courses. The Institute aims to improve the experiences of service users and carers and enhance national and international impact by outstanding research, making evidence accessible, contributing to policy and practice, whilst working pro-actively to mobilise knowledge through the research Centres.

The IMH hosts the Clinical Research Network: East Midlands (CRN EM) and Collaboration for Leadership in Applied Health Research and Care East Midlands (CLAHRC EM). We also work closely with East Midlands Academic Health Science Network (EMAHSN), Trent Dementia and the East Midlands Leadership
Academy (EMLA). The IMH also works closely with the Centre for Mental Health, The Retreat in York and many more organisations from industry, public and third sectors. Visit www.institutemh.org.uk to find out more. The Institute has excellent facilities for research students.

The University of Nottingham strongly endorses Athena SWAN principles, with commitment from all levels of the organisation in furthering women’s careers. It is our mission to ensure equal opportunity, best working practices and fair policies for all.

The School of Medicine holds a Silver Athena SWAN in recognition of our achievements in promoting and advancing the representation of women in science, technology, engineering, medicine and mathematics (STEMM). Please see http://www.nottingham.ac.uk/medicine/about/athena-swan.aspx
ROLE PROFILE

Job Title: Assistant Professor of Occupational Psychology

School/Department: School of Medicine, Division of Psychiatry & Applied Psychology, Centre for Organisational Health and Development

Job Family and Level: Research & Teaching Extended Level 5

Contract Status: Fixed-term for a period of 24 months

Hours of Work: Full-time (36.25 hours per week) however applications are also welcome from candidates wishing to work part-time (minimum 29 hours per week). Please specify in your application if you wish to work part time and the number of preferred hours

Location: Jubilee Campus, Nottingham

Reporting to: Director of Centre for Organisational Health & Development

Purpose of the New Role:

The purpose of the role is to lead and deliver individual and collaborative research and teaching in the area of Occupational Psychology, and make a contribution to the direction of research programmes in the School of Medicine.

The role holder will be responsible for generating new knowledge and for developing ideas for application of research and teaching outcomes.

The post holder will develop new concepts and ideas and will be expected, where appropriate, to develop and win support for innovative research and/or teaching development proposals and funding bids.

The post holder will make a significant contribution to the academic unit via administrative management and/or co-ordination of specific initiatives.

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<thead>
<tr>
<th>Main Responsibilities</th>
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<td><strong>Research:</strong></td>
<td></td>
</tr>
<tr>
<td>• To take the lead on, plan, develop and conduct individual and/or collaborative research objectives, projects and proposals in an area of occupational psychology either as an individual or as part of a broader programme.</td>
<td>35%</td>
</tr>
<tr>
<td>• To supervise and examine PhD students.</td>
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<tr>
<td>• To establish a national reputation and regularly disseminate and explain research findings through leading peer-reviewed national publications (on a sustained basis), conferences and other appropriate media.</td>
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<tr>
<td>• To generate income by developing and winning support for innovative research proposals and funding bids. Where appropriate undertake consultancy projects where there is a demonstrable benefit to the University and academic unit.</td>
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<tr>
<td>• Produce research output which will be considered to be excellent in Research Excellence Frameworks (REF)</td>
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<tr>
<td><strong>Teaching:</strong></td>
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<tr>
<td>• To deliver teaching across a range of modules or within a subject area, providing curriculum leadership within own area of expertise.</td>
<td>35%</td>
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</table>
• Be responsible for the design of course modules and/or programmes of study in specialist area and for their quality. Where appropriate identify the need for developing the content or structure of existing modules and make proposals on how this should be achieved.

• To supervise and examine Postgraduate and Masters students.

• Be responsible for and comply with The University of Nottingham Teaching Quality assurance standards and procedures. Ensure teaching quality assessment and assessment of progress and other information is maintained and supplied to the University as required.

• To coach and support tutorial groups, developing their knowledge and their learning skills, and be responsible for the pastoral care of students within a specified area, dealing with sensitive issues.

• Deliver teaching to British Psychological Society accreditation standard and contribute to the accreditation of courses and quality control processes.

3. Administration and Management:
• Undertake appropriate administrative and managerial responsibilities within the Division.
• Participation in and contribution to course management meetings, examination boards and staff meetings.
• Be responsible for administrative duties in areas such as admissions, timetabling, examinations, student attendance, and represent the Division or School on various committees and working groups in the wider University and outside of the University.

4. Engagement and Communication:
• To build relationships and collaborate actively with internal and external contacts, nationally and if appropriate internationally to complete research projects and to advance the discipline.
• To contribute to student recruitment and secure student placements and provide appropriate advice to others involved in this activity.

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<th>Knowledge, Skills, Qualifications &amp; Experience</th>
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<td>Qualifications/Education</td>
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<td>Membership of an appropriate professional teaching body.</td>
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<tr>
<td>Skills/Training</td>
<td>Excellent oral and written communication skills, including the ability to communicate with clarity on complex and conceptual ideas to those with limited knowledge and understanding as well as to peers, using high level skills and a range of media.</td>
<td>Skills in managing, leading and motivating staff.</td>
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<tr>
<td></td>
<td>Sufficient breadth or depth of specialist knowledge in the discipline to develop research programmes and methodologies.</td>
<td>Familiarity with current debates about non-replicability in the field of quantitative research methodology.</td>
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<tr>
<td></td>
<td>Ability to devise, advise on and manage learning and research programmes.</td>
<td>Familiarity with an extended range of statistical software packages, e.g. plugins for SPSS, Stata.</td>
</tr>
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<td></td>
<td>Demonstrable substantial contribution to high quality publications in an area of occupational psychology, considered to be within Research Excellence Framework (REF).</td>
<td>Expertise in a range of the advanced quantitative methodologies relevant to research in occupational psychology. This expertise must include demonstrated competence in at least five of the following advanced statistical methods: multilevel modelling; factor analysis (exploratory and confirmatory); power analysis; mediation; moderation; logistic regression; resampling methods.</td>
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<td></td>
<td>Ability to manage resources and an understanding of management processes.</td>
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<td>High level analytical capability to facilitate conceptual thinking, innovation and creativity.</td>
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</table>
- Ability to build relationships and collaborate with others, internally and externally.
- Expertise in at least two of the following areas: occupational selection and assessment, training and career development, advanced quantitative methodologies.

**Experience**
- Experience of developing research methodologies and devising models, approaches, techniques, critiques and methods. Extensive experience within subject/discipline.
- Research experience within subject specialism of occupational psychology.
- Experience and achievement in chosen field, reflected in growing and consistent national reputation.
- Evidence of publication record in an area(s) of occupational psychology.
- Experience and demonstrated success in delivering teaching within an agreed quality framework.
- Experience in teaching at least one of the following areas at postgraduate level: quantitative research methods, occupational selection and assessment, training and career development.
- Experience in supervising MSc students dissertations/projects.
- Experience of preparing (or assisting in the preparation of) grant applications.
- International reputation in specialist field which continues to grow.
- Experience, achievement and growing reputation in the discipline, reflected in relevant national committee memberships, and/or involvement in national research events.
- A consistent track record of published research in occupational psychology in peer reviewed journals.
- Extensive experience and demonstrated success in delivering research results.
- Experience of devising, advising on and managing learning and research programmes.
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- Experience of counselling, pastoral care and motivating students.

**Other**
- Willingness to adopt the Ethos and Principles of the School of Medicine.

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The University of Nottingham
Described by the Times Good University Guide 2017 as “the nearest Britain has to a truly global university” The University of Nottingham has award-winning campuses in the UK, China and Malaysia and hosts a global academic community in all three countries. The University has an institution-wide commitment to embedding an international dimension across all of our activities enabling us to produce graduates who are empowered to excel in a challenging global environment and deliver genuinely world-changing research.

Our reputation for world-class research has yielded major scientific breakthroughs such as Nobel-winning MRI techniques, drug discovery, food technologies and engineering solutions for future economic, social and cultural progress.

Already ranked among the UK’s elite universities and global polls for research excellence, our reputation for world-class research has been further enhanced with the 2014 results of the Research Excellence Framework (REF). In addition to scoring highly in quality rankings covering major disciplines in science, engineering, the social sciences, medicine, business and the arts, it is Nottingham’s research power rankings which demonstrate the impressive volume of excellent research which is carried out. We are now ranked 8th in the UK on a measure of ‘research power’ which takes into account both the quality of research and the number of research-active staff who made REF returns, confirming Nottingham’s place in the top tier of the world’s elite higher education institutions.

The main University campus is set beside a lake, in an extensive belt of woodland, parks and playing fields. The 330 acre University Park Campus is the focus of life for more than 32,000 students and houses the majority of the University’s academic schools and many of the central Services. The Jubilee campus is situated 2 miles away from the University Park, and provides extra capacity. The University Medical School is situated next to the University Park. Together with the University Hospital, it forms the Queen’s Medical Centre (QMC).

University of Nottingham Medical School
Nottingham has a strong reputation for both clinical medicine and teaching. As one of the most popular medical schools in the country, it is able to select excellent students and produce and attract good junior doctors.

The School of Medicine comprises the Divisions of Cancer and Stem Cell Sciences, Child Health, Obstetrics and Gynaecology; Clinical Neuroscience; Epidemiology and Public Health; Primary Care; Psychiatry and Applied Psychology; Rehabilitation and Ageing; Medical Sciences and Graduate Entry
Medicine; Respiratory Medicine; Rheumatology, Orthopaedics and Dermatology and the Nottingham Digestive Diseases Centre. The School also hosts the Education Centre, the Centre for Interprofessional Education and Learning, the Clinical Research Facility, the Clinical Skills Centre, NIHR Design Service East Midlands, Nottingham Clinical Trials Unit, PRIMIS and Medical Imaging Unit.

The School of Medicine brings together in one School staff undertaking research for the benefit of the health of patients. It includes all primary care and hospital-based medical and surgical disciplines, principally in the Queen’s Medical Centre and City Hospital Nottingham Campuses, Royal Derby Hospitals NHS Foundation Trust and also at the University’s main campus and at the King’s Meadow and Jubilee Campuses. Most of our School’s Senior Researchers and Teachers are also clinicians who dedicate 50% of their time to patient care within the Nottingham University Hospitals NHS Trust & Royal Derby Hospitals NHS Trust. This close juxtaposition brings cutting-edge clinical care to our patients and clinical relevance to our research and teaching. We are closely integrated with our full time NHS clinical colleagues, many of whom are themselves leaders in research and teaching and who work closely with the University and this increases the mutual benefit from integration between the University and NHS.

Mission:
Our mission is to improve human health and quality of life locally, nationally and internationally through outstanding education, research and patient care.

Priorities:
1. Teaching and learning, particularly training tomorrow’s doctors and teaching specialised postgraduates
2. Research and research training: We will perform and support the highest quality “big” research which impacts on human health and disease
3. Partnership with the NHS and other healthcare providers
4. Visibility and profile of the School of Medicine: We will do what we do better, and we will tell others about it

Ethos and principles:
1. Having people and patients at the heart of all we do: our teaching and learning, our research and our patient care
2. Contribution within the School of Medicine and to society beyond our immediate roles; helpfulness and service
3. Openness and fairness, with particular emphasis on communication (both internal and external) and on equality and diversity among students and staff
4. Personal and group responsibility for all aspects of our work, within a culture of opportunity and reward

Our research spans 11 major themes, ranging from cancer to vascular medicine. We work closely with industry and the NHS. Our world-leading research ranges from basic and translational science through to clinical trials, epidemiology, and health services research. Our clear theme is improving human health, underpinning a vibrant postgraduate research training programme leading to PhD or DM. Many of our academics are clinicians, using their expertise to provide cutting edge specialised treatment to NHS patients; reflecting our ethos that patients are at the heart of all we do.

The partnership between University of Nottingham and Nottingham University Hospitals NHS Trust was recently awarded by NIHR, a transformational £23.6 million to to expand their pioneering work into new treatments and diagnostics for a wide range of health problems, establishing a new Biomedical Research Centre (BRC), which will incorporate two existing smaller Biomedical Research Units in the city. The Nottingham BRC will be the leading UK hub in five key areas of health research:

- Deafness and hearing loss
- Gastrointestinal and liver disease
- Respiratory medicine
- Musculoskeletal disease
- Mental health technology

At the core of the Biomedical Research Centre will be Nottingham’s world-leading expertise in magnetic resonance imaging (MRI). It means the latest medical imaging research and technology pioneered here can be translated into real benefits for patients in all five of the BRC’s research areas.
In the 2014 Research Excellence Framework the four Units of Assessment included in the School of Medicine were among the six most improved in the whole University since RAE 2008: Over 80% of our research in 2014 was graded as world-leading or internationally excellent. Our research spans 11 major themes and ranges from basic and translational science through to clinical trials, epidemiology, and health services research. We work closely with industry and the NHS. Our research is underpinned by a strong postgraduate research training programme leading to PhD or DM. Our major research themes are in Cancer and Stem Cells; Child Health, Obstetrics & Gynaecology; Clinical Neurosciences; Dermatology; Digestive Diseases; Epidemiology and Public Health; Mental Health; Musculoskeletal physiology and disease; Primary Care; Rehabilitation and Ageing; Respiratory Medicine; and Renal Medicine.

The School of Medicine trains tomorrow’s doctors on a vibrant undergraduate medical course with a unique intercalated BMedSci, as well in a specialised graduate-entry programme built around clinical problem solving. We teach medicine and related disciplines at both undergraduate and postgraduate level. We have a dedicated clinical academic training programme and are committed to training PhD and doctoral research students and to supporting postdoctoral clinicians and scientists in their research.

Professor Tony Avery is Dean of the School of Medicine.

For further information, please see our website http://www.nottingham.ac.uk/medicine

Nottingham
Central within the East Midlands, Nottingham is a vibrant and prosperous city with something to offer everyone. It is one of the UK’s leading retail centres and has a huge variety of restaurants, bars and nightclubs which attract people from all over the UK. Culturally, it has good theatres, an arena which attracts both national and international performers and a range of historical interests relating to subjects such as the lace industry, Lord Byron and DH Lawrence. Nottingham is also known for sport, being the home of Trent Bridge Cricket Ground, Nottingham Forest and Notts County Football Clubs, the National Water Sports Centre and the Nottingham Tennis Centre. There is a good network of roads with easy access to the M1 and the A1, a fast frequent rail service to London and other major cities. Nottingham East Midlands Airport is only eighteen miles away.

The city is set within a county of outstanding natural beauty which includes Sherwood Forest, Wollaton Park, lively market towns and wonderful historic buildings. Housing is relatively inexpensive and, in addition to the two Universities, there are excellent schools and colleges available.

To find out more about Nottingham, use the following links:

Nottingham County Council – Tourism http://www.experiencenottinghamshire.com/
University of Nottingham http://www.nottingham.ac.uk
Zoopla (Guide to local properties) http://www.zoopla.co.uk/

My Nottingham (information on schools, term dates, school transport etc.) https://www.nottinghamcity.gov.uk/