ROLE PROFILE

Job Title: Assistant Professor (Teaching and Learning)
School/Department: Geography
Job Family and Level: Research and Teaching Level 5
Contract Status: This post will be offered on a fixed-term contract for 3 years and is available from 1 August 2019.
Hours of Work: Full-time (36.25 hours per week)
Location: Sir Clive Granger Building, University Park Campus
Reporting to: Professor Matthew Smallman-Raynor, Head of School

Purpose of the New Role:
The purpose of this role is to lead and deliver individual and collaborative teaching in the School of Geography. The role holder will have teaching expertise covering Physical Geography, Remote Sensing, GIS and Geology.

Main Responsibilities

1. To deliver teaching across a range of modules including Digital Explorers, Earth Observation and Advances in Remote Sensing, providing curriculum leadership within own area of expertise, and keeping abreast of the subject matter and modern teaching methods.
2. Be responsible for the design of course modules and/or programmes of study in specialist area and for their quality. Where appropriate identify the need for developing the content or structure of existing modules and make proposals on how this should be achieved.
3. To coach and support tutorial groups, developing their knowledge and their learning skills, and be responsible for the pastoral care of students within a specified area, dealing with sensitive issues.
4. Be responsible for and comply with The University of Nottingham Teaching Quality assurance standards and procedures. Ensure teaching quality assessment and assessment of progress and other information is maintained and supplied to the University as required.
5. To build relationships and collaborate actively with internal and external contacts, nationally and if appropriate internationally to complete research projects and to advance the discipline.
6. Be responsible for administrative duties in areas such as recruitment, admissions, timetabling, examinations, student attendance, and represent the school on various committees and working groups in the wider University and outside of the University.
7. To contribute to student recruitment and outreach activities, secure student placements and provide appropriate advice to others involved in this activity.
8. Be responsible for the safe conduct of work within work area and teaching responsibilities ensuring that the School's arrangements for compliance with the University Safety Policy are implemented.
9. Be responsible for and supervise practical work, including projects, field trips or placements, where it is part of the course, and advise students on techniques.

Knowledge, Skills, Qualifications & Experience

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<th>Qualifications/Education</th>
<th>Essential</th>
<th>Desirable</th>
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<td>• PhD or equivalent in relevant subject area.</td>
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<td>• Higher Education teaching qualification or equivalent, or working towards a teaching qualification.</td>
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<td>Skills/Training</td>
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| • Excellent oral and written communication skills, including the ability to communicate with clarity on complex and conceptual ideas to those with limited knowledge and understanding as well as to peers, using high level skills and a range of media.  
• Ability to devise, advise on and manage learning programmes.  
• Ability to manage resources and an understanding of management processes.  
• High level analytical capability to facilitate conceptual thinking, innovation and creativity.  
• Skills in counselling, pastoral care and motivating students.  
• Ability to build relationships and collaborate with others, internally and externally. | • Teaching expertise covering Physical Geography, Remote Sensing, GIS and Geology.  
• Experience and demonstrated success in delivering teaching within an agreed quality framework. |
| Membership of a professional body where appropriate. | |• Experience of administering the ArcGIS platform.  
• Experience of devising, advising on and managing learning programmes.  
• Experience of counselling, pastoral care and motivating students. |

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