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| UNIVERSITY OF NOTTINGHAM NINGBO CHINA  RECRUITMENT ROLE PROFILE FORM |

**Job Title:** Associate Professor in Applied Linguistics

**Contract Status:** This post is available from 25 February 2019 or thereafter, and will be initially offered on a fixed-term contract with the University of Nottingham Ningbo China for a period of up to five years. This contract may be extended on an indefinite basis by mutual agreement.

**Hours of Work:** Full-time

**Salary:**  Salary will be within the range of £51,630 - £61,618 per annum depending on skills and experience (salary progression beyond this scale is subject to performance). In addition, an attractive package including accommodation allowance, travel allowance and insurance will be provided for international appointments.

**Location:** University of Nottingham Ningbo China

**Responsible to:** Head of School

**Job Outline:**

The successful candidate will be expected to lead and deliver lectures and seminars in the topics within Applied Linguistics. We are looking for someone who has had substantial teaching experiences in higher education, specializing in at least two of the following areas: intercultural communication, business and professional communication, research methods, sociolinguistics, corpus linguistics, psycholinguistics, neurolinguistics, English literature and drama, English language teaching pedagogies, discourse analysis. The candidate is required to deliver teaching to all levels of the undergraduate and postgraduate programmes in the school. In addition, the candidate is expected to lead research teams, support less experienced staff members for research, obtain external research funding, contribute to Research and Knowledge Exchange activities, supervise doctoral students and undertake administrative duties.

**Main Duties and Responsibilities:**

**Research**

* To undertake and lead research in English Language/Applied Linguistics/literature, for example, Intercultural Communication, Discourse Analysis, Teaching English to Young Learners, Language Acquisition, Professional Communication, English Language Teaching Pedagogy, Corpus Linguistics, Cognitive Linguistics, Sociolinguistics, Psycholinguistics, Discourse Analysis.
* To actively publish research in peer-reviewed publications.
* To lead research teams and seek internal and external research funding.
* To lead and produce research suitable for dissemination to conferences, workshops and seminars (both national and international).
* To forge collaborative research links within and outside the University.
* To take the lead to organize and participate in research activities such as running research workshop, symposium and conference.
* To undertake undergraduate and postgraduate student research supervision.
* To contribute fully to the University’s research activities.

**Teaching**

* To lead, prepare and deliver lectures, seminars and tutorials at undergraduate and postgraduate levels.
* To lead the assessments for the modules taught in the School of English.
* To lead and contribute to course and curriculum development and design, including course management, where appropriate.
* To support and comply with the University’s teaching quality assurance standards and procedures.
* To work closely with the School of English Studies at Nottingham, UK, and The University of Nottingham Malaysia Campus in the development and delivery of Masters and undergraduate programmes.
* To lead, organize and participate in Research and Knowledge Exchange activities.

**Administration**

* To take on a leading role in administrative work/management duties as required in the School of English and to ensure the efficient and effective completion of the work of the School and the University. This will include membership of relevant committees and working groups.
* To liaise, as appropriate, with academic and administrative colleagues in Nottingham, UK and campus in Malaysia.
* To support junior staff members in the school both in research and in teaching
* To act as a personal tutor for both undergraduate and postgraduate students.
* To take part in and contribute to staff development activities consistent with continuing professional development.
* To ensure compliance with health and safety requirements in all aspects of work.
* Any other duties appropriate to the post and the seniority of the person appointed.

This job description may be subject to revision following discussion with the person appointed and forms part of the contract of employment.

**Person Specification:**

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|  | **Essential** | **Desirable** |
| **Qualifications/ Education** | * A PhD degree in Applied Linguistics, English Language Teaching and Education; and other relevant disciplines. | * Postgraduate qualification in Learning and Teaching in Higher Education or equivalent. * Membership of relevant professional bodies. |
| **Research strengths/**  **Skills** | * Sustained record of producing high quality research and publications. * Track record of delivering national and international level applied research outputs. * Evidence of securing income or external funding. * Research team leadership. * Effective communication skills with different stakeholders. | * Evidence of previous and current research funding, communication and administrative role/skills. * Evidence of successful working with external partners e.g. funding bodies, industry and governmental agencies. |
| **Teaching Experience** | * Evidence of substantial teaching applied linguistics topics in Higher Education contexts. * Experience of programme design and leadership. * Evidence of PhD/masters supervision. * Excellent communication and presentation skills in English. * Experience and interest in interactive teaching. * Experience of organizing students’ learning. | * Participation in academic networks. * Evidence of running income generation courses. |
| **Personal Attributes** | * A strong team player and leader who works collaboratively in a multidisciplinary environment. * Ability to lead and complete administrative duties effectively to required deadlines. * Ability to develop a high-performing team to deliver individual and team outputs and targets. * Personal enthusiasm to develop links between relevant academic teams in different campuses and internationally. * Adaptability and flexibility in work. * Ability to work in the context of new systems of academic practice. | * Empathy with students from many different cultures and a strong desire to work in a multi-cultural environment. * Evidence of working in interdisciplinary teams. * Experience of working overseas. * An understanding of the higher education context internationally. |

Informal enquiries regarding this vacancy may be addressed to: Professor Lixian Jin, Head of School of English, University of Nottingham Ningbo China. Email: [lixian.jin@nottingham.edu.cn](mailto:lixian.jin@nottingham.edu.cn). Tel 86 (0)574 8818 0000, Ext. 8560. Please note that applications sent directly to this email address will not be accepted.

**Please quote ref.** **180078 Closing date: 15 October 2018**

**Interviews will take place in Ningbo and your referees will be contacted prior to the interview.**