

THE UNIVERSITY OF NOTTINGHAM
Role Profile

Job Title:	Assistant Professor (Teaching) in International Relations
School/Department:	School of Politics and International Relations
Job Family and Level:	Teaching and Learning Extended Level 5
Contract Status:	Fixed-term from 1 January 2018 until 31 July 2019
Hours of Work:	Full-time (36.25 hours per week)
Location:	Law and Social Sciences Building, University Park
Reporting to:	Head of the Politics and International Relations: Prof Wyn Rees

Purpose of the Role:

The purpose of the role is to make a significant contribution to the School's teaching programme at undergraduate and postgraduate level in International Relations. The role holder will take responsibility for seminar teaching and lecturing on level 1 and 2 modules and be able to offer a specialised module at level 3 and/or 4. This teaching role will involve supervising of both undergraduate and postgraduate dissertations and to provide pastoral care as a personal tutor. The person appointed will also be expected to play an active part in the School more generally, for example by taking on an administrative role in relation to teaching.

Main Responsibilities

Main Responsibilities	
1.	To lecture and conduct seminars on large Level 1 and Level two modules in the field of International Relations.
2.	To design, develop, and deliver an individual module at undergraduate (level 3) and/or postgraduate level (Level 4) within own area of expertise.
3.	To conduct robust assessments of student work at all levels of the curriculum.
4.	To provide high-quality academic and pastoral support to students at all levels, for example, as a personal tutor and/or dissertation supervisor.
5.	To make a significant contribution to the success and reputation of the School of Politics and International Relations by undertaking an administrative role in the School and playing an active part in citizenship activities in and beyond the School, including as a member of the wider scholarly community in International Relations and related fields.

Knowledge, Skills, Qualifications & Experience

	Essential	Desirable
Qualifications/ Education	<ul style="list-style-type: none"> Completed PhD in relevant subject area of International Relations. 	<ul style="list-style-type: none"> Expertise in International Relations theory and security studies Higher Education teaching qualification (or working towards)
Skills/Training	<ul style="list-style-type: none"> Excellent broad knowledge of International Relations. Ability to deliver educational programmes in International Relations at undergraduate and postgraduate levels to both small and large groups of students 	<ul style="list-style-type: none"> Ability to engage and retain the interest and enthusiasm of students and inspire them to learn. Ability to design course materials and plan and organise the delivery and assessment of

	<p>within an established quality framework.</p> <ul style="list-style-type: none"> • Demonstrable commitment to excellence in teaching. • Ability to conduct assessments at all levels. • Ability to supervise student research in International Relations at undergraduate and postgraduate level. • Ability to provide pastoral advice and support to students. • Excellent oral and written communication skills, including the ability to communicate complex information clearly and concisely. • Ability to undertake a variety of administrative duties. • Commitment to teamwork and collegiality. 	<p>taught courses within an agreed quality framework.</p>
Experience	<ul style="list-style-type: none"> • Experience of delivering high quality teaching in International Relations. • Experience of supporting and/or supervising students. • Experience of teaching both small and large groups in higher education. • Experience of contributing to the administration of teaching. 	

Informal enquiries may be addressed to Prof Wyn Rees, Head of School of Politics & International Relations, Tel 0115 8467510; email wyn.rees@nottingham.ac.uk



The University of Nottingham strongly endorses Athena SWAN principles, with commitment from all levels of the organisation in furthering women's careers. It is our mission to ensure equal opportunity, best working practices and fair policies for all.